

Return this form by email to
the New York State Library at:
MINSTAN@nysed.gov

Variance Request Form



Commissioner's Regulation 90.2 - Standards for Registration of Public, Free Association and Indian Libraries

Instructions: Use this form to request a variance from the requirements of Commissioner's Regulations 90.2, Standards for Registration of Public, Free Association and Indian Libraries (effective January 1, 2021). **If the library is not in compliance with one or more of these Standards, request a variance on a separate form for each standard with which the library fails to comply.** The Library Director, the Library Board President, the System Director and the System Board President sign each variance request form. Attach any information that will strengthen the request. The library system submits all variance request forms to Library Development. No variance granted by Library Development shall be deemed to relieve a public, free association or Indian library of any obligation imposed by any other provision of federal or state law.

1. Library Information (Name of library, contact person, phone number)

Pawling Free Library
Christopher B. Fisher
845-855-3444

2a. Request for Variance from Standard Number: 12

b. What is current status? (Please attach explanation.)

3. Circumstances Over Which the Library Has No Control That Are Barriers to Compliance. Explain in detail on a separate sheet the circumstances that prevent the library from meeting this standard of service as set forward in *Commissioner's Regulations 90.2*. Attach documentation to demonstrate that the library has no control over the circumstances.

4. Plan for Compliance. Describe in detail on a separate sheet the library's plan for meeting this requirement before December 31st of this year. **(Please attach documentation.)**


Library Director

Date

4/11/2023


Library Board President

Date

4/5/2023

System Comment and Review: Variance request

_____ may be approvable _____ may not be approvable
(Please include explanation.)

This variance request was reviewed at the _____ meeting of the Board of Trustees of
(Month/Day)
the _____ System.

System Director

Date

System Board President

Date

FOR SED USE ONLY: ___ Variance request is approvable; Variance granted until: _____
(Month/Day/Year)

___ Variance request is not approvable because:

Reviewed By: _____

Question 2b: Currently the library does not have a director with an MLIS, who is a certified librarian. The current director, Chris Fisher, has over 20 years of experience in libraries, seven of which are as an assistant director. When he was hired in November of 2022, he was registered for his final class in his MLIS at Valdosta University in Georgia, an ALA-accredited program. He is working on this class and is due to graduate in May 2023. After this, Chris will immediately begin the work to get his Public Librarian Certification.

Question 3:

In July of 2022, the previous library director gave his notice that he was leaving his position in August. The board of trustees immediately began looking for a replacement but unfortunately despite extending the search for over three months, very few qualified candidates applied. In October, a very qualified individual applied for the position and the search committee, composed of trustees and staff, all agreed that this person would be a great fit for our library. Unfortunately, this individual was six months away from graduating with his MLIS. This applicant had worked in libraries for almost twenty years and had been in a leadership position when his last organization went through a building project, which Pawling Library is going through now. The board agreed with the search committee's recommendation to hire this individual knowing that he would earn his Masters in Library Science in May of 2023.

Question 4:

April: Submit final assignment (Capstone).

May: Graduate from Valdosta University with MLIS.

June: Apply for Public Library Certification.

July-December: take 12 hours worth of approved professional development hours.

Ellucian University

Student name Fisher, Chris B
Student ID *****4394
Degree Master of Library/Inform Sci
Audit date 04/19/2023 3:46 PM

Degree progress



Overall GPA
4.00

Requirements

Level Graduate-Semester **Classification** Graduate **Major** Library & Information Science **Program** Master of Library Science **College** Col of Education/
 Human Service **property studentHeader.custom.acadstanding missing** Good Standing **property studentHeader.custom.campus missing** Main
 Campus **property studentHeader.custom.catterm missing** Fall 2018 **property studentHeader.custom.gpacreditsin missing** 36 **property**
studentHeader.custom.gpacreditsov missing 36 **property studentHeader.custom.gpain missing** 4.00 **property studentHeader.custom.gpaov**
missing 4.00 **property studentHeader.custom.hoursearned missing** 36 **property studentHeader.custom.gradappdate missing** Spring 2023
property studentHeader.custom.lastdegree missing BA - Western Connecticut State Univ **property studentHeader.custom.advrprt missing** Most,
 Linda R **property studentHeader.custom.matricterm missing** Fall 2018

Master of Library Science

IN-PROGRESS

Catalog year: 2018-2019 GPA: 4.00

- ✔ Classified as a Regular Graduate Student
- ✔ You meet the minimum GPA requirement
- ⓘ Degree Requirements

Blocks included in this block
[Major in Library Science](#)

Major in Library Science

IN-PROGRESS

Credits required: 39 Credits applied: 39 Catalog year: 2018-2019 GPA: 4.00

	Course	Title	Grade	Credits	Term
ⓘ Core Courses	MLIS 7000	Foundations of Lib & Info Sci	A	3	Fall 2018
	MLIS 7100	Information Sources & Services	A	3	Fall 2019
	MLIS 7200	Management of Lib & Info Ctrs	A	3	Spring 2019
	MLIS 7300	Organization of Information	A	3	Fall 2020
	MLIS 7700	Research Methods	A	3	Fall 2022
	MLIS 7800	Capstone Course	NA	(3)	Spring 2023
✔ Required MLIS Elective	MLIS 7400	Collection Development	A	3	Spring 2021
✔ MLIS Electives	MLIS 7125	Genealogy for Librarians	A	3	Summer 2019
	MLIS 7240	Marketing Library Services	A	3	Spring 2022
	MLIS 7250	Human Resources Management	A	3	Fall 2021
	MLIS 7580	Digital Libraries	A	3	Summer 2022

MLIS 7710	Archival Theory and Issues
MLIS 7995	Intro to Grant Writing for Lib

A	3	Spring 2020
A	3	Summer 2021

In-progress

Credits applied: 3 Classes applied: 1

Course	Title	Grade	Credits	Term
MLIS 7800	Capstone Course	NA	(3)	Spring 2023

Legend

- | | | | |
|---|-------------------------------------|---|-------------------------------|
|  | Complete |  | Not complete |
|  | Complete (with classes in-progress) |  | Nearly complete - see advisor |
|  | Prerequisite | @ | Any course number |

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.