

Bylaws, Policy & Procedures Committee

Monday, July 22, 2024 | 1:30pm

1. Roll Call

- ✓ Richard Swierat, Chair (D)
- ✓ Barry Ramage (D) (ex officio)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)
- Peter Carey (P)
- ✓ Kenneth Goldberg (U)
- Jill Leinung (C)
- ✓ Janet Schnitzer (C)

2. The Committee received a report from Executive Director Aldrich that the required notice to inform member library directors and board presidents is set to go out on time this month.

3. **ACTION ITEMS:** The Committee recommends the approval of the attached draft policies:

- a. Code of Conduct at MHLS Events
- b. Programming Statement
- c. Collection Development Policy
- d. Reconsideration Form
- e. Records Retention Policy
 - i. Subject Matter List
- f. Social Media Policy

The meeting was adjourned at 2:30pm