

Return this form by email to
the New York State Library at:
MINSTAN@nysed.gov

Variance Request Form



Commissioner's Regulation 90.2 - Standards for Registration of Public, Free Association and Indian Libraries

Instructions: Use this form to request a variance from the requirements of Commissioner's Regulations 90.2, Standards for Registration of Public, Free Association and Indian Libraries (effective January 1, 2021). **If the library is not in compliance with one or more of these Standards, request a variance on a separate form for each standard with which the library fails to comply.** The Library Director, the Library Board President, the System Director and the System Board President sign each variance request form. Attach any information that will strengthen the request. The library system submits all variance request forms to Library Development. No variance granted by Library Development shall be deemed to relieve a public, free association or Indian library of any obligation imposed by any other provision of federal or state law.

1. Library Information (Name of library, contact person, phone number)

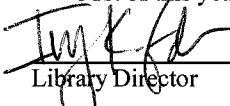
Woodstock Library
Ivy Gocker, Director
845-679-2213

2a. Request for Variance from Standard Number: 8


b. What is current status? (Please attach explanation.)

3. Circumstances Over Which the Library Has No Control That Are Barriers to Compliance. Explain in detail on a separate sheet the circumstances that prevent the library from meeting this standard of service as set forward in *Commissioner's Regulations 90.2*. Attach documentation to demonstrate that the library has no control over the circumstances.

4. Plan for Compliance. Describe in detail on a separate sheet the library's plan for meeting this requirement before December 31st of this year. **(Please attach documentation.)**



Library Director Date 3/22/23



Library Board President Date 3/21/23

System Comment and Review: Variance request

_____ may be approvable _____ may not be approvable
(Please include explanation.)

This variance request was reviewed at the _____ meeting of the Board of Trustees of
(Month/Day)
the _____ System.

System Director

Date

System Board President

Date

FOR SED USE ONLY: _____ Variance request is approvable; Variance granted until: _____
(Month/Day/Year)

_____ Variance request is not approvable because:

Reviewed By: _____

Variance Request Form
Woodstock Public Library District
Ivy Gocker, Director

2.a: Request for variance from standard number:

8 Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate space, seating, power infrastructure, and data infrastructure.

2.b: What is the current status?

The Woodstock Public Library District's current location at 5 Library Lane fails to provide the type of spaces for collaboration, programs and research outlined in our most recent Plan of Service (2022 – 2026). In particular, it mentions the need for spaces that allow for programming, interaction, and collaboration *without disturbing other library functions*. Given the small size of 5 Library Lane (approximately 4,000 square feet) and its lack of ADA-compliant access to the 2nd floor, we are not able to meet that standard in this building. In May 2022 the town of Woodstock approved a \$3.95 million bond for the library, allowing us to purchase 10 Dixon Avenue and repurpose it into a new library. We purchased the building at the end of June 2022, and have since been working with architects and structural engineers to finalize the plans for the new building. Plans are expected to be finished by the end of March 2023 so that bidding on the interior demo and construction project can begin.

3. Circumstances over which the library has no control that are barriers to compliance.

Construction projects take time and planning, especially when public funds are involved. We have been working to move this project forward but were stalled in late 2022 by a lawsuit brought against the library seeking to reverse the purchase of 10 Dixon Ave. That suit has been dismissed, and work is proceeding to hire contractors to repurpose 10 Dixon Ave as our new library. Until that new building is finished in 2024, we continue to offer service in our old library building, which does not fully comply with standard number 8.

4. Plan for compliance.

We expect to begin interior demolition and reconstruction at 10 Dixon Avenue this summer. That work should take 4 - 6 months, followed by finishing work and move-in to the new building. We expect that we will be open to the public in the new building in the spring of 2024, at which point we will be able to offer dedicated spaces for programming, reservable meeting rooms for public use, comfortable seating throughout the building, and an ADA-compliant lift to the 2nd floor of the building. Floor plans for 10 Dixon Avenue are attached.

THE
WOODSTOCK
PUBLIC LIBRARY

CONCEPT
DESIGN
DRAWINGS

MARTIN
NYSTROM
DESIGN
ARCHITECT

DRAWING TITLE:

1ST FLOOR
FURNITURE PLAN

NOT FOR BIDDING OR CONSTRUCTION

THE WOODSTOCK PUBLIC LIBRARY
WOODSTOCK, 10 DIXON AVENUE, NY, 12498

REVISIONS:

DATE: 11-11-2022

DRAWN BY: J.P.

CHK BY: A.A.

DWG. No.:

PROJECT DRAWING

A-108

ROOM IDENTIFICATIONS

FIRST FLOOR -
SOUTH

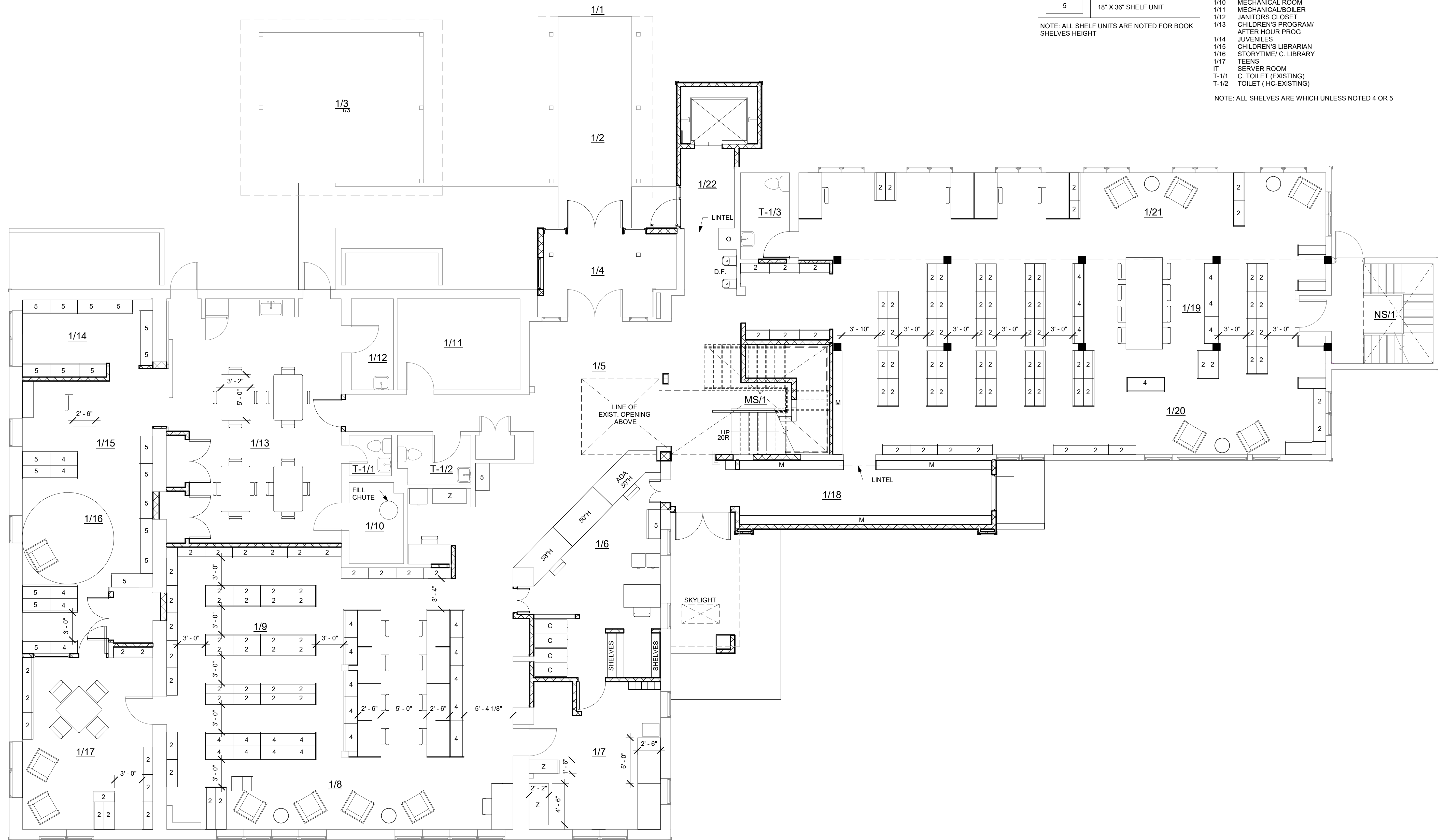
NORTH

LEGEND	
2	14" X 36" SHELF UNIT
3	12" X 36" SHELF UNIT
4	18" X 36" SHELF UNIT
5	18" X 36" SHELF UNIT

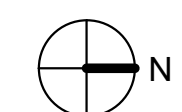
NOTE: ALL SHELF UNITS ARE NOTED FOR BOOK SHELVES HEIGHT

- 1/1 ENTRY ARCHWAY 1
- 1/2 COVERED ENTRY WALK
- 1/3 GAZEBO
- 1/4 ENTRY VESTIBULE
- 1/5 MAIN LOBBY
- 1/6 CIRCULATION DESK
- 1/7 STAFF WK RM./TECH SERV.
- 1/8 FICTION/READING/STUDY FICTION LIBRARY
- 1/9 MECHANICAL ROOM
- 1/10 MECHANICAL/BOILER
- 1/11 JANITORS CLOSET
- 1/12 CHILDREN'S PROGRAM/ AFTER HOUR PROG
- 1/13 JUVENILES
- 1/14 CHILDREN'S LIBRARIAN
- 1/15 STORYTIME/ C. LIBRARY
- 1/16 TEENS
- 1/17 SERVER ROOM
- T-1/1 C. TOILET (EXISTING)
- T-1/2 TOILET (HC-EXISTING)
- 1/18 MEDIA LIBRARY
- 1/19 NON-FICTION/BIOGRAPHY
- 1/20 READING/ STUDY EAST
- 1/21 READING/ STUDY WEST
- 1/22 ELEVATOR LOBBY
- T-1/3 TOILET (HC-EXISTING)
- MS-1 MAIN STAIR
- NS-1 NORTH STAIR

NOTE: ALL SHELVES ARE WHICH UNLESS NOTED 4 OR 5



1 1ST FL. PROPOSED FURNITURE PLAN
3/16" = 1'-0"



THE
WOODSTOCK
PUBLIC LIBRARY

CONCEPT
DESIGN
DRAWINGS

MARTIN
NYSTROM
DESIGN
ARCHITECT

DRAWING TITLE:

2ND FLOOR
FURNITURE PLAN

NOT FOR BIDDING OR CONSTRUCTION

THE WOODSTOCK PUBLIC LIBRARY
WOODSTOCK, 10 DIXON AVENUE, NY, 12498

REVISIONS:

DATE: 11-11-2022

DRAWN BY: J.P.

CHK BY: A.A.

DWG. No.:

PROJECT DRAWING

A-109

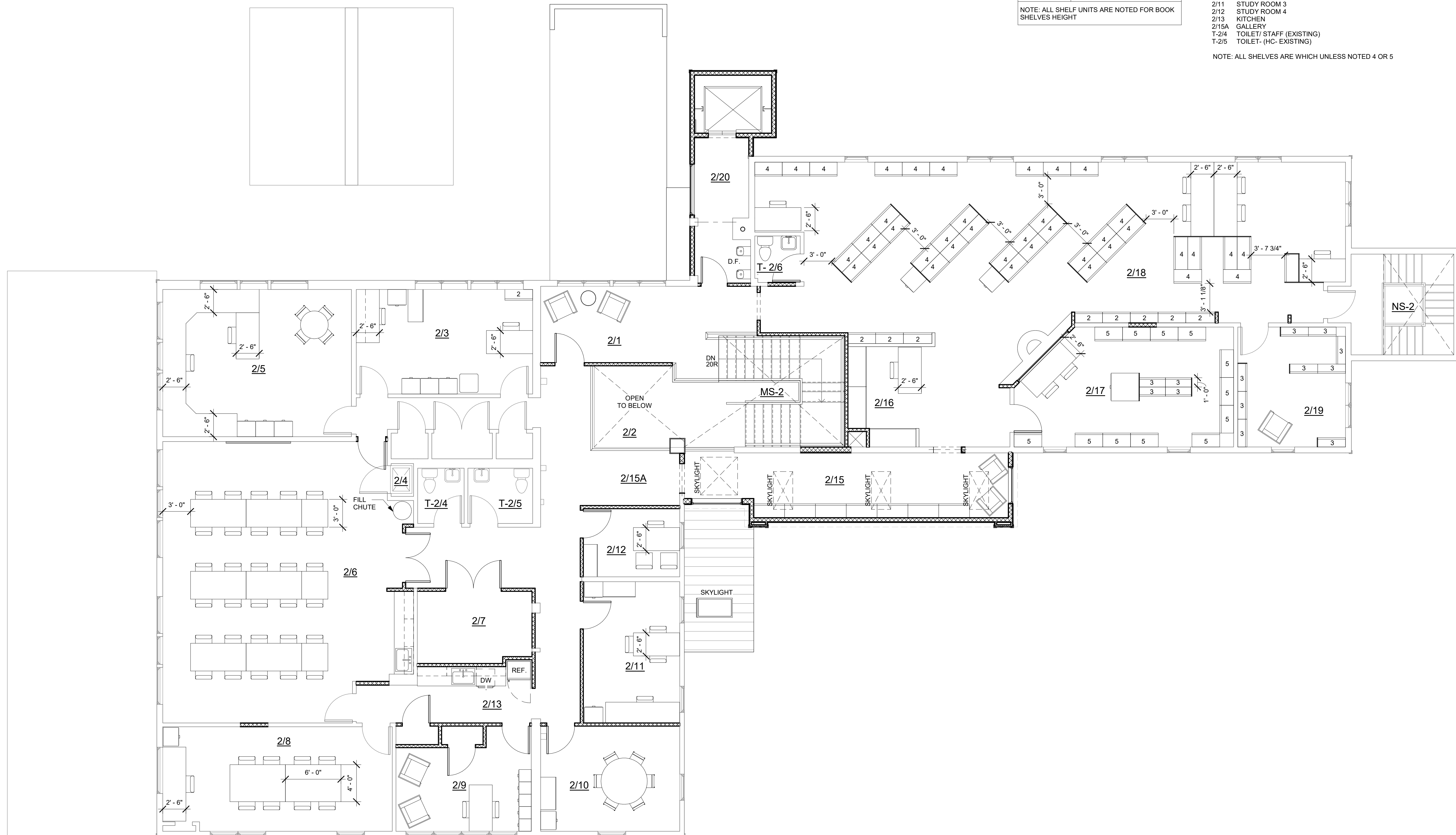
LEGEND	
2	14" X 36" SHELF UNIT
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5	18" X 36" SHELF UNIT

NOTE: ALL SHELF UNITS ARE NOTED FOR BOOK SHELVES HEIGHT

ROOM IDENTIFICATIONS

SECOND FLOOR - SOUTH		NORTH	
2/1	CASUAL READING/GALLERY	2/15	GALLERY AND ART BOOKS
2/2	AREA OPEN TO BELOW	2/16	ART LIBRARIAN DESK
2/3	LIBRARIAN/ TECH SERVICES	2/17	HISTORY/ ARCHIVES
2/4	JANITOR'S CLOSET	2/18	ARTS LIBRARY/ READING
2/5	DIRECTOR/ BOOKKEEPER	2/19	WOODSTOCK BOOKS
2/6	CLASS ROOM/ MAKER SPACE	2/20	ELEVATOR LOBBY
2/7	STORAGE	T-2/6	TOILET (HC-EXISTING)
2/8	STUDY/ CLASS 4	MS-2	MAIN STAIR
2/9	STAFF LOUNGE	NS-2	NORTH STAIR
2/10	STUDY ROOM 2		
2/11	STUDY ROOM 3		
2/12	STUDY ROOM 4		
2/13	KITCHEN		
2/15A	GALLERY		
T-2/4	TOILET/ STAFF (EXISTING)		
T-2/5	TOILET- (HC- EXISTING)		

NOTE: ALL SHELVES ARE WHICH UNLESS NOTED 4 OR 5



1 2ND FL. PROPOSED FURNITURE PLAN
3/16" = 1'-0"

