

MHLS Facilities Committee

Tuesday, October 29, 2019 | 1:30pm | MHLS Conference Room

1. Roll Call

- ✓ Lynne Ridgeway (U), Chair
- ✓ Robert Culp (P)
- ✓ Rajene Hardeman (D)
- ✓ Mark Wilson (C) (ex-officio)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)
- ✓ Chris Herron (Staff Liaison)

2. Review of the Capital Plan & Timeline

- a. MHLS Staff provided a review of the MHLS Capital Plan document, attached to this report, which has been re-structured for 2019 into five categories:
 - i. Summary of Currently Prioritized Projects
 - ii. Part A: Major Systems Replacement Projections
 - iii. Part B: Proposed Renovation Projects
 - iv. Part C: Timeline for Maintenance & Critical Component Replacement
 - v. Part D: Completed Projects
- b. The Committee received a report on research related to an assisted learning system (ALS) for the Auditorium.
- c. The committee confirmed the current prioritization of projects as:
 - i. HVAC Replacement – 2nd floor office building
 1. Status: State grant application submitted; under contract; work to be completed by the end of the first quarter of 2020
 - ii. Renovation of Delivery Operations Area
 1. Status: This project is currently in the research and development phase with plans to apply for State Aid for Library Construction in the 2020-2021 funding cycle. Chris & Rebekkah conducted a focus group with the Delivery Operations Staff to inform the scope of the planned project.
 - iii. Remaining prioritized projects (related to the 2nd floor, 3rd floor HVAC, and solar /roof projects) are being researched to confirm needs/cost estimates.

3. Physical Tour of the Office Building & Auditorium

- a. L. Ridgeway and R. Hardeman joined Chris & Rebekkah for a tour of the two facilities. Highlights included:
 - i. Auditorium
 1. Review of masonry work to be done by the end of the year;
 2. Discussion regarding the state of the gutters and the need for replacement at some point in the near future;

3. Review of the completion of Phase III interior work;, last component – tables and chairs – are on order and should arrive by the end of the year.
- ii. Office Building
 1. Review of the impact of the 2nd floor HVAC project on the back side of the facility;
 2. LED light replacement project almost complete; all “overnight” lights are now LED: estimated 1-year payback period.
 3. Delivery area reviewed in light of renovation goals discussed.
- iii. Exterior
 1. Street numbers added to the walls by the sidewalk as per recommendation at last fire inspection