

# MID-HUDSON LIBRARY SYSTEM BOARD OF TRUSTEES BOARD MEETING

Wednesday, December 6, 2023 | 10:00am - 12:00pm | MHLS Auditorium

## AGENDA

### 1. ROLL CALL AND APPROVAL OF AGENDA

|                    | Present                  | Absent/Excused           | Absent/Unexcused         |
|--------------------|--------------------------|--------------------------|--------------------------|
| Stuart Auchincloss | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Heather Blakely    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Peter Carey        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kenneth Goldberg   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Rajene Hardeman    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| George Joiner      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Debra Klein        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jill Leinung       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Barry Ramage       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Janet Schnitzer    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thomas Silvius     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Richard Swierat    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Carla Taylor       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mary Linda Todd    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mark Wilson        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2. PRESIDENT'S REPORT (5 minutes) B. Ramage  
A. Welcome of Incoming Trustee: Thomas Silvius
3. APPROVAL OF MINUTES OF PREVIOUS MEETING (5 minute) B. Ramage  
A. [Minutes of the September Meeting](#)  
B. [Minutes of the Annual Membership Meeting](#)
4. TREASURER'S REPORTS (5 minute) R. Swierat  
A. [\\*Financial Report August](#)  
B. [\\*Financial Report September](#)  
C. [\\*Financial Report October](#)
5. REPORT OF PAYMENT OF BILLS (5 minute)  
A. \*Warrants for September G. Joiner  
B. \*Warrants for October J. Leinung  
C. \*Warrants for November C. Taylor

6. **DIRECTOR'S REPORT** (6) (15 minutes) R. Aldrich
- A. \*Personnel Actions
  - B. 2023 Highlights
    - a. 2023 Outreach Mini-Grants
7. **EXECUTIVE COMMITTEE** (25 minutes) B. Ramage
- A. Executive Committee Meeting Notes
  - B. \*Memo of Understanding
  - C. \*Path to System Membership Joint Committee Meeting Notes
  - D. \*Executive Session to discuss the performance appraisal of the Executive Director
8. **DIRECTORS ASSOCIATION LIAISON REPORT** (5 minutes) M. Pavloff
- A. Minutes of the November Directors Association Meeting
9. **FACILITIES COMMITTEE** (5 minutes) R. Hardeman
- A. Facilities Committee Meeting Notes
  - B. \*2024 Facilities Plan
10. **PERSONNEL & PLANNING COMMITTEE** (5 minutes) M. Wilson
- A. Personnel & Planning Committee Meeting Notes
  - B. \*2024 Action Plan
11. **FINANCE COMMITTEE** (10 minutes) R. Swierat
- A. Finance Committee Meeting Notes
  - B. \*Salary Schedule
  - C. \*2024 Proposed Budget
12. **WORKING GROUP REPORTS** (15 minutes) R. Hardeman & D. Klein / R. Swierat
- A. Equity, Diversity, and Inclusion Working Group
    - a. Purpose Statement
    - b. \*Book Haven System
  - B. Government & Community Relations Working Group
13. **UNFINISHED BUSINESS** (1 minute) R. Swierat
- A. Approval of 2024 Slate of Board Officers
14. **NEW BUSINESS** (1 minute) B. Ramage
- A. \*December 2024 Meeting Date: Proposed change from December 18<sup>th</sup> to December 10<sup>th</sup>
15. **ORIENTATION** (10 minutes) R. Aldrich
- A. Digital Equity & Inclusion

**16. COMMUNICATION** (10 minutes)

B. Ramage

- A. Board Members (comments submitted in writing will be recorded in Minutes)
  - 1. MHLS Trustees Visits to Member Libraries
    - i. [Marlboro Free Library](#)
- B. Staff
  - 1. [MHLS Staff Reports](#)
  - 2. [Correspondence Recognizing Staff](#)
- C. Visitors

**17. ADJOURNMENT**