

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

SUMMARY	2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED	2013 PRELIMINARY
OPERATING FUND RECEIPTS					
State Aid General	\$1,383,072	\$0	\$1,328,606	\$1,423,072	\$1,383,072
Interest	\$4,653	\$1,884	\$4,000	\$4,000	\$4,000
Member Delivery Fees	\$216,481	\$0	\$0	\$0	\$0
Member Assessment Fees	n/a	\$287,178	\$600,000	\$600,000	\$600,000
Member Assessment Credit	\$0	\$0	\$0	-\$116,000	\$0
Construction Grant	\$0	\$0	\$32,879	\$32,879	\$0
Gifts/Donations	\$410	\$1,500	\$0	\$1,500	\$0
Miscellaneous	\$76,633	\$17,318	\$66,400	\$66,903	\$68,000
Automation Reimbursements	\$210,476	\$1,203	\$0	\$0	\$2,500
Network Reimbursements	\$207,089	\$37,568	\$176,139	\$176,793	\$187,479
Transfers from Capital	\$62,000	\$0	\$35,000	\$41,700	\$30,000
TOTAL OPERATING FUND RECEIPTS	\$2,160,814	\$346,651	\$2,243,024	\$2,230,847	\$2,275,051
OPERATING FUND EXPENSES					
Salaries	\$660,074	\$279,846	\$719,074	\$716,237	\$759,852
Employee Benefits	\$400,548	\$115,071	\$468,067	\$454,725	\$489,028
Library Materials/Databases	\$178,493	\$60,436	\$157,433	\$157,433	\$166,855
Library Grants	\$7,151	\$2,922	\$6,310	\$6,310	\$6,500
Capital Expenditures	\$248	\$6,536	\$93,750	\$86,250	\$12,500
Building Operations & Maintenance	\$70,117	\$28,632	\$151,545	\$151,063	\$148,395
Automotive Expense	\$106	\$425	\$1,700	\$1,700	\$1,700
Office Expense	\$8,681	\$2,942	\$10,300	\$11,300	\$11,300
Postage & Telecommunications	\$39,589	\$15,640	\$41,840	\$41,840	\$40,475
Publicity & Printing	\$2,305	\$431	\$10,500	\$8,000	\$8,750
Professional Development & Membership	\$17,163	\$8,927	\$33,750	\$33,750	\$42,100
Leases/Contracts	\$222,530	\$29,148	\$131,500	\$131,500	\$167,800
Delivery Subcontracting	\$314,418	\$140,621	\$332,112	\$335,773	\$327,200
Professional Fees	\$22,910	\$3,792	\$24,000	\$29,000	\$27,500
Transfers to Capital Accounts	\$84,325	\$18,184	\$57,600	\$93,600	\$87,600
TOTAL OPERATING FUND EXPENSES	\$2,028,658	\$713,552	\$2,239,481	\$2,258,481	\$2,297,555
NET INCREASE/-DECREASE	\$132,156	-\$366,901	\$3,543	-\$27,634	-\$22,504

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

RECEIPTS	2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED	2013 PRELIMINARY
State Aid General					
Basic System Aid	\$1,050,451	\$0	\$1,010,282	\$1,081,451	\$1,050,451
Automation	\$59,860	\$0	\$57,571	\$61,860	\$59,860
Supplemental Aid	\$151,985	\$0	\$145,594	\$154,985	\$151,985
Local Services Support Aid (LSSA)	\$120,776	\$0	\$115,159	\$124,776	\$120,776
Total State Aid General	\$1,383,072	\$0	\$1,328,606	\$1,423,072	\$1,383,072
Other Receipts					
Interest	\$4,653	\$1,884	\$4,000	\$4,000	\$4,000
Member Delivery Fees	\$216,481	\$0	\$0	\$0	\$0
Member Assessment Fees	\$0	\$287,178	\$600,000	\$600,000	\$600,000
Member Assessment Credit	\$0	\$0	\$0	-\$116,000	\$0
Construction Grant	\$0	\$0	\$32,879	\$32,879	\$0
Gifts/Donations	\$410	\$1,500	\$0	\$1,500	\$0
Total Other Receipts	\$221,544	\$290,562	\$636,879	\$522,379	\$604,000
Miscellaneous					
Tech Support	\$14,677	\$5,174	\$8,000	\$10,000	\$10,000
Web Page Hosting	\$8,875	\$8,650	\$9,000	\$9,000	\$9,000
ILL charges(includes CLD)	\$18,180	\$420	\$17,400	\$15,903	\$16,000
Refunds & Miscellaneous	\$34,901	\$3,074	\$32,000	\$32,000	\$33,000
Total Miscellaneous	\$76,633	\$17,318	\$66,400	\$66,903	\$68,000
Member Automation Reimbursements					
Maintenance & Licenses	\$101,236	\$1,203	\$0	\$0	\$2,500
Circulation-Based Charge	\$109,240	\$0	\$0	\$0	\$0
Total Member Automat. Reimburse.	\$210,476	\$1,203	\$0	\$0	\$2,500
HomeAccess/Network Reimbursements					
Syndetics	\$13,698	\$0	\$7,500	\$7,500	\$7,665
SAM	\$27,150	\$0	\$21,641	\$21,641	\$22,024
BookLetters/NextReads	\$4,050	\$0	\$4,050	\$4,000	\$4,000
Heritage Quest	\$47,078	\$0	\$48,300	\$48,300	\$48,965
Gale: Test--Chilton	\$11,057	\$6,864	\$14,213	\$14,213	\$14,310
Title Source	\$6,765	\$6,460	\$6,765	\$6,765	\$6,765
Teleforms/Ecommerce	\$8,107	\$232	\$6,700	\$6,700	\$7,800
Millennium Modules	\$9,000	\$0	\$0	\$0	\$0
Tumble Books	\$8,970	\$0	\$8,970	\$8,970	\$9,250
Mango	\$18,212	\$0	\$18,000	\$18,000	\$20,100
OverDrive	\$53,002	\$24,012	\$40,000	\$40,704	\$46,600
Total HomeAcc/Network Reimburse.	\$207,089	\$37,568	\$176,139	\$176,793	\$187,479
Transfers from MHLS Capital		\$0	\$35,000	\$35,000	\$0
Transfers from Member's Capital	\$62,000	\$0	\$0	\$6,700	\$30,000
Total Transfers	\$62,000	\$0	\$35,000	\$41,700	\$30,000
TOTAL OPERATING FUND RECEIPTS	\$2,160,814	\$346,651	\$2,243,024	\$2,230,847	\$2,275,051

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

EXPENDITURES		2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED	2013 PRELIMINARY
Personnel						
Salaries						
	Prof. Librarians	\$214,446	\$83,080	\$229,304	\$229,304	\$232,586
	All Other	\$445,628	\$196,766	\$489,770	\$486,933	\$527,266
Total Salaries		\$660,074	\$279,846	\$719,074	\$716,237	\$759,852
Benefits						
	Retirement	\$73,409	-\$3,177	\$133,827	\$123,400	\$127,823
	FICA	\$54,021	\$20,885	\$55,009	\$55,009	\$58,129
	MTA Commuter Tax	\$2,618	\$1,216	\$2,752	\$648	\$0
	Worker's Comp.	\$8,898	-\$1,880	\$10,000	\$10,000	\$10,000
	Unemployment	\$33,061	\$2,743	\$3,900	\$15,000	\$3,900
	Disability	-\$101	\$0	\$1,200	\$1,200	\$1,200
	Medical Reg	\$75,261	\$30,537	\$86,839	\$74,928	\$102,753
	Medical Retiree	\$153,381	\$64,747	\$174,540	\$174,540	\$185,224
Total Benefits		\$400,548	\$115,071	\$468,067	\$454,725	\$489,028
Total Personnel		\$1,060,622	\$394,917	\$1,187,141	\$1,170,962	\$1,248,880
Library Material/Databases						
Books						
	Reference	\$432	\$0	\$300	\$300	\$300
	Prof'l Collection	\$355	\$104	\$500	\$500	\$500
Total Books		\$787	\$104	\$800	\$800	\$800
Periodicals						
	Subscriptions	\$842	\$102	\$1,000	\$1,000	\$1,400
Total Periodicals		\$842	\$102	\$1,000	\$1,000	\$1,400
Electronic Resources						
	Databases	\$174,853	\$59,697	\$147,798	\$147,798	\$157,655
	*eBooks	\$0	\$0	\$0	\$0	\$0
Total Electronic Resources		\$174,853	\$59,697	\$147,798	\$147,798	\$157,655
Other Materials						
	Comp. Software	\$2,010	\$533	\$7,835	\$7,835	\$7,000
Total Other Materials		\$2,010	\$533	\$7,835	\$7,835	\$7,000
Total Library Materials/Databases		\$178,493	\$60,436	\$157,433	\$157,433	\$166,855
Library Grants						
Cash		\$0	\$0	\$0	\$0	\$0
Other Grants						
	Lost Books	\$19	\$0	\$200	\$200	\$200
	OCLC ILL Search Fees	\$7,132	\$2,922	\$6,110	\$6,110	\$6,300
Total Other Grants		\$7,151	\$2,922	\$6,310	\$6,310	\$6,500
Total Library Grants		\$7,151	\$2,922	\$6,310	\$6,310	\$6,500
Capital Expenditures						
Other Equipment						
	A-V	\$0	\$0	\$500	\$500	\$500
	All Other	\$3,816	\$6,697	\$93,250	\$85,750	\$12,000

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

EXPENDITURES	2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED	2013 PRELIMINARY
Equip Pass-thru	-\$3,568	-\$162	\$0	\$0	\$0
Total Capital Expenditures	\$248	\$6,536	\$93,750	\$86,250	\$12,500
Building Operation & Maintenance					
Gas(Heating)	\$9,377	\$4,681	\$11,000	\$11,000	\$11,000
Electricity	\$13,243	\$4,210	\$14,000	\$14,000	\$14,000
Water	\$1,344	\$336	\$1,345	\$1,345	\$1,345
Total Utilities	\$23,964	\$9,228	\$26,345	\$26,345	\$26,345
Custodial Supplies	\$1,075	\$587	\$2,300	\$2,300	\$2,000
Repairs-Bldg&Equip	\$8,343	\$0	\$5,000	\$5,000	\$5,000
Bldg Improv/Constru	\$0	\$0	\$75,000	\$75,000	\$75,000
Total Supplies & Repairs	\$9,418	\$587	\$82,300	\$82,300	\$82,000
Insurance (454)					
Liab. Insur	\$15,094	\$8,452	\$15,700	\$15,320	\$15,850
Auto Insur	\$2,113	\$1,059	\$2,200	\$2,098	\$2,200
Total Insurance	\$17,207	\$9,511	\$17,900	\$17,418	\$18,050
Other Oper/Maint (469)	\$19,527	\$9,306	\$25,000	\$25,000	\$22,000
Total Building Operation & Maint.	\$70,117	\$28,632	\$151,545	\$151,063	\$148,395
Automotive Expenses					
Fuel/Operation	\$106	\$0	\$200	\$200	\$200
Vehicle repairs	\$0	\$425	\$1,500	\$1,500	\$1,500
Total Automotive Expense	\$106	\$425	\$1,700	\$1,700	\$1,700
Miscellaneous Expense					
Office Expense					
Office Supplies	\$4,285	\$2,396	\$4,000	\$5,000	\$6,000
A-V Supplies	\$177	\$252	\$500	\$500	\$500
OCLC-MARC	\$3,251	\$294	\$3,300	\$3,300	\$3,300
Automation Supplies	\$968	\$0	\$2,500	\$2,500	\$1,500
Total Office Expense	\$8,681	\$2,942	\$10,300	\$11,300	\$11,300
Telecommunications & Postage					
Telephone/Internet	\$34,124	\$13,853	\$33,950	\$33,950	\$32,600
Fax	\$371	\$154	\$390	\$390	\$375
Postage/Shipping	\$5,094	\$1,632	\$7,500	\$7,500	\$7,500
Total Telecommunications & Postage	\$39,589	\$15,640	\$41,840	\$41,840	\$40,475
Publicity & Printing					
Outside Printing	\$431	\$431	\$1,000	\$1,000	\$1,750
Annual Meeting	\$1,703	\$0	\$4,000	\$4,000	\$4,000
ED/Autom. Search	\$0	\$0	\$2,500	\$0	\$0
Classified	\$0	\$0	\$500	\$500	\$500
Miscellaneous	\$171	\$0	\$2,500	\$2,500	\$2,500
Total Publicity & Printing	\$2,305	\$431	\$10,500	\$8,000	\$8,750
Professional Development					
Member Workshops	\$1,754	\$1,542	\$4,500	\$4,500	\$8,500
Staff Development/ Conferences	\$6,046	\$4,910	\$18,750	\$18,750	\$23,000

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

EXPENDITURES	2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED	2013 PRELIMINARY
Staff Mileage	\$7,259	\$1,648	\$8,000	\$8,000	\$8,000
Total Pro. Development	\$15,059	\$8,100	\$31,250	\$31,250	\$39,500
Memberships	\$2,104	\$827	\$2,500	\$2,500	\$2,600
Total Pro. Dev. & Memberships	\$17,163	\$8,927	\$33,750	\$33,750	\$42,100
Leases/Contracts					
Equip Rental(Copier)	\$13,172	\$6,173	\$16,000	\$16,000	\$15,900
Equip. Repair	\$125	\$0	\$500	\$500	\$500
Millennium Contract	\$183,295	\$22,975	\$94,000	94,000	\$129,376
SAM Contract	\$25,938	\$0	\$21,000	\$21,000	\$22,024
Total Leases/Contracts	\$222,530	\$29,148	\$131,500	\$131,500	\$167,800
Delivery Subcon.	\$314,418	\$140,621	\$332,112	\$335,773	\$327,200
Professional fees	\$22,910	\$3,792	\$24,000	\$29,000	\$27,500
Total Delivery/Professional Fees	\$337,328	\$144,413	\$356,112	\$364,773	\$354,700
Total Miscellaneous	\$627,596	\$201,501	\$584,002	\$591,163	\$625,125
Transfer to MHLS Capital	\$54,728	\$0	\$18,000	\$24,000	\$18,000
Transfer to Member's Capital*	\$29,597	\$18,184	\$39,600	\$69,600	\$69,600
Total Transfers to Capital Accounts	\$84,325	\$18,184	\$57,600	\$93,600	\$87,600
TOTAL OPERATING FUND EXPENSES	\$2,028,658	\$713,552	\$2,239,481	\$2,258,481	\$2,297,555
*Includes an additional \$30,000 transfer to members capital fund in 2012 and 2013					

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

FUND PROJECTIONS	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PRELIMINARY	2014 PROJECTED
EXPENDITURES					
Wages & Salaries	\$660,074	\$719,074	\$716,237	\$759,852	\$775,049
Retirement	\$73,409	\$133,827	\$123,400	\$127,823	\$147,259
FICA	\$54,021	\$55,009	\$55,009	\$58,129	\$59,291
Worker's Comp.	\$8,898	\$10,000	\$10,000	\$10,000	\$10,200
Medical Current	\$75,261	\$86,839	\$74,928	\$102,753	\$115,083
Medical Retired	\$153,381	\$174,540	\$174,540	\$185,224	\$207,451
Library Materials	\$178,492	\$157,433	\$157,433	\$166,855	\$165,000
Equipment	\$3,816	\$93,750	\$86,250	\$12,500	\$6,500
Utilities	\$23,965	\$26,345	\$26,345	\$26,345	\$27,135
Bldg/Bldg Equip Repairs	\$8,343	\$82,300	\$82,300	\$82,000	\$30,000
Insurance	\$17,207	\$17,900	\$17,418	\$18,050	\$18,411
Other Oper/Maint	\$19,527	\$25,000	\$25,000	\$22,000	\$22,000
Office Expense	\$8,680	\$10,300	\$11,300	\$11,300	\$10,000
Telecom/Postage	\$39,589	\$41,840	\$41,840	\$40,475	\$40,880
Publicity/Printing	\$2,305	\$10,500	\$8,000	\$8,750	\$8,500
Professional Development	\$15,060	\$31,250	\$31,250	\$39,500	\$30,000
Leases/Contracts	\$222,520	\$131,500	\$131,500	\$137,800	\$138,000
Sierra Cloud	\$0	\$0	\$6,700	\$30,000	\$30,000
Delivery	\$314,418	\$332,112	\$335,773	\$327,200	\$333,744
Professional Fees*	\$22,910	\$24,000	\$29,000	\$27,500	\$25,000
Transfers to Capital	\$84,325	\$57,600	\$93,600	\$87,600	\$87,600
All Other	<u>\$42,443</u>	<u>\$18,362</u>	<u>\$20,658</u>	<u>\$15,900</u>	<u>\$16,000</u>
TOTAL EXPENDITURES	\$2,028,644	\$2,239,481	\$2,258,481	\$2,297,555	\$2,303,104
REVENUES					
Estimated State Aid	\$1,383,072	\$1,328,606	\$1,423,072	\$1,383,072	\$1,383,072
Interest	\$4,653	\$4,000	\$4,000	\$4,000	\$4,000
Miscellaneous	\$77,043	\$66,400	\$68,403	\$68,000	\$68,000
Construction Grant	\$0	\$32,879	\$32,879	\$0	\$0
Reimbursements	\$207,090	\$176,139	\$176,793	\$189,979	\$190,000
From MHLS Capital	\$0	\$35,000	\$35,000	\$0	\$0
From Member's Capital	\$62,000	\$0	\$6,700	\$30,000	\$30,000
Automation	\$210,476	\$0	\$0	\$0	\$0
Delivery	\$216,481	\$0	\$0	\$0	\$0
Member Assessment	\$0	\$600,000	\$600,000	\$600,000	\$600,000
One-time Assessment	n/a	\$0	-\$116,000	\$0	\$0
TOTAL REVENUES	\$2,160,815	\$2,243,024	\$2,230,847	\$2,275,051	\$2,275,072
TOTAL EXPENSES	-\$2,028,644	-\$2,239,481	-\$2,258,481	-\$2,297,555	-\$2,303,104
Surplus/(Deficit)	\$132,171	\$3,543	-\$27,634	-\$22,504	-\$28,032
FUND BALANCE	\$1,616,108	\$1,619,651	\$1,588,474	\$1,565,970	\$1,537,938
RESTRICTED FUND	-\$1,144,871	-\$1,343,688	-\$1,355,089	-\$1,378,533	-\$1,381,862
CAPITAL RESERVE	\$0	-\$65,000	-\$65,000	-\$30,000	-\$6,000
FUND BALANCE	\$471,237	\$210,963	\$168,385	\$157,437	\$150,076
MHLS Contingency	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
REMAINING BALANCE	\$321,237	\$60,963	\$18,385	\$7,437	\$76
MHLS Capital Year-End	\$116,097	\$164,097	\$170,097	\$218,097	\$242,097
Member's Capital Year-end	\$65,667	\$105,267	\$128,567	\$168,167	\$207,767
<i>*2012 Revised includes an additional \$30,000 Members Fee transfer</i>					

2012 MID-HUDSON LIBRARY SYSTEM **REVISED** OPERATING FUND & 2013 **PRELIMINARY**

CATEGORICAL AID	2011 ACTUAL	2012 YTD 5/31/12	2012 BUDGET	2012 REVISED*	2013 PRELIMINARY
RECEIPTS					
Coordinated Outreach	\$97,431	\$0	\$97,431		\$97,431
Correctional Facilities	\$67,892	\$0	\$57,464		\$57,464
County Jails	\$4,175	\$0	\$4,175		\$4,175
TOTAL RECEIPTS	\$169,498	\$0	\$159,070		\$159,070
EXPENDITURES					
Personnel					
Salaries					
Prof'l Librarians	\$79,338	\$26,629	\$62,941		\$64,070
All Other	\$26,806	\$5,063	\$12,368		\$13,028
Total Salaries	\$106,144	\$31,692	\$75,309		\$77,098
Benefits					
Retirement	\$13,431	\$3,177	\$12,708		\$12,930
FICA	\$4,636	\$2,490	\$5,886		\$5,898
Medical	\$14,708	\$3,794	\$15,177		\$16,695
Total Benefits	\$32,775	\$9,461	\$33,771		\$35,523
Total Personnel	\$138,919	\$41,154	\$109,080		\$112,621
Library Materials					
Books - Correctional Facilities	\$15,867	\$312	\$22,242		\$22,242
Books - County Jails	\$3,275	\$19	\$3,025		\$3,025
Total Library Material	\$19,142	\$331	\$25,267		\$25,267
Cash Grants	\$0	\$600	\$8,200		\$8,200
Miscellaneous					
Office Material & Supplies	\$0	\$16	\$7,500		\$5,500
Postage - County Jails	\$500	\$63	\$250		\$250
Professional Development					
Staff Mileage	\$2,437	\$631	\$4,573		\$3,032
Delivery Service - Correctional Facilities	\$8,500	\$1,050	\$4,200		\$4,200
Total Miscellaneous	\$11,437	\$1,760	\$16,523		\$12,982
TOTAL EXPENDITURES	\$169,498	\$43,845	\$159,070		\$159,070
*Budget will be revised when 2012 aid chart is received					