

# MHLS Directors Association | Meeting Minutes

September 10, 2021 | Via GoToMeeting

Columbia County			Dutchess County		Greene County		Putnam County		Ulster County					
X	Chatham	McCreery	X	Amenia	Herow	X	Athens	Benjamin	X	Brewster	Loprinzo	X	Esopus	Dittmar
	Claverack	Schoep	X	Beacon	Salierno		Cairo	Kamecke		Carmel	Buck	X	Highland	Dempsey
	Germantown	Place	X	Beekman	Fortier	X	Catskill	Miller for Hague	X	Cold Spring	Reinhardt		Hurley	Campbell
X	Hillsdale	Gaskell	X	Clinton	Bancroft		Coxsackie	Benson		Garrison	Farabaugh	X	Kingston	Menard
	Hudson	Chameides	X	Dover	Perolli		Greenville	Flach	X	Kent	Donick		Marlboro	Jennerich
X	Kinderhook	Dragon		East Fishkill	Goverman	X	Haines Falls	Garcia	X	Mahopac	Capozzella	X	Milton	Skelly
X	Livingston	Tremper-Wollerton	X	Fishkill	Spann		Hunter	Pushman	X	Patterson	Harrison		New Paltz	Murphy
X	New Lebanon	Hoffman		Hyde Park	Chance		Windham	Begley		Putnam Valley	Antoinette	X	Phoenicia	Potter
	North Chatham	Wills	X	LaGrange	De Bellis								Pine Hill	Vella
	Philmont	Farley	X	Millbrook	Tsahalis							X	Plattekill	Lanspery
X	Valatie	Powhida		NorthEast-Millerton	Leo-Jameson							X	Rosendale	Scott-Childress
			X	Pawling	Avery								Saugerties	Russell
				Pine Plains	Tackett								Stone Ridge	Ford
			X	Pleasant Valley	Pulice							X	Ulster	Collins
				Poughkeepsie	Lawrence								West Hurley	Lustiber
				Red Hook	Jardine								West Shokan	Lawlor
			X	Rhinebeck	Cook								Woodstock	Kerr
			X	Rhinecliff	Bartlett									
			X	Staatsburg	Rothman									
			X	Stanford	Cerul							X	MHLS Staff	
			X	Tivoli	DelPriore							X	Rebekkah Smith Aldrich	
			X	Wappingers	Harrison							X	Laurie Shedrick	
												X	Casey Conlin	

Meeting Called to Order by Chair Menard at 10:00am

## A. Action Items

1. **Approval of June 2021 minutes:** Cook motioned, Dempsey seconded, passed unanimously
2. **Indicating damage to an item:** replace the use of post-its and small notes with a m-message in the item record to indicate damage to an item. Message should be added by the library that notices the damage: Wollerton motioned, Gaskell seconded, one abstention; motion passed

## B. New/Proposed Business & Information: None

## C. Reports

### a. Advisory Committee Reports

#### i. System Services Advisory Committee (next meeting 10/20/2021):

Aldrich reported that the state has not released guidelines for distribution of American Rescue Plan Act (ARPA) funds to Southeastern. The conversation is ongoing and she is advocating for

public libraries. These funds could only be used by public libraries for digital inclusion: WiFi extenders and/or training for the Digital Navigator Program. RSA will keep the directors posted.

- ii. Resource Sharing Advisory Committee (met 8/5/2021): nothing further to report
- iii. Central Library/Collection Development Advisory Committee (meeting TBD): Fortier is organizing a Readers' Advisory training webinar for November and currently has 2 panel members. 4 members would be ideal. If you or one of your staff persons would like to be on the panel, please contact her.

b. MHLS

i. Staff Reports

**Aldrich**

- Congratulated Gina Loprinzo on construction completion for the new Brewster Library. There will be a ribbon-cutting on Saturday, September 18.
- There is currently no vaccination mandate for employees of public or association libraries. Libraries should seek legal counsel prior to developing a mandated vaccine policy for staff.
- Polled the directors present regarding the e-books reciprocal lending agreement which would require a guarantee that consortium spending would continue at 2019 levels. Many directors were in favor, but further discussion is warranted at the next SSAC meeting.
- Shedrick and Conlin elaborated on the responsibilities of the 3 new staff members at MHLS and how to contact them.
- The MHLS Annual Membership Meeting is Friday, October 22 and will be held online.

**Conlin**

- The Great Give Back is on October 16 – please fill out the form if your library is participating. Some libraries shared their plans in the chat. The Columbia County libraries are collaborating jointly to support cancer patients.
- Please tell your Friends groups about the Friends Virtual Meet-Up on 10/7 at 3pm.
- The 2020 Annual Report information is now on the MHLS website.
- 2020-2021 construction grant funds should be awarded soon; 2021-2022 construction grant recommended amounts will be issued by MHLS next week.
- Family literacy grants are in the works.

**Shedrick**

- Complete Sierra “materials booking” documentation is on Knowledge Base. If interested in employing this feature, please open a ticket with MHLS.
- All upcoming Sierra training will be held online and not in the MHLS auditorium as previously indicated.
- If interested in the Sustainable Shelves program with Baker & Taylor please reach out to Laurie for contact information.
- Hard deadline for purchasing hardware/software through MHLS is October 1.
- Aerohive access points order has been finalized. MHLS will reach out to the purchasing libraries prior to October 18.

- ii. Board Liaison Report (meeting on 7/14/2021): Annalee Dragon reported that the Plan of Service documents were unanimously approved by the MHLS trustees. They recognized and praised all those involved in this time-consuming process and pass along their thanks to the Directors.

**D. Special Report: Vega “Unpacked”:**

Shedrick provided an overview of the features that are included in our contract and those that are not. All this information is documented on Knowledge Base. The timeline for implementation is tentative for mid-2022 due to the complexity of the development for consortia.

Motion to adjourn meeting at 11:30 am made by Dragon, seconded by Dempsey.

Respectfully submitted by Mary M. De Bellis, Second Vice Chair

**Next:** DA Business Meeting: November 16, 2021 – 10:00 am