

**MID-HUDSON LIBRARY SYSTEM**  
**Central Library & Collection Development Advisory Committee**  
**Minutes of Meeting: Thursday, January 21, 2021 (via GTM)**

**Roll Call**

**Columbia County**

- Emily Chameides (Hudson; '21)
- Tobi Farley (Philmont; '23)

**Greene County**

- Maureen Garcia (Mountain Top '23)
- Sue Ray (Catskill; '21)

**Ulster County**

- Brooke Dittmar (Esopus; '21)
- Katie Scott-Childress (Rosendale; '23)

**Dutchess County**

- Carol Fortier (Beekman; '21)
- Daniela Pulice (Pleasant Valley; '23)

**Putnam County**

- Carol Donick (Kent; '21)
- Gillian Thorpe (Cold Spring; '23)

**MHLS Staff**

- Rebekkah Smith-Aldrich
- Laurie Shedrick

**Central Library Staff**

- Tom Lawrence
- Deb Weltsch

Chair Fortier called the virtual meeting to order at 2:04pm on Thursday, January 21, 2021.

**Agenda**

1. **Welcome to Katie Scott-Childress (Rosendale Library):** Scott-Childress will complete the unexpired portion of the term held by John Giralico, who will retire in March.
2. **2021 CL/CD Secretary:** Lawrence accepted the position for at least the present meeting.
3. **Review of Minutes:** Scott Childress moved, Pulice seconded, and it was voted to approve the minutes of the August 21, 2020 meeting.
4. **Committee Orientation**
  - a. **Committee Charge:** Chair Fortier reviewed the Committee charge and how e-resources are recommended.
  - b. **Central Book Aid (CBA) and Central Library Development Aid (CLDA) Guidelines:** Aldrich and Lawrence reviewed the history and possible changes to these guidelines, which would consolidate the funding into a single Central Library program, instead of the two current funding streams.
  - c. **Central Library Plan of Service (2017-2021):** Aldrich and Lawrence reviewed the current plan and Lawrence advised how there would likely be adjustments to the Plan as it is revised for the 2022 – 2026 planning cycle.
5. **CLDA & CBA Update and Budget Planning:** The most recent updated budget, which includes the projected restoration of 2020 funds and a reflection of the revised projection of 2021 aid was discussed and is attached to these minutes. Here are the particulars:
  - a. **2020:** The Committee had prepared a budget reflecting a 20% reduction of CLDA and CBA aid, as had been previously expected. The amount of the reduction may be changed to 5%, based on budget advice provided by New York State in mid-January (so the revised budget reflects the likely amount of funding to be restored and distributed, likely by March 31 (consistent with the end of the NYS fiscal year). After discussion of various options, the Committee agreed that the roughly \$45,000 would be split between additional support for both OverDrive content and MHLS delivery. The final split will be agreed upon among Committee Fortier, Lawrence, and Aldrich, using the guidance provided by the Committee during discussion.
  - b. **2021:** The expected final cuts (10% reduction from final 2019 allocation) are reflected in the attached revised budget. The Committee will evaluate how to distribute the restored money at a future meeting and when the NYS fiscal picture is a little more fine-tuned. However, the Committee does have an obligation to the Directors Association vis-à-vis 2022 e-resource cost share. The timeline for that obligation is:
    - i. **March:** Committee meeting to review potential changes to the cost share
    - ii. **May:** Committee finalizes cost share recommendation to the DA
    - iii. **June:** DA vote on 2021 cost sharing

**6. e-Resource Status Reports**

- a. **Usage Statistics:** 2020 usage statistics for e-resources (attached to these minutes) were shared and discussed.
- b. **OverDrive Acquisition of RBDigital:** Shedrick reviewed the status of each RBDigital product and its timeline for integration into OverDrive.
  - i. **Magazines:** The magazine collection (Zinio) will migrate on February 4 with access going live shortly thereafter. CLDA funds will be used to acquire the bibliographic records for the 3,000+ titles from SkyRiver so they will be available through Encore. The collection will also be available through Libby and the OverDrive web interface.
  - ii. **Universal Class:** Access will remain through the RBDigital platform for now.
  - iii. **Reciprocal Lending Agreement (RLA):** The Committee has been exploring participation in an RLA for OverDrive Content with the Westchester, Ramapo Catskill, and Upper-Hudson Library Systems. The Committee agreed to recommend that the DA approve the following Preferences for Visitors (meaning non-MHLS cardholders):

- 1. Allow visitors to place holds?  Yes  No
- 2. Allow visitors to recommend titles for purchase?  Yes  No
- 3. Allow visitors to borrow titles that are Metered Access by checkout?  Yes  No
- 4. Allow visitors to borrow titles that are Metered Access by the earlier of time or checkout?  Yes  No
- 5. Allow visitors to borrow titles in the Cost Per Circ lending model?  Yes  No

*Visitors will not have access to Simultaneous Use content (including Magazine subscription)*

- 7. **Review of Guidelines for OverDrive Collection:** The Committee was asked to review the two sets of guidelines (those for purchases using CLDA and CBA funds and those for purchasing through local Advantage Plus accounts). Comments, if any, will be discussed at the next meeting.
- 8. **2021 Training:** General discussion on how to continue training regarding effective OverDrive collection development as well as print collection development in response to local and regional needs. Readers' Advisory continues to be of interest for potential training.

**Next Meeting:** Date to be determined.

The meeting adjourned at 3:30pm.

*Minutes prepared by Tom Lawrence.*