

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2021 Adopted Budget	2021 Adjustment	2021 Adjusted Budget	YTD 6/30/21
OPERATING REVENUE				
State Aid General	1,336,977	334,005	1,670,982	32,259
State Aid Restricted	530,108	137,647	661,619	3,096
Other Restricted	25,000	4,283	29,283	37,616.00
Member Assessment	659,529	-	659,529	306,475
Member Services	41,519	15,000	56,519	42,188
Member Databases	51,641	-	51,641	-
Digital Content	30,473	-	30,473	12,812
Catalog Enhancements	35,806	-	35,806	2,513
Miscellaneous Reimbursements	21,896	12,500	34,396	10,137
Miscellaneous Receipts	18,346	301,980	320,326	313,340
Transfers from MHLS Capital	-	-	-	-
Transfers from Members' Capital	32,916	-	32,916	0
TOTAL OPERATING REVENUE	2,784,211	805,415	3,583,490	760,436

OPERATING EXPENSES				
Salaries	972,122	(6,214)	965,908	392,171
Employee Benefits	624,760	16,462	641,222	335,174
Staff Development	5,639	-	5,639	3,930
Governance	5,500	-	5,500	1,000
Library & Computer Resources	23,720	-	23,720	8,237
Office & Computer Equipment	2,500	-	2,500	0
Business & Office Expenses	10,100	-	10,100	4,451
Staff Mileage	2,000	-	2,000	606
Professional Fees	33,300	5,000	38,300	9,207
Telecommunications	17,145	-	17,145	10,091
Building Operations & Maintenance	67,591	53,200	120,791	40,892
Member Resources	662,576	5,000	667,576	285,442
Library Grants	367,689	91,923	459,612	108,070
Categorical Aid	162,419	39,617	202,036	76,007
Grow with Google				4,283
Resiliency Hub Project				18,182
Cares Act Grant				35,261
NYComm. Trust Census Grant	-	-	-	
Community Fdn. Census Grant				
Transfers to MHLS Capital	-	-	-	
Transfers to Members' Capital	39,600	-	39,600	9900
TOTAL OPERATING EXPENSES	2,996,661	204,987	3,201,648	1,342,905
Appropriated Fund Balance	(212,450)	-	381,842	

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjusted Budget	2021 Proposed Budget	Adjustment	2021 Adjusted Budget	YTD 6/30/21
STATE AID GENERAL						
Basic System Aid	1,378,481	1,074,367	1,074,367	268,398	1,342,765	(16)
Supplemental Aid	187,616	146,224	146,224	36,531	182,755	5
Coordinated Outreach	149,331	116,386	116,386	29,076	145,462	5
State Aid Other				-		32,265
Total State Aid General	1,715,428	1,336,977	1,336,977	334,005	1,670,982	32,259
STATE AID RESTRICTED						
Categorical Aid						
Coordinated Outreach	120,691	94,064	94,064	23,500	117,564	
Correctional Facilities	82,073	63,966	63,966	15,980	79,946	-
County Jails	5,904	4,389	4,389	137	4,526	
Central Library Develop.Aid*	196,965	153,511	153,511	38,341	191,852	
Central Book Aid*	67,633	52,712	52,712	13,178	65,890	
Total Categorical Aid	473,266	368,642	368,642	91,136	459,778	-
Miscellaneous						
Support Our System Fund				6,136		6,087
Local Library Services Aid (LLSA)*	207,172	161,466	161,466	40,338	201,804	6
Construction Grant	30,898	30,898		-	-	3,090
Total Miscellaneous	238,070	192,364	161,466	46,474	201,804	3,096.04
Total State Aid Restricted	711,336	561,006	530,108	137,610	661,582	3,096.04
OTHER RESTRICTED						
Public Funds - T/O Union Vale*	76,407	-		-		
Census Grants		25,000		-		
Hub Project Grant			25,000	-	25,000	33,333
Grow with Google				4,283	4,283	4,283
Total Other Restricted	76,407	25,000	25,000	4,283	29,283	37,616.00
MEMBER ASSESSMENT	633,082	633,082	659,529	-	659,529	306,475
MEMBER SERVICES						
Tech Support/Service Contracts	20,000	-	20,000	15,000	35,000	30,364
Web Page Hosting	11,450	34,351	11,424	-	11,424	11,638
Telephone Notification System (TNS)	9,125	11,450	9,495	-	9,495	-
eCommerce	800	9,125	600	-	600	187
Total Member Services	41,375	54,926	41,519	15,000	56,519	42,188
MEMBER DATABASES						
JobNow*	4,600	-	4,560	-	4,560	-
Tumble Books*	9,500	4,600	9,500	-	9,500	-
Universal Class*	16,500	9,500	16,500	-	16,500	-
Mango*	22,137	12,375	21,081	-	21,081	-
Total Member Databases	52,737	26,475	51,641	-	51,641	-
MEMBER DIGITAL CONTENT						
OverDrive*	11,640	-	10,000	-	10,000	12,812
Zinio*	20,473	11,640	20,473	-	20,473	-
Total Member Digital Content	32,113	11,640	30,473	-	30,473	12,812
CATALOG ENHANCEMENTS						
Syndetics*	9,690	-	9,883	-	9,883	-
Title Source*	1,195	9,690	1,195	-	1,195	2,513
Encore*	24,244	1,195	24,728	-	24,728	-
Total Catalog Enhancements	35,129	10,885	35,806	-	35,806	2,513
MISCELLANEOUS REIMBURSEMENTS						
Emarc - Cat Express*				2,500	2,500	
Module Maintenance*	4,310	-	4,396	5,000	9,396	10,137

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjusted Budget	2021 Proposed Budget	Adjustment	2021 Adjusted Budget	YTD 6/30/21
SAM*	20,000	4,310	17,500	5,000	22,500	-
Sierra License Fee*	-	17,546	2,754	-	2,754	
Total Misc. Reimbursements	24,310	21,856	21,896	12,500	34,396	10,137
MISCELLANEOUS RECEIPTS				-		
Interest MM	12,000	-	7,000	-	7,000	862
Interest Checking						
Annual Meeting	2,500	7,000	2,500	(2,500)	-	
Gifts & Donations		-		-		6,137
Payroll Protection Program		2,505		304,480	304,480	304,480
Refunds & Miscellaneous	-	-	8,846	-	8,846	1,862
Total Miscellaneous Receipts	14,500	9,505	18,346	301,980	320,326	313,340
Transfers from MHLS Capital	-			-		
Transfers from Members' Capital	32,270	-	32,916	-	32,916	
Appropriated Fund Balance			212,450	(212,450)	-	
TOTAL OPERATING REVENUE	3,368,687	2,691,352	2,996,661	805,378	3,583,453	760,436

*Denotes pass-through funds.

9/2/2021

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjusted Budget	2021 Proposed Budget	2021 Adjustment	2021 Adjusted budget	YTD 6/30/21
Personnel						
Prof'l Librarians	387,936	387,936	366,351	\$ (69,792.50)	296,559	118,314
All Other	631,396	577,993	605,770	63,578	669,349	273,857
Total Salaries	1,019,332	965,929	972,122	(6,214)	965,908	392,171
Employee Benefits						
Retirement	128,027	125,627	143,976		143,976	131,828
FICA	77,749	73,885	74,138	7,885	82,023	26,137
Worker's Comp.	14,000	14,000	11,000		11,000	8,750
Unemployment Ins.	1,300	1,300	1,300		1,300	-
Disability Insurance	1,000	1,000	900		900	1,907
Medical - Active	224,000	211,026	211,903	8,577	220,480	79,059
Dental						
Medical - Retiree	183,738	169,665	181,543		181,543	87,494
Total Employee Benefits	629,814	596,503	624,760	16,462	641,222	335,174
Total Salaries & Benefits	1,649,146	1,562,432	1,596,882	10,247	1,607,129	727,345
Staff Development						
Staff Training/Prof'l Services	21,100	1,235	-		-	250
Professional Memberships	5,617	5,617	5,639		5,639	3,680
Total Staff Development	26,717	6,852	5,639	-	5,639	3,930
Governance						
Annual Meeting	5,000	1,000	5,000		5,000	1,000
Board of Trustees Travel	1,000	54	500		500	-
Total Governance	6,000	1,054	5,500	-	5,500	1,000
Library & Computer Resources						
Reference & Periodicals	935	935	896		896	434
CatExpress/eMARC-Cataloging	8,400	8,400	6,000		6,000	5,023
IT/Electronic Software	9,906	13,604	16,824		16,824	2,780
Total Library & Computer Res.	19,241	22,939	23,720	-	23,720	8,237
Office Equipment/Furnishings	5,200	2,537	2,500		2,500	0
Business & Office Expenses						
Office / Computer Equipment			-	500.00	500	503.98
Office Supplies	2,500	2,500	1,500		1,500	565
Automation/Tech Supplies	1,150	400	500	5,540.00	6,040	-
Outside Printing	1,145	1,145	-		-	-
Equipment Rental (copier/postage)	8,100	8,100	8,100		8,100	3,247
Miscellaneous	600	600	-		-	638
Total Business & Office Exp.	13,495	12,745	10,100	6,040	16,140	4,451
Staff Mileage	3,500	1,600	2,000		2,000	606
Professional Fees	35,000	35,000	33,300	5,000.00	38,300	9,207
Telecommunications	16,785	16,785	17,145		17,145	10,091
Building Operations & Maint.						
Gas (Heating)	9,000	9,000	9,000		9,000	5,874
Electricity	14,000	14,000	13,000		13,000	4,009
Water	2,150	2,150	2,050		2,050	1,181
Sub Total	25,150	25,150	24,050	-	24,050	11,064
Custodial Supplies	2,000	2,032	2,000		2,000	252
Building & Facility Maint. Projects	8,200	-	-	17,000	17,000	3,024
Construction/Capital Projects	30,000	7,280	-	30,000	30,000	
Operations/Maint. Other	26,147	26,147	23,741	6,200	29,941	11,416
Liability Insurance	15,500	15,500	15,300		15,300	13,912

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjusted Budget	2021 Proposed Budget	2021 Adjustment	2021 Adjusted budget	YTD 6/30/21
Postage/Shipping	2,500	2,500	2,500		2,500	1,224
Sub Total	84,347	53,459	43,541	53,200	96,741	29,828
Total Bldg Operations & Maint.	109,497	78,609	67,591	53,200	120,791	40,892
Member Resources						
Professional Collection	300	300	-		-	
Databases	52,737	44,325	51,641		51,641	4,600
Digital Content	34,165	34,165	30,473	5,000.00	35,473	33,000
Catalog Enhancements	14,385	14,385	14,578		14,578	11,078
Lost Books	200	200	100		100	(12)
OCLC ILL Search Fees	5,834	5,834	5,834		5,834	2,862
Member Workshops	11,500	5,030	2,200		2,200	1,674
Service Contracts-III/PayPal	193,994	193,994	195,285		195,285	96,997
Service Contracts-Comprise/SAM	20,000	17,546	17,500		17,500	-
Delivery Service	349,272	328,272	344,965		344,965	141,520
Equipment Pass-through	-	-	-		-	(6,277)
Total Member Resources	682,387	644,051	662,576	5,000	667,576	285,442
Library Grants						
Travel Equalization	2,500	-	-		-	
NYLA Conference	2,500	-	-		-	
Local Library Serv.Aid (LLSA)	207,172	161,466	161,466	40,338.00	201,804	-
Central Library Devel. & Book Aid	264,598	206,223	206,223	51,519.00	257,742	-
Other State Aid/Grant-in-Aid						
Town of Union Vale	76,407	-	-		-	
Total Library Grants	553,177	367,689	367,689	91,857	459,546	108,070
Categorical Aid						
Coordinated Outreach	120,691	94,064	94,064	23,500.00	117,564	42,231
Corrections Facilities	82,073	76,124	63,966	15,980.00	79,946	29,876
County Jails	5,904	4,389	4,389	137.00	4,526	3,900
Total Categorical Aid	208,668	174,577	162,419	39,617	202,036	76,007
Grow with Google						4,283
Resiliency Hub Project						18,182
Cares Act Grant						35,261
NY Comm. Trust Census Grant	-	20,000	-		-	
Community Fdn. Census Grant		5,000	-		-	
Transfers to MHLS Capital	10,000	-	-		-	
Transfers to Members' Capital	39,600	39,600	39,600		39,600	9900
TOTAL OPERATING EXPENSES	3,378,413	2,991,470	2,996,661	210,961	3,207,622	1,342,905

MHLS 2021 MID-YEAR BUDGET ADJUSTMENTS

RECEIPTS			
Line Item	Detail	Amount	Explanation
State Aid General	Basic System Aid	\$268,398	Per Division of Budget
	Supplemental Aid	\$36,531	Per Division of Budget
	Local Library Support Aid (LLSA)*	<u>\$29,076</u>	Per Division of Budget
		\$334,005	
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State Aid Restricted			
Categorical aid	Coordinated Outreach	\$23,500	Per Division of Budget
	Correctional Facilities	\$15,980	Per Division of Budget
	County Jails	\$137	Per Division of Budget
	Central Library Develop.Aid*	\$38,378	Per Division of Budget
	Central Book Aid*	<u>\$13,178</u>	Per Division of Budget
	\$91,173		
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Miscellaneous			
	Grow with Google grant	\$4,283	Grant received
	Local Library Services Aid (LLSA)*	\$40,338	Per Division of Budget
	Paycheck Protection Prog.	<u>\$304,480</u>	One time PPP loan
		\$349,101	
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Member Databases			
	Tech Support/Service Contracts	\$15,000	Increase in tech support
	Module Maintenance*	\$5,000	Per actual received
	SAM	<u>\$5,000</u>	Per actual received
		\$25,000	
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Miscellaneous Reimbursements			
	Emarc - Cat Express*	\$2,500	As per tentative CL billing
	Annual Meeting	-\$2,500	Meeting will be virtual
	Gifts & Donations	<u>\$6,136</u>	SOS fund
		\$6,136	
TOTAL INCREASE/-DECREASE TO RECEIPTS		\$805,415	

EXPENSES			
Line Item	Detail	Amount	Explanation

		Salary adjustment and new positions and removing position
Personnel	Salaries	-\$6,214.23 (TO)
Employee Benefits	NYS Retirement	
	FICA	\$7,885 Due to salary changes
	Medical - Active	<u>\$8,577</u> Due to actual costs
		\$16,462
Staff Development	Staff Training/Prof'l Services	\$5,000 Increase due to Union Contract negotiation
Governance	Annual Meeting	
Office/Equipment	Computers/Monitors	\$500
Office Expenses	Tech Supplies	\$5,540 Approved 10-y maint replacement
Staff Mileage		
Building Operations & Maint	Custodial Supplies	
	Bldg/Facility Maint.Proj.	\$23,200 Approved / last year project
	Construction Projects	<u>\$30,000</u> Approved / Last year project
		\$53,200
Member Resources	Digital Content	<u>\$5,000</u> Due to Overdrive being higher
		\$5,000
Library Grants	Local Libr. Serv.Aid	\$40,338 Per Division of Budget
	Central Library Aid	<u>\$51,519</u> Per Division of Budget
		\$91,857
Categorical Aid	Outreach	\$23,500 Per Division of Budget
	Coorectional Facilites	\$15,980 Per Division of Budget
	County Jails	<u>\$137</u> Per Division of Budget
		\$39,617
AL INCREASE/-DECREASE TO EXPENSES		\$210,961