

# MID-HUDSON LIBRARY SYSTEM BOARD OF TRUSTEES BOARD MEETING

Saturday, March 12, 2022 | 10:00am - 12:00pm | Online

## AGENDA

### 1. ROLL CALL AND APPROVAL OF AGENDA

	Present	Absent/Excused	Absent/Unexcused
Stuart Auchincloss	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peter Carey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kenneth Goldberg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Priscilla Goldfarb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rajene Hardeman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debra Klein	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jill Leinung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alexandra Prince	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barry Ramage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynne Ridgeway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Janet Schnitzer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Swierat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carla Taylor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Linda Todd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 2. PRESIDENT'S REPORT (5 minutes) R. Swierat

A. Board-to-Board Visit Reminders

### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING (1 minute) R. Swierat

A. \*[Minutes of January Meeting](#) (3.A)

### 4. TREASURER'S REPORTS (5 minutes) M. Wilson

A. \*[Financial Report for December 2021](#) (4.A)

### 5. REPORT OF PAYMENT OF BILLS (5 minutes) P. Goldfarb

A. \*Warrants for January (5.A)

R. Hardeman

B. \*Warrants for February (5.B)

### 6. DIRECTOR'S REPORT (6) (15 minutes) R. Aldrich

A. \*[Personnel Action](#) (6.A)

- 7. DIRECTORS ASSOCIATION LIAISON REPORT** (5 minutes) M. De Bellis
- A. [Minutes of the February Director's Association Meeting](#) (7.A)
  - B. [Minutes of the January Central Library/Collection Development Committee](#) (7.B)
- 8. PERSONNEL & PLANNING COMMITTEE** (10 minutes) B. Ramage
- A. \*[Personnel Policy Amendments](#) (8.A)
  - B. \*[Health Emergency Plan Amendments](#) (8.B)
  - C. \*[Cancellation of MHLS Sponsored/Hosted Events Due to Hazardous Weather](#) (8.C)
- 9. BYLAWS, POLICY AND PROCEDURES** (10 minutes) D. Klein
- A. [Bylaws Policy and Procedures Meeting Notes](#) (9.A)
  - B. \*[MHLS Trustee Continuing Education Policy](#) (9.B)
  - C. \*[Addition of Public Comment Rules to Rules & Procedures](#) (9.C)
  - D. \*[Removal of a Trustee Policy Recommendation](#) (9.A)
- 10. INCENTIVES COMMITTEE** (10 minutes) S. Auchincloss
- A. [Incentives Committee Meeting Notes](#) (10.A)
  - B. State Aid for Library Construction Program
    - i. \*[Board Priorities for Funding](#) (10.B.1)
    - ii. \*[Economically Disadvantaged Community Definition](#) (10.A)
- 11. WORKING GROUP REPORTS** (5 minutes) R. Swierat
- A. [Equity, Diversity and Inclusion Working Group Report](#) (11.A)
- 12. UNFINISHED BUSINESS** (1 minute) R. Aldrich
- A.
- 13. NEW BUSINESS** (20 minutes) R. Swierat
- A. \*[Salary Schedule](#) (13.A)
  - B. \*[System Annual Report Authentication](#) (13.B)
  - C. \*Review and Approval of Member Library Variance Requests
    - 1. [North Chatham Free Library](#) (13.C.1)
    - 2. [Philmont Public Library](#) (13.C.2)
    - 3. [Woodstock Public Library District](#) (13.C.3)
    - 4. [Catskill Public Library](#) (13.C.4)
  - D. [Reserve Fund Allocations](#) (13.D)
    - i. \*Employee Benefit Accrued Liability Reserve Initial Allocation
    - ii. \*Capital Reserve Fund Transfer
  - E. \*[Newspaper of Record Vote](#) (6)
- 14. ORIENTATION** (10 minutes) R. Aldrich
- A. Member Assessment Explanation

**15. COMMUNICATION** (10 minutes)

- A. Board Members (comments submitted in writing will be recorded in Minutes)
  - 1. MHLS Trustees Visits to Member Libraries
    - i. [Brewster Library Board to Board Visit](#) (15.A.1)
    - ii. [Phoenicia Library Board to Board Visit](#) (15.A.2)
    - iii. [Woodstock Library Board to Board Visit](#) (15.A.3)
- B. Staff
  - 1. [MHLS Staff Reports](#) (15.B.1)
  - 2. [Correspondence Recognizing Staff](#) (15.B.2)
- C. Visitors

**16. ADJOURNMENT**