

## Facilities Committee

April 9, 2024 | 1:30pm

### 1. Roll Call

- ✓ Carla Taylor, Chair (P)
- ✓ Mary Linda Todd (G)
- ✓ Mark Wilson (C)
- ✓ Barry Ramage (D) (ex officio)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)
- ✓ Chris Herron (Staff Liaison)

### 2. The Committee reviewed their charge and recommended no changes:

- a. *Committee Charge:* Provides oversight for the maintenance and management of MHLS facilities and grounds, including facility infrastructure, such as communication and I.T. systems. Meets at least twice a year, including an annual physical inspection and review of the MHLS facilities.

### 3. Capital Plan Priorities for 2024 were reviewed and confirmed:

- a. 3<sup>rd</sup> Floor HVAC Replacement
- b. Auditorium Gutters

### 4. Staff provided updates on:

- a. Auditorium Gas Leak
- b. Office Building Roof and Solar Project
- c. Pollinator Garden: We are now officially on The Pollinator Pathway! Next up:
  - i. Signage
  - ii. Bird Bath
- d. EV Charging Stations (see attached Case Study featuring MHLS)
- e. Use of Auditorium by Mexican Consulate
- f. Priority 2 (interior access) of ADA Checklist for Existing Buildings is underway.
- g. Annual inspection of fire systems and fire extinguishers performed
- h. Backcheck valve inspection completed
- i. AED maintenance and training schedule

### 5. Staff reported on the effects of the No Trespass Affidavit with the City of Poughkeepsie Police Department. There have been just two instances since September when the police were called due to unhoused individuals camping on MHLS property, a significant improvement.

### 6. Training for Staff:

- a. It was reported that both security measures are routinely reviewed with staff and recently supervisors received a refresher on building evacuation procedures.
- b. Scheduled for later this year will be staff training on Stop the Bleed and Narcan administration.

The meeting was adjourned at 2:07pm