

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2023 Preliminary	2023 Adjustment	2023 Adjusted Budget	YTD 6/30/23
OPERATING REVENUE				
State Aid General	1,723,279	-	1,723,279	-
State Aid Restricted	706,298	29,801	736,099	29,801
Other Restricted				
Member Assessment	609,644	-	609,644	276,826
Member Services	75,550	-	75,550	43,938
Member Databases	99,181	-	99,181	77,110
Digital Content	33,000	-	33,000	-
Catalog Enhancements	67,569	-	74,069	2,280
Miscellaneous Reimbursements	6,500	23,725	30,225	780
Miscellaneous Receipts	9,000	-	9,000	39,008
Transfers from MHLS Capital	-	-	-	1,308
Transfers from Members' Capital	16,236	-	16,236	5,180
TOTAL OPERATING REVENUE	3,346,257	53,526	3,406,283	476,231

OPERATING EXPENSES				
Salaries	1,201,305	(20,000)	1,181,305	548,517
Employee Benefits	623,676	4,021	627,697	299,883
Staff Development	43,072	(20,751)	22,321	11,782
Governance	6,000	-	6,000	-
ELECTRONIC EQUIPMENT	8,750	2,331	11,081	14
EQUIPMENTS AND FURNITURES	11,350.00	-500.00	10,850.00	2,917.01
Business & Office Expenses	29,324	6,419	35,743	15,707
Staff Mileage	6,500	410	6,910	845
Professional Fees	43,533	48,304	91,837	46,433
Telecommunications	19,351	(1,500)	17,851	8,366
Building Operations & Maintenance	92,314	1,327	93,641	47,158
Member Resources	662,110	12,445	674,555	318,422
Library Grants	509,802	9,944	519,746	-
Categorical Aid	43,873	10,047	53,920	12,500
Miscellaneous	5,697	1,029	6,726	4,103
Transfers to Members' Capital	39,600	-	39,600	9,900
TOTAL OPERATING EXPENSES	3,346,257	53,526	3,399,783	1,326,547

Revenues	2023	2023	2023	YTD
	Preliminary Budget	Adjustments	Adjusted Budget	6/30/23
TRANSFER FROM FUND BALANCE	0.00	23,724.63	23,724.63	0.00
<N/A> Object Totals:	0.00	23,724.63	23,724.63	0.00
Local Service Support Aid	150,636.00	0.00	150,636.00	0.00
Basic System Aid	1,384,029.00	0.00	1,384,029.00	0.00
Supplemental Aid	188,614.00	0.00	188,614.00	0.00
001 Totals: State Aid General	1,723,279.00	0.00	1,723,279.00	0.00
Central Library Service Aid*	265,613.00	0.00	265,613.00	0.00
Coordinated Outreach	143,225.00	27,719.96	170,944.96	27,719.96
Correctional Facilities	82,929.00	2,080.94	85,009.94	2,080.94
County Jails	4,842.00	0.00	4,842.00	0.00
Local Library Services Aid (LLSA)	209,689.00	0.00	209,689.00	0.00
002 Totals: State Aid Restricted	706,298.00	29,800.90	736,098.90	29,800.90
Member Libraries Assessment	522,929.00	0.00	522,929.00	276,825.50
Central Delivery	86,715.00	0.00	86,715.00	0.00
004 Totals: Member Assessment	609,644.00	0.00	609,644.00	276,825.50
Tech Support/Service Contracts	33,000.00	0.00	33,000.00	31,145.20
Web Page Hosting	11,000.00	0.00	11,000.00	12,376.00
Telephone Notification System (TNS)	13,500.00	0.00	13,500.00	0.00
eCommerce	550.00	0.00	550.00	416.95
SAM	17,500.00	0.00	17,500.00	0.00
005 Totals: Member Services	75,550.00	0.00	75,550.00	43,938.15
JobNow*	4,600.00	0.00	4,600.00	0.00
Other Member database	0.00	0.00	0.00	1,789.59
Universal Class*	7,500.00	0.00	7,500.00	0.00
Mango*	21,081.00	0.00	21,081.00	0.00
License fees	66,000.00	0.00	66,000.00	75,320.00
006 Totals: Member Databases	99,181.00	0.00	99,181.00	77,109.59
OverDrive*	8,000.00	0.00	8,000.00	0.00
Zinio*	25,000.00	0.00	25,000.00	0.00
007 Totals: Digital Content	33,000.00	0.00	33,000.00	0.00
Syndetics*	9,900.00	0.00	9,900.00	0.00
Skyriver	2,750.00	0.00	2,750.00	0.00
OCLC ILL	11,000.00	0.00	11,000.00	0.00
Title Source*	1,195.00	0.00	1,195.00	1,500.00
Encore*	42,724.00	0.00	42,724.00	0.00
Module Maintenance*	6,500.00	0.00	6,500.00	780.07
008 Totals: Catalog Enhancements	74,069.00	0.00	74,069.00	2,280.07
Interest from Investment	2,500.00	0.00	2,500.00	23,496.72
Interest from MHLS Capital	0.00	0.00	0.00	1,307.88
Erate	6,500.00	0.00	6,500.00	0.00
Other Piror Year	0.00	0.00	0.00	2.05
Gifts, Endowments, Fundraising	0.00	0.00	0.00	14,735.60
Miscellaneous Receipts	0.00	0.00	0.00	274.03
Rental Property	0.00	0.00	0.00	500.00
009 Totals: Miscellaneous Receipts	9,000.00	0.00	9,000.00	40,316.28
Transfer from Member's Capital	16,236.00	0.00	16,236.00	5,180.00
013 Totals: Transfers from Members' Capital	16,236.00	0.00	16,236.00	5,180.00
A Totals:	3,346,257.00	53,525.53	3,399,782.53	475,450.49

*Denotes pass-through funds.

MID-HUDSON LIBRARY SYSTEM

Expenses	2023 Approved Budget	2023 Adjustments	2023 Adj. Budget	2023 Expensed YTD 6/30	Encumbered
Salaries - Librarians - Outreach	16,048.00	0.00	16,048.00	8,023.99	0.00
Salaries - Librarians - Correction	4,012.00	0.00	4,012.00	0.00	0.00
Salaries - Librarians - General	322,721.00	0.00	322,721.00	149,388.34	0.00
SALARIES - LIBRARIANS *	342,781.00	0.00	342,781.00	157,412.33	0.00
Salaries - Other Support - Outreach	63,012.00	0.00	63,012.00	31,506.02	0.00
Salaries - Other Support - Correction	24,916.00	0.00	24,916.00	12,458.01	0.00
Salaries - Other Support -General	770,596.00	-20,000.00	750,596.00	347,140.68	0.00
SALARIES - OTHER SUPPORT *	858,524.00	-20,000.00	838,524.00	391,104.71	0.00
Total Salaries	1,201,305.00	-20,000.00	1,181,305.00	548,517.04	0.00
Comp Equipment-Techs Operations	8,750.00	2,331.00	11,081.00	13.94	95.61
ELECTRONIC EQUIPMENT *	8,750.00	2,331.00	11,081.00	13.94	95.61
Furnitures - Techs Operations	850.00	-500.00	350.00	0.00	0.00
Equipment - Facility & Delivery	2,500.00	0.00	2,500.00	0.00	0.00
Equipment - Rental	8,000.00	0.00	8,000.00	2,917.01	1,447.42
EQUIPMENTS AND FURNITURES *	11,350.00	-500.00	10,850.00	2,917.01	1,447.42
Total Equipment	20,100.00	-500.00	19,600.00	2,930.95	1,543.03
Professional Dev - Director	3,000.00	0.00	3,000.00	1,553.00	0.00
Professional Dev - Business Office	2,500.00	-2,500.00	0.00	0.00	0.00
Professional Dev - Techs Operations	15,782.00	-2,551.00	13,231.00	8,629.15	0.00
Professional Dev - Sustainability	17,490.00	-8,200.00	9,290.00	1,600.00	400.00
Professional Dev - Outreach	2,000.00	0.00	2,000.00	0.00	0.00
Professional Dev - MHLS- Correct	300.00	0.00	300.00	0.00	0.00
Professional Dev - Coxackie - Correction	400.00	0.00	400.00	0.00	0.00
Professional Dev - Fishkill - Correction	400.00	0.00	400.00	0.00	0.00
Professional Dev - Green Haven - Correction	400.00	0.00	400.00	0.00	0.00
Professional Dev - Greene - Correction	400.00	0.00	400.00	0.00	0.00
Professional Dev - Hudson - Correction	400.00	0.00	400.00	0.00	0.00
PROFESSIONAL DEVELOPMENT *	43,072.00	-20,751.00	22,321.00	11,782.15	400.00
Governance - Annual Meeting	5,000.00	0.00	5,000.00	0.00	0.00
Board Travel	1,000.00	0.00	1,000.00	0.00	0.00
GOVERNANCE *	6,000.00	0.00	6,000.00	0.00	0.00
Electronic Supplies - Business Office	500.00	900.00	1,400.00	1,091.25	0.00
Electronic Supplies - Techs Operations	24,159.00	4,921.54	29,080.54	14,141.04	324.00
Electronic Supplies - Sustainability	1,723.00	0.00	1,723.00	0.00	0.00
Mat Supplies-Business Office	1,500.00	97.02	1,597.02	460.08	71.44
Mat Supplies-Bdg Ops and Maint	1,000.00	500.00	1,500.00	0.00	0.00
Mat and Supp - Correction	200.00	0.00	200.00	14.87	0.00
Mat and Supp - Jail	242.00	0.00	242.00	0.00	0.00
BUSINESS AND OFFICE EXP. *	29,324.00	6,418.56	35,742.56	15,707.24	395.44
Staff Mileage - Director	0.00	1,630.00	1,630.00	0.00	0.00
Staff Mileage - Business Office	500.00	-500.00	0.00	0.00	0.00
Staff Mileage - Techs Operations	5,000.00	-720.25	4,279.75	798.02	0.00
Staff Mileage - Sustainability	500.00	0.00	500.00	47.29	0.00
Staff Mileage - Facility & Delivery	500.00	0.00	500.00	0.00	0.00
STAFF MILEAGE *	6,500.00	409.75	6,909.75	845.31	0.00
Memberships - Misc	3,648.00	0.00	3,648.00	2,700.00	0.00
Memberships - Director	400.00	320.00	720.00	720.00	0.00
Memberships - Business Office	250.00	0.00	250.00	244.00	0.00
Memberships - Techs Operations	110.00	0.00	110.00	110.00	0.00
Memberships - Sustainability	1,500.00	0.00	1,500.00	0.00	0.00
Memberships - Outreach	1,000.00	0.00	1,000.00	0.00	0.00
Memberships - Coxsackie - Correction	125.00	0.00	125.00	27.32	0.00
Memberships - Fishkill - Correction	125.00	0.00	125.00	0.00	0.00
Memberships - Greene - Correction	125.00	0.00	125.00	0.00	0.00

MID-HUDSON LIBRARY SYSTEM

Expenses	2023 Approved Budget	2023 Adjustments	2023 Adj. Budget	2023 Expensed YTD 6/30	Encumbered
Memberships - Hudson - Correction	125.00	0.00	125.00	0.00	0.00
MEMBERSHIPS *	7,533.00	320.00	7,853.00	3,801.32	0.00
Professional Services	18,500.00	32,984.00	51,484.00	41,795.14	0.00
Professional Services - Legal	15,000.00	0.00	15,000.00	315.00	0.00
Professional Services - Sustainability	2,500.00	0.00	2,500.00	0.00	0.00
Members Workshop	0.00	7,500.00	7,500.00	521.31	59.16
PROFESSIONAL FEES *	36,000.00	47,984.00	83,984.00	42,631.45	59.16
Phones	3,500.00	-1,500.00	2,000.00	591.77	0.00
Others Telecommunications	15,851.00	0.00	15,851.00	7,774.70	7,801.48
TELECOMMUNICATIONS *	19,351.00	-1,500.00	17,851.00	8,366.47	7,801.48
Gas (Heating)	10,000.00	0.00	10,000.00	6,637.04	0.00
Electricity	17,000.00	0.00	17,000.00	8,343.43	0.00
Water	2,500.00	0.00	2,500.00	1,276.86	0.00
Liability Insurance	17,000.00	601.00	17,601.00	17,600.78	0.00
Custodial Supplies	3,400.00	35.94	3,435.94	369.29	0.00
Building & Facility Maint. Projects	16,200.00	-2,288.00	13,912.00	147.00	0.00
Construction/Capital Projects	0.00	998.00	998.00	0.00	0.00
Operations/Maint. Other	24,714.00	0.00	24,714.00	10,376.78	3,607.45
Postage and Freight	1,500.00	1,980.00	3,480.00	2,406.77	414.00
BLDG AND OPERATION MAINT *	92,314.00	1,326.94	93,640.94	47,157.95	4,021.45
Member Title Source - Subscription	0.00	1,316.00	1,316.00	1,314.50	0.00
Memb Res Member Databases	34,100.00	0.00	34,100.00	4,600.00	0.00
Memb Res Member Digital Content	33,000.00	525.00	33,525.00	33,369.82	0.00
Memb Res Catalog Enhancements	18,600.00	0.00	18,600.00	14,380.41	0.00
OCLC ILL Search Fees	5,840.00	3,571.00	9,411.00	3,063.82	0.00
Delivery Service - Correction	7,070.00	0.00	7,070.00	1,767.50	0.00
Postage - Jail	500.00	0.00	500.00	125.00	0.00
Equipment Pass-through	0.00	299.00	299.00	101.00	182.40
Service Contracts-III/PayPal	200,000.00	1,667.00	201,667.00	100,878.39	100,728.49
Service Contracts-Comprise/SAM	18,000.00	-112.75	17,887.25	0.00	0.00
Success Bundle Training	0.00	5,180.00	5,180.00	5,180.00	0.00
Delivery Service	345,000.00	0.00	345,000.00	153,641.17	0.00
MEMBER RESOURCES *	662,110.00	12,445.25	674,555.25	318,421.61	100,910.89
Subscription	944.00	-761.00	183.00	166.30	0.00
Books - Outreach	1,500.00	1,738.05	3,238.05	1,737.93	0.00
Copying / Printing - Correction	200.00	0.00	200.00	0.00	0.00
Books - Coxsackie - Correction	4,848.00	319.77	5,167.77	556.20	0.00
Books - Fishkill - Correction	6,763.00	419.85	7,182.85	2,648.37	756.14
Books - Green Haven - Correction	7,155.00	2,122.37	9,277.37	453.03	0.00
Books - Greene - Correction	6,320.00	-183.92	6,136.08	62.97	0.00
Books - Hudson - Correction	3,206.00	4.00	3,210.00	487.21	0.00
Books - County Jail	4,100.00	0.00	4,100.00	0.00	0.00
BOOKS AND PRINTS *	35,036.00	3,659.12	38,695.12	6,112.01	756.14
Library Grants - Local Library Serv.Aid (LLSA)	209,689.00	0.00	209,689.00	0.00	0.00
Library Grants - Central Library Devel. & Book Aid	265,613.00	0.00	265,613.00	0.00	0.00
Library Grants - NYLA Conference	2,500.00	350.00	2,850.00	0.00	0.00
Other cash grants paid from System Funds	10,000.00	-10,000.00	0.00	0.00	0.00
Cash Grant - Outreach	22,000.00	19,594.41	41,594.41	0.00	0.00
LIBRARY GRANTS *	509,802.00	9,944.41	519,746.41	0.00	0.00
Miscellaneous	2,000.00	1,029.00	3,029.00	2,794.68	0.00
Workshop and Other	3,697.00	0.00	3,697.00	1,308.30	0.00
Workshop / Mileage -Outreach	6,837.00	6,387.50	13,224.50	6,387.50	0.00
Workshop/Mileage - Correction	2,000.00	0.00	2,000.00	0.00	0.00
MISCELLANEOUS *	14,534.00	7,416.50	21,950.50	10,490.48	0.00

MID-HUDSON LIBRARY SYSTEM

Expenses	2023 Approved Budget	2023 Adjustments	2023 Adj. Budget	2023 Expensed YTD 6/30	Encumbered
Total Cont. Expenses	1,461,576.00	53,525.53	1,515,101.53	465,315.99	114,344.56
NYS Retirement System - Outreach	8,899.00	0.00	8,899.00	2,224.75	0.00
NYS Retirement System - Correction	3,532.00	0.00	3,532.00	883.00	0.00
NYS Retirement System	113,639.00	0.00	113,639.00	25,165.25	0.00
EMPLOYEE BENEFITS *	126,070.00	0.00	126,070.00	28,273.00	0.00
FICA - Outreach	0.00	6,059.00	6,059.00	3,029.52	0.00
FICA - Correction	2,827.00	0.00	2,827.00	1,413.49	0.00
FICA - Outreach	6,059.00	-6,059.00	0.00	0.00	0.00
FICA	84,395.00	0.00	84,395.00	36,168.22	0.00
EMPLOYEE BENEFITS *	93,281.00	0.00	93,281.00	40,611.23	0.00
Workers Compensation	11,000.00	0.00	11,000.00	8,529.59	0.00
EMPLOYEE BENEFITS *	11,000.00	0.00	11,000.00	8,529.59	0.00
Empl Benefit-Disability Insurance	900.00	4,021.00	4,921.00	4,920.67	0.00
EMPLOYEE BENEFITS *	900.00	4,021.00	4,921.00	4,920.67	0.00
Health Insurance - Retirees	178,776.00	0.00	178,776.00	89,105.32	0.00
Health & Dental - Outreach	15,871.00	0.00	15,871.00	3,967.75	0.00
Health & Dental - Correction	6,955.00	0.00	6,955.00	1,738.75	0.00
Health Insurance - Active	183,069.00	0.00	183,069.00	118,274.68	0.00
Dental -Active	7,754.00	0.00	7,754.00	4,461.99	0.00
EMPLOYEE BENEFITS *	392,425.00	0.00	392,425.00	217,548.49	0.00
Total Employee Benefits	623,676.00	0.00	623,676.00	299,882.98	0.00
Transfer to the Capital Fund	39,600.00	0.00	39,600.00	9,900.00	0.00
TRANSFER TO MEMB CAPITAL *	39,600.00	0.00	39,600.00	9,900.00	0.00
Total Operating Expenses	3,346,257.00	53,525.53	3,399,782.53	1,326,546.96	115,887.59

		RECEIPTS	
Line Item	Detail	Amount	Explanation
State Aid Restricted	Coordinated Outreach	27720	Carry Forward of Prior year Funds
	Correctional Facilities	2081	Carry Forward of Prior year Funds
		<u>29801</u>	
Miscellaneous Reimbursements		23725	2022 PO Carry Forward
		<u>23725</u>	
TOTAL INCREASE/-DECREASE TO RECEIPTS		53525.53	

		Expenses	
Line Item	Detail	Amount	Explanation
Salaries	Salaries - Other Support -General	-20000	Business Office
		<u>-20000</u>	
Employee Benefits	Empl Benefit-Disability Insurance	4021	NYSIF DISABILITY BENEFITS
		<u>4021</u>	
Staff Development	Professional Dev - Business Office	-2500	Canceled/Unused Funds - Conferences
	Professional Dev - Techs Operations	-2551	Canceled/Unused Funds - Conferences
	Professional Dev - Sustainability	-8200	Canceled/Unused Funds - Conferences, Properly Code Mem. WS (7,500)
		<u>-13251</u>	
ELECTRONIC EQUIPMENT	Comp Equipment-Techs Operations	2331	Poster Printer, Tablet & Stand
		<u>2331</u>	
EQUIPMENTS AND FURNITURES	Furnitures - Techs Operations	-500	Canceled/Unused Funds - Standing Desk
		<u>-500</u>	
Business & Office Expenses	Electronic Supplies - Business Office	900	Knowbe4
	Electronic Supplies - Techs Operations	4921.54	Knowbe4, 2022 PO, Adobe upgrades, Digital Certificates, Domain Renewals
	Mat Supplies-Business Office	97.02	2022 PO
	Mat Supplies-Bdg Ops and Maint	500	Office Area Rugs
		<u>6418.56</u>	
Staff Mileage	Staff Mileage - Director	1630	Correcting Improperly expensed item
	Staff Mileage - Business Office	-500	Canceled/Unused Funds
	Staff Mileage - Techs Operations	-720.25	Canceled/Unused Funds
		<u>409.75</u>	
Professional Fees	Professional Services	32984	HR Consultant (8,000), Auditors (3000), Paylocity (1984) 2022 PO(20,000)
	Members Workshop	7500	To record to right code (Prof. Dev. - Sus)

		<u>40484</u>
Telecommunications	Phones	-1500 Canceled/Unused Funds <u>-1500</u>
Building Operations & Maintenance	Liability Insurance	601 Liability Insurance
	Custodial Supplies	35.94 2022 PO
	Building & Facility Maint.Projects	-2288 Canceled Repair Front wall, 3rd Floor HVAC, Mainentrance Keypad
	Construction/Capital Projects	998 Pollinator Garden
	Postage and Freight	<u>1980 Increased Postage Cost</u>
		1326.94
Member Resources	Member Title Source - Subscription	1316 To separate members subscription from MHLS
	Memb Res Member Digital Content	525 Cover Increase Cost of Digital Content
	OCLC ILL Search Fees	3571 Increase in Searches
	Equipment Pass-through	299 2022 PO
	Service Contracts-III/PayPal	1667 Paypal, Cover Contract Cost
	Service Contracts-Comprise/SAM	-112.75 Canceled/Unused Funds
	Success Bundle Training	<u>5180 Success Bundle Training</u>
		12445.25
Library Grants	Library Grants - NYLA Conference	350 NYLA Scholarship
	Other cash grants paid from System Funds	-10000 Library Road Trip project(postponed to 2024)
	Cash Grant - Outreach	<u>19594.41 Carry Forward of Prior year Funds</u>
		9944.41
Categorical Aid	Workshop / Mileage -Outreach	6387.5 Carry Forward of Prior year Funds
	Subscription	-761 To separate members subscription from MHLS, Times Union Sub.
	Books - Outreach	1738.05 Carry Forward of Prior year Funds
	Books - Coxsackie - Correction	319.77 2022 PO, Adjust Correction Fund to Current Population
	Books - Fishkill - Correction	419.85 2022 PO, Adjust Correction Fund to Current Population
	Books - Green Haven - Correction	2122.37 2022 PO, Adjust Correction Fund to Current Population
	Books - Greene - Correction	-183.92 2022 PO, Adjust Correction Fund to Current Population
	Books - Hudson - Correction	<u>4 Adjust Correction Fund to Current Population</u>
		10046.62
Miscellaneous	Miscellaneous	<u>1029 Indeed & Other Recruiting Services, Asset Tags</u>
		1029
TOTAL INCREASE/-DECREASE TO EXPENSES		53205.53