

## Facilities Committee

November 30, 2023

### 1. Roll Call

- |   |  |
|---|--|
| <input type="checkbox"/> Rajene Hardeman, Chair (D) | ✓ Barry Ramage (D) (ex officio)          |
| ✓ Heather Blakely (U)                               | ✓ Rebekkah Smith Aldrich (Staff Liaison) |
| <input type="checkbox"/> Carla Taylor (P)           | ✓ Chris Herron (Staff Liaison)           |
| <input type="checkbox"/> Janet Schnitzer (C)        |  |
| ✓ Mary Linda Todd (G)                               |  |

2. **2024 Facilities Plan:** Committee members reviewed the attached Facilities Plan and agreed with the staff's proposed priorities for projects in the coming years. Due to the lack of quorum at the meeting it was agreed that an electronic vote would be held to assess consensus on the Facilities Plan being recommended to the Board for their approval.

### 3. Updates:

- a. Roof and Solar Project:
  - i. Roof installation has been completed on time and on budget.
  - ii. Gutter installation will begin in early December
  - iii. The permit for the solar project has been received. Materials have been ordered. This phase of the project is expected to start in mid-December.
- b. Railings in the front of office building have been replaced and are now up to code.
- c. Pollinator Garden: the garden has been installed. Outstanding aspects of the project include signage, a possible fence to help folks understand not to walk through it; and a bird bath that MHLS Facilities Manager, Chris Herron has offered to construct.
- d. EV Charging Stations: Project is complete, usage increases each month. Payments are set at a cost recovery rate. We receive payment quarterly. Electricity rates are monitored monthly and adjusted accordingly to ensure this is cost neutral to MHLS.
- e. The ADA Checklist for Existing Buildings project continues.

4. **Tour of Facilities:** Committee members went on a tour of the grounds and office building.

December 1, 2023: Results of Electronic Vote re: 2024 Facilities Plan: The committee recommends that the board approve the Facilities Plan as presented.