# Barbara Burden Swanson

#### **Home Address**

13 Santa Cruz Hill Road Haines Falls, NY 12436 (615) 300-6457 twilight13bs@gmail.com

#### **Business Address**

New York State Association of Independent Schools 17 Elk Street Albany, NY 12207 (518) 694-5500 barbara@nysais.org

### Education

MA, Library Science BA, Art History AA 9-12 University of Wisconsin, Madison, WI University of Wisconsin, Madison, WI Pine Manor Jr. College, Chestneut Hill, MA Hockaday School, Dallas, TX

## **Professional History**

### 1983-2021

## New York State Association of Independent Schools Associate Director for Professional Development

- Design, build and organize a comprehensive program of conferences, workshops, institutes and think tanks for the membership of 194 NYSAIS schools. Currently 72 annual events serving over 5,100 participants.
- Signature programs include
  - Beginning Teachers Institute
  - o Experienced Teachers Institute
  - Educating Boys
  - Educating Girls
  - Annual residential conferences for constituent groups: Heads of School; Business Managers; Assistant and Division Heads; Information Technologists and Librarians; Athletic Directors; Psychologists, Counselors and Health Educators; Admissions Directors; Institutional Advancement Professionals; Global Language Teachers; Department Chairs; Diversity Practitioners, Early Childhood and Lower School Directors; Administrative Assistants.
  - Topical residential conferences include Sex Education and Gender Diversity; Brain Conference, Service Learning, STEAM.
  - Trustee Governance events
  - O Day-long workshops and workshop series covering many topics.
- Help to develop and sustain: Emerging Leaders Institute; Justice, Equity and Diversity Institute
- Work with many committees and task forces, website, marketing and event registration
- Collaborate regularly with other associations: CAIS, NJAIS, NAIS, NY Interschool, IBSC, NCGS
- Until 2013 served as technology coordinator and webmaster
- During COVID, shifted entire PD operation online, including Zoom meetings, conferences, eSeminars, Roundtables

#### 1982-3

## Software Distributors, New York City

Software tester and trainer, develop training materials Altadena Public Library. CA

### 1973-6

Librarian, specializing in the arts and young adult collections

1971-3

University of Wisconsin, Madison, WI Slide Librarian, Department of Art History