1. **ROLL CALL AND APPROVAL OF AGENDA**

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<td>Stuart Auchincloss</td>
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<td>Rajene Hardeman</td>
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<td>George Joiner</td>
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<td>Debra Klein</td>
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<td>Jill Leinung</td>
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<td>Barry Ramage</td>
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<td>Janet Schnitzer</td>
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<td>Carla Taylor</td>
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<td>Mark Wilson</td>
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2. **PRESIDENT’S REPORT** (5 minutes)
   - B. Ramage
     A. Welcome of Incoming Trustee: Thomas Silvious

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING** (5 minutes)
   - B. Ramage
     A. Minutes of the September Meeting
     B. Minutes of the Annual Membership Meeting

4. **TREASURER’S REPORTS** (5 minutes)
   - R. Swierat
     A. *Financial Report August*
     B. *Financial Report September*
     C. *Financial Report October*

5. **REPORT OF PAYMENT OF BILLS** (5 minute)
   - G. Joiner
     A. *Warrants for September*
     B. *Warrants for October*
     C. *Warrants for November*
6. **DIRECTOR’S REPORT** (6) (15 minutes)  
   R. Aldrich  
   A. *Personnel Actions  
   B. **2023 Highlights**  
      a. **2023 Outreach Mini-Grants**

7. **EXECUTIVE COMMITTEE** (25 minutes)  
   B. Ramage  
   A. Executive Committee Meeting Notes  
   B. *Memo of Understanding  
   C. *Path to System Membership Joint Committee Meeting Notes  
   D. *Executive Session to discuss the performance appraisal of the Executive Director

8. **DIRECTORS ASSOCIATION LIAISON REPORT** (5 minutes)  
   M. Pavloff  
   A. Minutes of the November Directors Association Meeting

9. **FACILITIES COMMITTEE** (5 minutes)  
   R. Hardeman  
   A. Facilities Committee Meeting Notes  
   B. *2024 Facilities Plan

10. **PERSONNEL & PLANNING COMMITTEE** (5 minutes)  
    M. Wilson  
    A. Personnel & Planning Committee Meeting Notes  
    B. *2024 Action Plan

11. **FINANCE COMMITTEE** (10 minutes)  
    R. Swierat  
    A. Finance Committee Meeting Notes  
    B. *Salary Schedule  
    C. *2024 Proposed Budget

12. **WORKING GROUP REPORTS** (15 minutes)  
    R. Hardeman & D. Klein / R. Swierat  
    A. Equity, Diversity, and Inclusion Working Group  
       a. Purpose Statement  
       b. *Book Haven System  
    B. Government & Community Relations Working Group

13. **UNFINISHED BUSINESS** (1 minute)  
    R. Swierat  
    A. Approval of 2024 Slate of Board Officers

14. **NEW BUSINESS** (1 minute)  
    B. Ramage  
    A. *December 2024 Meeting Date: Proposed change from December 18th to December 10th

15. **ORIENTATION** (10 minutes)  
    R. Aldrich  
    A. Digital Equity & Inclusion
16. **COMMUNICATION** (10 minutes)  
A. Board Members (comments submitted in writing will be recorded in Minutes)  
   1. MHLS Trustees Visits to Member Libraries  
      i. Marlboro Free Library  
B. Staff  
   1. MHLS Staff Reports  
   2. Correspondence Recognizing Staff  
C. Visitors

17. **ADJOURNMENT**