

MHLS Directors Association | Meeting Minutes

June 9, 2021 | via GoToMeeting (recording available)

Columbia County			Dutchess County			Greene County			Putnam County			Ulster County		
X	Chatham	McCreery	X	Amenia	Herow	X	Athens	Benjamin	X	Brewster	Loprinzo	X	Esopus	Dittmar
X	Claverack	Schoep	X	Beacon	Salierno	X	Cairo	Kamecke	X	Carmel	Buck	X	Highland	Dempsey
X	Germantown	Place	X	Beekman	Fortier		Catskill	Ray	X	Cold Spring	Reinhardt	X	Hurley	Campbell
X	Hillsdale	Gaskell	X	Clinton	Bancroft	X	Coxsackie	Benson		Garrison	Read	X	Kingston	Menard
X	Hudson	Chameides	X	Dover	Perolli		Greenville	Flach	X	Kent	Donick	X	Marlboro	Jennerich
X	Kinderhook	Dragon		East Fishkill	Goverman		Haines Falls	Garcia	X	Mahopac	Capozzella	X	Milton	Skelly
X	Livingston	Tremper-Wollerton	X	Fishkill	Spann		Hunter	Pushman	X	Patterson	Harrison	X	New Paltz	Murphy
X	New Lebanon	Hoffman		Hyde Park	Callahan		Windham	Begley	X	Putnam Valley	Farabaugh	X	Phoenicia	Potter
	North Chatham	Wills	X	LaGrange	De Bellis								Pine Hill	Vella
X	Philmont	Farley	X	Millbrook	Tsahalish							X	Plattekill	Lansperg
X	Valatie	Powhida		NE-Millerton	Leo-Jameson							X	Rosendale	Scott-Childress
			X	Pawling	Avery							X	Saugerties	Russell
			X	Pine Plains	Tackett								Stone Ridge	Ford
			X	Pleasant Valley	Pulice							X	Ulster	Collins
			X	Poughkeepsie	Lawrence							X	West Hurley	Lustiber
			X	Red Hook	Jardine							X	West Shokan	Lawlor
			X	Rhinebeck	Cook								Woodstock	Kerr
				Rhinecliff	Bartlett									
			X	Staatsburg	Rothman							MHLS Staff		
			X	Stanford	Cerul								Rebekkah Smith Aldrich	
			X	Tivoli	DelPriore								Laurie Shedrick	
			X	Wappingers	Harrison								Casey Conlin	

Meeting Called to Order by Chair Menard at 10:01 am.

A. Action Items

- 1. Approval of Minutes of Minutes (meeting of April 16, 2021):** Dempsey moved, Fortier seconded, and it was voted to approve the minutes as presented.
- 2. 2022 Tentative Member Assessment Table:** Dempsey moved, DeBellis seconded, and it was voted to approve the Table as presented.
- 3. 2022 Estimate of E-Resources Cost Shares:** Fortier moved, Tremper-Wollerton seconded, and it was voted to approve the Cost Shares as presented.
- 4. 2022-2026 Plan of Service Documents:** Dempsey moved, Dragon seconded, and it was voted to approve the MHLS Plan of Service, the Central Library Program Plan of Service, and the Direct Access Plan as presented. Aldrich advised there could be some further edits that could require that some of the documents return for further approval.

5. **Registration Policy Update:** Dragon moved, Gaskell seconded, and it was voted to approve the Policy Update as amended (that amendment being to standardize the Birth Date in effected cards to 1/9/1919).
6. **Claims Return Policy:** Buck moved, Avery seconded, and it was voted to approve the modified Policy as presented.

B. New/Proposed Business & Information: None.

C. Reports

1. Advisory Committee Reports

- i. **System Services Advisory Committee:** See minutes of most recent meeting in the packet. The Committee has opted to meet virtually through the end of 2021 and they are looking at virtual workshops, as well. Aldrich forwarded from the MHLS Board of Trustees their thanks for the DA's willingness to transfer from its Capital Fund money to MHLS in anticipation of state aid shortfalls. In the end, this transfer was not necessary.
- ii. **Resource Sharing Advisory Committee:** See minutes of most recent meeting in the packet.
- iii. **Central Library/Collection Development Advisory Committee:** See minutes of most recent meeting in the packet.

2. MHLS

- i. **Staff Report:** Elements of the written report were highlighted and include the following:
 - The scheduled upgrades to Sierra and Encore, scheduled for June 14 and 15, have been scrubbed due to operation issues related to holds.
 - Encore harvesting of meta data now includes the entire New York Heritage Digital Collections.
- ii. **Board Liaison Report:** Capozella reported on the most recent MHLS Board of Trustees meeting noting that there was nothing particular to report.

Adjournment: Dempsey moved, Schoep seconded, and it was voted to adjourn the meeting.

Respectfully submitted by Tom Lawrence.

Next:

- DA Workshop: July 15, 10:00am (tentative); Topic TBD
- DA Business Meeting: September 10, 10:00am