

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2020 Adopted Budget	2020 Adjusted Budget	10/31/2020	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
OPERATING REVENUE					
State Aid General	1,715,428	1,336,977	1,325,338	1,336,977	100%
State Aid Restricted	711,336	561,016	513,961	530,108	94%
Public Funds - T/O Union Vale	76,407	-	-	-	0%
Other Restricted	-	25,000	25,000	25,000	100%
Member Assessment	633,082	633,082	470,226	659,529	104%
Member Services	41,375	55,726	45,471	41,519	75%
Member Databases	52,737	44,325	11,097	51,641	117%
Digital Content	32,113	32,113	19,788	30,473	95%
Catalog Enhancements	35,129	35,129	-	35,806	102%
Miscellaneous Reimbursements	24,310	21,856	23,761	21,896	100%
Miscellaneous Receipts	24,226	233,978	234,198	18,346	8%
Transfers from MHLS Capital	-	-	-	-	0%
Transfers from Members' Capital	32,270	32,270	32,270	32,916	102%
TOTAL OPERATING REVENUE	3,378,413	3,011,472	2,701,111	2,784,211	92%
OPERATING EXPENSES					
Salaries	1,019,332	965,929	786,208	972,122	101%
Employee Benefits	629,814	596,503	409,019	624,760	105%
Staff Development	26,717	6,852	3,389	5,639	82%
Governance	6,000	1,054	1,054	5,500	522%
Library & Computer Resources	19,241	22,939	18,358	23,720	103%
Office & Computer Equipment	5,200	2,537	2,537	2,500	99%
Business & Office Expenses	13,495	12,745	9,259	10,100	79%
Staff Mileage	3,500	1,600	929	2,000	125%
Professional Fees	35,000	35,000	34,770	33,300	95%
Telecommunications	16,785	16,785	14,057	17,145	102%
Building Operations & Maintenance	109,497	78,609	46,662	67,591	86%
Member Resources	682,387	644,051	553,929	662,576	103%
Library Grants	553,177	367,689	351,541	367,689	100%
Categorical Aid	208,668	174,586	134,249	162,419	93%
NYComm. Trust Census Grant	-	20,000	20,000	-	0%
Community Fdn. Census Grant		5,000	4,812	-	0%
Transfers to MHLS Capital	10,000	-	-	-	0%
Transfers to Members' Capital	39,600	39,600	29,700	39,600	100%
TOTAL OPERATING EXPENSES	3,378,413	2,991,479	2,420,473	2,996,661	100%
UNASSIGNED	-	19,993	280,638	(212,450)	

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjusted Budget	YTD 10/31/2020	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
STATE AID GENERAL					
Basic System Aid	1,378,481	1,074,367	1,074,367	1,074,367	100%
Supplemental Aid	187,616	146,224	146,224	146,224	100%
Local Services Support Aid (LSSA)	149,331	116,386	104,747	116,386	100%
State Aid Other					
Total State Aid General	1,715,428	1,336,977	1,325,338	1,336,977	100%
STATE AID RESTRICTED					
Categorical Aid					
Coordinated Outreach	120,691	94,073	94,064	94,064	100%
Correctional Facilities	82,073	63,966	63,966	63,966	100%
County Jails	5,904	4,390	4,389	4,389	100%
Central Library Develop.Aid*	196,965	153,510	153,510	153,511	100%
Central Book Aid*	67,633	52,713	52,713	52,712	100%
Total Categorical Aid	473,266	368,652	368,642	368,642	100%
Miscellaneous					
Member Item/Other State Aid*					
Local Library Services Aid (LLSA)*	207,172	161,466	145,319	161,466	100%
Construction Grant	30,898	30,898	-		0%
Total Miscellaneous	238,070	192,364	145,319	161,466	84%
Total State Aid Restricted	711,336	561,016	513,961	530,108	94%
OTHER RESTRICTED					
Public Funds - T/O Union Vale*	76,407	-	-		0%
Census Grants		25,000	25,000		0%
Hub Project Grant				25,000	
Total Other Restricted	76,407	25,000	25,000	25,000	100%
MEMBER ASSESSMENT	633,082	633,082	470,226	659,529	104%
MEMBER SERVICES					
Tech Support/Service Contracts	20,000	34,351	33,769	20,000	58%
Web Page Hosting	11,450	11,450	11,200	11,424	100%
Telephone Notification System (TNS)	9,125	9,125	-	9,495	104%
eCommerce	800	800	503	600	75%
Total Member Services	41,375	55,726	45,471	41,519	75%

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjusted Budget	YTD 10/31/2020	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
MEMBER DATABASES					
JobNow*	4,600	4,600	-	4,560	99%
Tumble Books*	9,500	9,500	1,583	9,500	100%
Universal Class*	16,500	12,375	-	16,500	133%
Mango*	22,137	17,850	9,514	21,081	118%
Total Member Databases	52,737	44,325	11,097	51,641	117%
MEMBER DIGITAL CONTENT					
OverDrive*	11,640	11,640	11,640	10,000	86%
Zinio*	20,473	20,473	8,148	20,473	100%
Total Member Digital Content	32,113	32,113	19,788	30,473	95%
CATALOG ENHANCEMENTS					
Syndetics*	9,690	9,690	-	9,883	102%
Title Source*	1,195	1,195	-	1,195	100%
Encore*	24,244	24,244	-	24,728	102%
Total Catalog Enhancements	35,129	35,129	-	35,806	102%
MISCELLANEOUS REIMBURSEMENTS					
Module Maintenance*	4,310	4,310	4,266	4,396	102%
SAM*	20,000	17,546	17,546	17,500	100%
Sierra License Fee*	-	-	1,950	2,754	
Total Misc. Reimbursements	24,310	21,856	23,761	21,896	100%
MISCELLANEOUS RECEIPTS					
Interest	12,000	7,000	4,764	7,000	100%
Annual Meeting	2,500	-	-	2,500	100%
Gifts & Donations		2,505	2,505		
Payroll Protection Program		214,747	214,747		0%
Refunds & Miscellaneous	9,726	9,726	12,182	8,846	91%
Total Miscellaneous Receipts	24,226	233,978	234,198	18,346	8%
Transfers from MHLS Capital	-				
Transfers from Members' Capital	32,270	32,270	32,270	32,916	102%
TOTAL OPERATING REVENUE	3,378,413	3,011,472	2,701,111	2,784,211	92%

*Denotes pass-through funds.

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjusted Budget	10/31/2020	Encumbered	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
Personnel						
Prof'l Librarians	387,936	387,936	298,766	-	366,351	94%
All Other	631,396	577,993	487,442	-	605,770	105%
Total Salaries	1,019,332	965,929	786,208	-	972,122	101%
Employee Benefits						
Retirement	128,027	125,627	(8,744)	-	143,976	115%
FICA	77,749	73,885	57,642	-	74,138	100%
Worker's Comp.	14,000	14,000	8,627	-	11,000	79%
Unemployment Ins.	1,300	1,300	-	-	1,300	100%
Disability Insurance	1,000	1,000	826	-	900	90%
Medical - Active	224,000	211,026	201,827	-	211,903	100%
Medical - Retiree	183,738	169,665	148,842	-	181,543	107%
Total Employee Benefits	629,814	596,503	409,019	-	624,760	105%
Total Salaries & Benefits	1,649,146	1,562,432	1,195,227	-	1,596,882	102%
Staff Development						
Staff Training/Prof'l Services	21,100	1,235	233	-	-	0%
Professional Memberships	5,617	5,617	3,156	-	5,639	100%
Total Staff Development	26,717	6,852	3,389	-	5,639	82%
Governance						
Annual Meeting	5,000	1,000	1,000	-	5,000	500%
Board of Trustees Travel	1,000	54	54	-	500	926%
Total Governance	6,000	1,054	1,054	-	5,500	522%
Library & Computer Resources						
Reference & Periodicals	935	935	574	-	896	96%
CatExpress/eMARC-Cataloging	8,400	8,400	7,172	-	6,000	71%
IT/Electronic Software	9,906	13,604	10,612	-	16,824	124%
Total Library & Computer Res.	19,241	22,939	18,358	-	23,720	103%
Office Equipment/Furnishings	5,200	2,537	2,537	-	2,500	99%
Business & Office Expenses						
Office Supplies	2,500	2,500	1,230	-	1,500	60%
Automation/Tech Supplies	1,150	400	62	-	500	125%

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjusted Budget	10/31/2020	Encumbered	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
Outside Printing	1,145	1,145	-	-	-	0%
Equipment Rental (copier/postage)	8,100	8,100	7,066	-	8,100	100%
Miscellaneous	600	600	902	-	-	0%
Total Business & Office Exp.	13,495	12,745	9,259	-	10,100	79%
Staff Mileage	3,500	1,600	929	-	2,000	125%
Professional Fees	35,000	35,000	34,770	-	33,300	95%
Telecommunications	16,785	16,785	14,057	-	17,145	102%
Building Operations & Maint.						
Gas (Heating)	9,000	9,000	4,856	-	9,000	100%
Electricity	14,000	14,000	7,064	-	13,000	93%
Water	2,150	2,150	1,551	-	2,050	95%
Sub Total	25,150	25,150	13,471	-	24,050	96%
Custodial Supplies	2,000	2,032	1,106	-	2,000	98%
Building & Facility Maint. Projects	8,200	-	-	-	-	0%
Construction/Capital Projects	30,000	7,280	7,280	-	-	0%
Operations/Maint. Other	26,147	26,147	9,071	-	23,741	91%
Liability Insurance	15,500	15,500	14,116	-	15,300	99%
Postage/Shipping	2,500	2,500	1,618	-	2,500	100%
Sub Total	84,347	53,459	33,191	-	43,541	81%
Total Bldg Operations & Maint.	109,497	78,609	46,662	-	67,591	86%
Member Resources						
Professional Collection	300	300	-	-	-	0%
Databases	52,737	44,325	34,825	-	51,641	117%
Digital Content	34,165	34,165	33,134	-	30,473	89%
Catalog Enhancements	14,385	14,385	16,098	-	14,578	101%
Lost Books	200	200	25	-	100	50%
OCLC ILL Search Fees	5,834	5,834	5,725	-	5,834	100%
Member Workshops	11,500	5,030	1,678	-	2,200	44%
Service Contracts-III/PayPal	193,994	193,994	177,798	-	195,285	101%
Service Contracts-Comprise/SAM	20,000	17,546	17,546	-	17,500	100%
Delivery Service	349,272	328,272	266,509	-	344,965	105%

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjusted Budget	10/31/2020	Encumbered	2021 Proposed Budget	2021 Proposed vs 2020 Adjusted
Equipment Pass-through	-	-	591	4,255	-	
Total Member Resources	682,387	644,051	553,929	4,255	662,576	103%
Library Grants						
Travel Equalization	2,500	-	-	-	-	0%
NYLA Conference	2,500	-	-	-	-	0%
Local Library Serv.Aid (LLSA)	207,172	161,466	145,318	-	161,466	100%
Central Library Devel. & Book Aid	264,598	206,223	206,223	-	206,223	100%
Other State Aid/Grant-in-Aid				-		
Town of Union Vale	76,407	-	-	-	-	0%
Total Library Grants	553,177	367,689	351,541	-	367,689	100%
Categorical Aid						
Coordinated Outreach	120,691	94,073	77,032	-	94,064	100%
Corrections Facilities	82,073	76,124	56,617	-	63,966	84%
County Jails	5,904	4,389	600	-	4,389	100%
Total Categorical Aid	208,668	174,586	134,249	-	162,419	93%
NY Comm. Trust Census Grant	-	20,000	20,000	-	-	0%
Community Fdn. Census Grant		5,000	4,812		-	0%
Transfers to MHLS Capital	10,000	-	-	-	-	0%
Transfers to Members' Capital	39,600	39,600	29,700	-	39,600	100%
TOTAL OPERATING EXPENSES	3,378,413	2,991,479	2,420,473	4,255	2,996,661	100%

12/2/2020

Mid-Hudson Library System Projections

PROJECTIONS	2020 Adopted Budget	2020 Projected	2021 Proposed
EXPENSES			
Salaries	1,019,332	965,214	972,122
Employee Benefits	629,814	596,491	624,760
Professional Development	26,717	5,850	5,639
Governance	6,000	54	5,500
Library & Computer Resources	19,241	27,329	23,720
Office & Computer Equipment	5,200	2,537	2,500
Business & Office Expenses	13,495	11,791	10,100
Staff Mileage	3,500	1,600	2,000
Professional Fees	35,000	35,000	33,300
Telecommunications	16,785	16,785	17,145
Building Operations & Maintenance	109,497	81,826	67,591
Member Resources	682,387	641,478	662,576
Library Grants	553,177	367,689	367,689
Categorical Aid	208,668	174,577	162,419
Census Grants		25,000	-
Transfers to MHLS Capital	10,000	-	-
Transfers to Members' Capital	39,600	39,600	39,600
TOTAL EXPENSES	3,378,413	2,992,821	2,996,661
RECEIPTS			
State Aid General	1,715,428	1,336,977	1,336,977
State Aid Restricted	711,336	561,006	530,108
Public Funds - T/O Union Vale	76,407	-	-
Other Restricted	-	33,333	25,000
Member Assessment	633,082	633,082	659,529
Member Services	41,375	55,276	41,519
Member Databases	52,737	44,325	51,641
Digital Content	32,113	32,113	30,473
Catalog Enhancements	35,129	35,129	35,806
Miscellaneous Reimbursements	24,310	21,856	21,896
Miscellaneous Receipts	24,226	242,978	18,346
Transfers from MHLS Capital	-	-	-
Transfers from Members' Capital	32,270	32,270	32,916
TOTAL RECEIPTS	3,378,413	3,028,345	2,784,211
Projected Expense	(3,378,413)	(2,992,821)	(2,996,661)
Surplus/(Deficit)	-	35,524	(212,450)
Fund Balance	2,124,284	2,159,808	1,947,358
Operating Reserve*	(1,867,626)	(1,732,587)	(1,735,121)
Designated Operating Contingency**	256,658	427,221	212,236
10%=	282,974	262,513	268,131
Designated Capital Reserve	199,934	189,934	189,934
Member's Capital	197,901	197,901	204,585

*Operating Reserve at 66% effective 2015

**Designated Operating Contingency not greater than 10% effective 2015

MID-HUDSON LIBRARY SYSTEM

2021 CATEGORICAL AID

EXPENSES	CORRECTIONS	OUTREACH	CO. JAILS
Personnel			
Prof'l Librarians	-	32,308	
All Other	23,522	20,140	
Total Salaries	23,522	52,448	
Employee Benefits			
Retirement	4,941	8,052	
FICA	1,799	7,276	
Medical	-	14,285	
Total Employee Benefits	6,740	29,613	-
Total Salary & Benefits	30,263	82,061	-
Library Materials			
Books	24,421		3,414
Total Library Materials	24,421	-	3,414
Grants			
Cash Grants-Mini Grants/Library Staff Prof'l Development			
Library Material Grants			
Total Grants	-	-	-
Miscellaneous Expense			
Office Materials & Supplies	200		175
Postage			800
Workshops for Library Staff	-	350	
Prof'l Develop./Mileage Reimb-System Staff		11,404	
Delivery Service	8,817		
Professional Fees			
Membership Dues - Library Staff	265	249	
Copying/Printing			
Total Miscellaneous	9,282	12,003	975
Total Categorical Expenses	63,966	94,064	4,389