AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA
   Present  Absent/Excused  Absent/Unexcused
   Stuart Auchincloss
   Heather Blakely
   Peter Carey
   Kenneth Goldberg
   Rajene Hardeman
   Jill Leinung
   Barry Ramage
   Janet Schnitzer
   Thomas Silvious
   Richard Swierat
   Carla Taylor
   Mary Linda Todd
   Mark Wilson

2. PRESIDENT’S REPORT (10 minutes)  B. Ramage
   A. *Appointment of Barbara Burden Swanson to represent Greene County on the MHLS Board. Barbara would serve through the end of the calendar year, and if elected at the annual membership meeting then serve out the remainder of Debra Klein’s term through December 31, 2025. (2.A)

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (2 minutes)  B. Ramage
   A. *Minutes of the January 2024 Meeting (3.A)

4. TREASURER’S REPORTS (5 minutes)  S. Auchincloss
   A. *January 2024 (4.A)

5. REPORT OF PAYMENT OF BILLS (5 minutes)
   A. *January  H. Blakely
   B. *February  P. Carey

6. DIRECTOR’S REPORT (6) (20 minutes)  R. Aldrich
   A. *Solar Project Change Order (6)
7. **DIRECTORS ASSOCIATION LIAISON REPORT** (10 minutes)  
   A. Minutes of the February Directors Association Meeting (7.A)  
   B. Minutes of the February Central Library/Collection Development Advisory Committee (7.B)  

T. Schoep

8. **INCENTIVES COMMITTEE** (10 minutes)  
   A. Incentives Committee Meeting Notes (8.A)  
   B. State Aid for Construction Program  
      a. *Board Priorities for Funding (8.B.a)  
      b. *Economically Disadvantaged Community Definition (8.A)  
   C. *NYLA Conference Grant Program (8.A)  

R. Hardeman

9. **BYLAWS, POLICY AND PROCEDURES** (10 minutes)  
   A. Bylaws, Policy and Procedures Meeting Notes (9.A)  
   B. *2024 Rules and Procedures (9.B)  
   C. *Bylaw Amendments (9.C)  

J. Leinung

10. **WORKING GROUP REPORTS** (10 minutes)  
    A. Equity, Diversity, and Inclusion Working Group Meeting Notes (10.A)  
       a. *Name Book Haven Collection fund after Debra Klein  
    
M. Wilson

R. Hardeman & M. Wilson

11. **UNFINISHED BUSINESS** (2 minutes)  
    A. Confirmed Locations for Off-Site Board Meetings (11.A)  

R. Aldrich

12. **NEW BUSINESS** (5 minutes)  
    A. *System Annual Report Authentication (12.A)  

B. Ramage

13. **ORIENTATION** (10 minutes)  
    A. Member Assessment Explanation  
       a. Assessment Formula Variables (13.A.a)  

R. Aldrich

14. **COMMUNICATION** (10 minutes)  
    A. Board Members (comments submitted in writing will be recorded in Minutes)  
       1. MHLS Trustees Visits to Member Libraries  
          i. Ulster County Library Association (S. Auchincloss)  
    B. Staff  
       1. MHLS Staff Reports  
       2. Correspondence Recognizing Staff  
    C. Visitors  

B. Ramage

15. **ADJOURNMENT**