

Nominations & Elections Committee

Wednesday, April 19, 2023

1. Roll Call

- ✓ Richard Swierat, Chair (D)
- ✓ Kenneth Goldberg (U)
- ✓ Debra Klein (G)
- ✓ Carla Taylor (P)
- ☐ Mark Wilson (C)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)

2. **Chair's Comments:** Chair Richard Swierat noted that this committee has a limited scope that is highly consequential and thanked the committee for their service.

3. **Review of the Committee Charge:** It was noted that the current charge is not completely accurate as it relates to the election of officers as the slate also includes the member-at-large position for the executive committee.

- a. **ACTION: Ken Goldberg moved, and Richard Swierat seconded a motion to recommend to the board that the Nominations & Elections Committee charge be amended as proposed:** *"Committee Charge:* Presents, at the September meeting, a slate of Executive Committee members for the following year's board of trustees. The officers are elected at the December meeting. The Chair of this committee will also prepare and conduct the election of trustees at the annual meeting. The committee upholds the MHLS core values of equity, diversity, and inclusion in its work. The committee is preferably comprised of a representative from each county.:

4. The Committee members reviewed the [PROCEDURES FOR ELECTION OF MHLS TRUSTEES](#) and recommend no changes for the 2023 election of MHLS Trustees.

- a. The Committee once again endorsed the use of the EDI Working Group's "[Achieving Diversity within the MHLS Board of Trustees](#)" as an enclosure with the election notice.
- b. Committee members will:
 - i. reach out to those members of the MHLS board whose terms are up this year to explore their willingness to serve again; and
 - ii. review the Trustee Information handout used for recruitment purposes and provide feedback to the executive director.
- c. The vacancy notices will go out to the chairs of the county associations in May.

5. **The Committee reviewed the timeline and procedures for board officer nominations and confirmed the following timeline and procedures for this year:**

- i. Committee Chair reviews term limits of current officers and speaks to each eligible officer to gauge their interest in continuing on in their role
- ii. Committee Chair emails an open call for nominations including self-nominations for all Board Officer positions
- iii. Committee Chair reminds board members of the open call at the July meeting.

- iv. Nominations due to Committee Chair: July 12, 2023
- v. July 13, 2023: Meeting of the Nominations & Elections Committee to select and recommend Board Officers
- vi. August: Committee Chair confirms candidates selected by the Committee agree to serve if elected
- vii. September Board Meeting: Committee proposes 2024 slate of Board Officers to MHLS Board
 - 1. After the nominating committee has presented its report and before voting for the different offices takes place, the chair must call for further nominations from the floor...nominations from the floor are called for immediately after the presentation of the nominating committee's report – while the election is pending or earlier."
 - 2. The sample wording provided goes position by position:
 - a. "CHAIR: For President, Ms. A is nominated by the Nominating Committee. Are there any further nominations for President? [If a member nominates another person, the chair repeats the name of that nominee.] Mr. B is nominated. Are there any further nominations? [PAUSE] If not [PAUSE] nominations are closed."
 - b. After the President formally closes nominations, it would take a majority vote of the board to reopen them.
 - 3. December Board Meeting: MHLS Board elects 2024 Board Officers

The meeting was adjourned at 9:30am.