

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2020 Adopted Budget	2020 Adjustments	2020 Adjusted Budget	YTD 7/31/2020
OPERATING REVENUE				
State Aid General	1,715,428	(390,089)	1,325,339	-
State Aid Restricted	711,336	(197,373)	513,963	-
Public Funds - T/O Union Vale	76,407	(76,407)	-	-
Other Restricted - NYS Census Grant	-	20,000	20,000	20,000
Member Assessment/Central Lib.Aid	633,082	-	633,082	360,733
Member Services	41,375	14,351	55,726	45,928
Member Databases	52,737	(8,412)	44,325	2,341
Digital Content	32,113	-	32,113	19,788
Catalog Enhancements	35,129	-	35,129	-
Miscellaneous Reimbursements	24,310	(2,454)	21,856	20,536
Miscellaneous Receipts	24,226	209,752	233,978	227,576
Transfers from MHLS Capital	-	-	-	-
Transfers from Members' Capital	32,270	-	32,270	-
TOTAL OPERATING REVENUE	3,378,413	(430,632)	2,947,781	696,902
OPERATING EXPENSES				
Salaries	1,019,332	(55,518)	963,814	538,089
Employee Benefits	629,814	(33,311)	596,503	298,911
Professional Development	26,717	(19,865)	6,852	3,193
Governance	6,000	(4,946)	1,054	1,054
Library & Computer Resources	19,241	3,698	22,939	14,241
Office & Computer Equipment	5,200	(2,663)	2,537	2,537
Business & Office Expenses	13,495	(750)	12,745	6,768
Staff Mileage	3,500	(1,900)	1,600	796
Professional Fees	35,000	-	35,000	24,422
Telecommunications	16,785	-	16,785	9,811
Building Operations & Maintenance	109,497	(30,888)	78,609	39,680
Member Resources	682,387	(38,336)	644,051	379,630
Library Grants	553,177	(201,635)	351,542	-
Categorical Aid	208,668	(33,749)	174,919	91,751
NY Comm. Trust Census Grant	-	20,000	20,000	18,124
Transfers to MHLS Capital	10,000	(10,000)	-	-
Transfers to Members' Capital	39,600	-	39,600	19,800
TOTAL OPERATING EXPENSES	3,378,413	(409,863)	2,968,550	1,448,807
UNASSIGNED	-	(20,769)	(20,769)	(751,905)

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjustments	2020 Adjusted Budget	YTD 7/31/2020
STATE AID GENERAL				
Basic System Aid	1,378,481	(304,114)	1,074,367	-
Supplemental Aid	187,616	(41,391)	146,225	-
Local Services Support Aid (LSSA)	149,331	(44,584)	104,747	-
State Aid Other		-	-	
Total State Aid General	1,715,428	(390,089)	1,325,339	-
STATE AID RESTRICTED				
Categorical Aid				
Coordinated Outreach	120,691	(26,626)	94,065	-
Correctional Facilities	82,073	(18,107)	63,966	-
County Jails	5,904	(1,514)	4,390	-
Central Library Develop.Aid*	196,965	(43,455)	153,510	-
Central Book Aid*	67,633	(14,920)	52,713	-
Total Categorical Aid	473,266	(104,622)	368,644	-
Miscellaneous				
Member Item/Other State Aid*				
Local Library Services Aid (LLSA)*	207,172	(61,853)	145,319	-
Construction Grant	30,898	(30,898)	-	-
Total Miscellaneous	238,070	(92,751)	145,319	-
Total State Aid Restricted	711,336	(197,373)	513,963	-
OTHER RESTRICTED				
Public Funds - T/O Union Vale*	76,407	(76,407)	-	-
New York Comm. Trust Census Grant	-	20,000	20,000	20,000
Total Other Restricted	76,407	(56,407)	20,000	20,000
MEMBER ASSESSMENT	633,082	-	633,082	360,733
MEMBER SERVICES				
Tech Support/Service Contracts	20,000	14,351	34,351	34,351
Web Page Hosting	11,450	-	11,450	11,200
Teleforms	9,125	-	9,125	-
eCommerce	800	-	800	377
Total Member Services	41,375	14,351	55,726	45,928
MEMBER DATABASES				
JobNow*	4,600	-	4,600	-
Tumble Books*	9,500	-	9,500	1,583
Universal Class*	16,500	(4,125)	12,375	-
Mango*	22,137	(4,287)	17,850	757
Total Member Databases	52,737	(8,412)	44,325	2,341
MEMBER DIGITAL CONTENT				
OverDrive*	11,640	-	11,640	11,640
Zinio*	20,473	-	20,473	8,148
Total Member Digital Content	32,113	-	32,113	19,788
CATALOG ENHANCEMENTS				
Syndetics*	9,690	-	9,690	-

MID-HUDSON LIBRARY SYSTEM

REVENUE	2020 Adopted Budget	2020 Adjustments	2020 Adjusted Budget	YTD 7/31/2020
Title Source*	1,195	-	1,195	-
Encore*	24,244	-	24,244	-
Total Catalog Enhancements	35,129	-	35,129	-
MISCELLANEOUS REIMBURSEMENTS				
Module Maintenance*	4,310	-	4,310	3,242
SAM*	20,000	(2,454)	17,546	17,294
Total Misc. Reimbursements	24,310	(2,454)	21,856	20,536
MISCELLANEOUS RECEIPTS				
Interest	12,000	(5,000)	7,000	4,178
Annual Meeting	2,500	(2,500)	-	-
Gifts & Donations		2,505	2,505	2,505
Paycheck Protection Program		214,747	214,747	214,747
Refunds & Miscellaneous	9,726	-	9,726	6,146
Total Miscellaneous Receipts	24,226	209,752	233,978	227,576
Transfers from MHLS Capital	-			
Transfers from Members' Capital	32,270	-	32,270	-
TOTAL OPERATING REVENUE	3,378,413	(430,632)	2,947,781	696,902

*Denotes pass-through funds.

8/25/2020

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjustments	2020 Adjusted Budget	YTD 7/31/2020	Encumbered
Personnel					
Prof'l Librarians	387,936	(1,115)	386,821	208,678	-
All Other	631,396	(54,403)	576,993	329,411	-
Total Salaries	1,019,332	(55,518)	963,814	538,089	-
Employee Benefits					
Retirement	128,027	(2,400)	125,627	(5,830)	-
FICA	77,749	(3,864)	73,885	39,507	-
Worker's Comp.	14,000	-	14,000	8,627	-
Unemployment Ins.	1,300	-	1,300	-	-
Disability Insurance	1,000	-	1,000	826	-
Medical - Active	224,000	(12,974)	211,026	149,061	-
Medical - Retiree	183,738	(14,073)	169,665	106,720	-
Total Employee Benefits	629,814	(33,311)	596,503	298,911	-
Total Salaries & Benefits	1,649,146	(88,829)	1,560,317	837,000	-
Staff Development					
Staff Training/Prof'l Services	21,100	(19,865)	1,235	927	-
Professional Memberships	5,617	-	5,617	2,266	-
Total Staff Development	26,717	(19,865)	6,852	3,193	-
Governance					
Annual Meeting	5,000	(4,000)	1,000	1,000	-
Board of Trustees Travel	1,000	(946)	54	54	-
Total Governance	6,000	(4,946)	1,054	1,054	-
Library & Computer Resources					
Reference & Periodicals	935	-	935	394	-
CatExpress/eMARC-Cataloging	8,400	-	8,400	6,383	-
IT/Electronic Software	9,906	3,698	13,604	7,464	-
Total Library & Computer Res.	19,241	3,698	22,939	14,241	-
Office Equipment/Furnishings	5,200	(2,663)	2,537	2,537	-
Business & Office Expenses					
Office Supplies	2,500	-	2,500	724	-
Automation/Tech Supplies	1,150	(750)	400	62	-
Outside Printing	1,145	-	1,145	-	-
Equipment Rental (copier/postage)	8,100	-	8,100	5,081	-
Miscellaneous	600	-	600	902	-
Total Business & Office Exp.	13,495	(750)	12,745	6,768	-
Staff Mileage	3,500	(1,900)	1,600	796	-
Professional Fees	35,000	-	35,000	24,422	-
Telecommunications	16,785	-	16,785	9,811	-
Building Operations & Maint.					
Gas (Heating)	9,000	-	9,000	4,500	-
Electricity	14,000	-	14,000	4,273	-
Water	2,150	-	2,150	1,024	-

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2020 Adopted Budget	2020 Adjustments	2020 Adjusted Budget	YTD 7/31/2020	Encumbered
Sub Total	25,150	-	25,150	9,797	-
Custodial Supplies	2,000	32	2,032	720	92
Building & Facility Maint. Projects	8,200	(8,200)	-	-	-
Construction/Capital Projects	30,000	(22,720)	7,280	7,280	-
Operations/Maint. Other	26,147	-	26,147	7,415	88
Liability Insurance	15,500	-	15,500	12,941	-
Postage/Shipping	2,500	-	2,500	1,528	-
Sub Total	84,347	(30,888)	53,459	29,883	180
Total Bldg Operations & Maint.	109,497	(30,888)	78,609	39,680	180
Member Resources					
Professional Collection	300	-	300	-	-
Databases	52,737	(8,412)	44,325	4,600	-
Digital Content	34,165	-	34,165	33,134	-
Catalog Enhancements	14,385	-	14,385	10,885	-
Lost Books	200	-	200	25	-
OCLC ILL Search Fees	5,834	-	5,834	2,862	-
Member Workshops	11,500	(6,470)	5,030	1,504	-
Service Contracts-III/PayPal	193,994	-	193,994	129,299	-
Service Contracts-Comprise/SAM	20,000	(2,454)	17,546	17,546	-
Delivery Service	349,272	(21,000)	328,272	179,861	-
Equipment Pass-through	-	-	-	(86)	2,049
Total Member Resources	682,387	(38,336)	644,051	379,630	2,049
Library Grants					
Travel Equalization	2,500	(2,500)	-	-	-
NYLA Conference	2,500	(2,500)	-	-	-
Local Library Serv.Aid (LLSA)	207,172	(61,853)	145,319	-	-
Central Library Devel. & Book Aid	264,598	(58,375)	206,223	-	-
Other State Aid/Grant-in-Aid			-	-	-
Town of Union Vale	76,407	(76,407)	-	-	-
Total Library Grants	553,177	(201,635)	351,542	-	-
Categorical Aid					
Coordinated Outreach	120,691	(26,552)	94,139	51,493	-
Corrections Facilities	82,073	(5,898)	76,175	39,358	-
County Jails	5,904	(1,299)	4,605	900	-
Total Categorical Aid	208,668	(33,749)	174,919	91,751	-
NY Comm. Trust Census Grant	-	20,000	20,000	18,124	-
Transfers to MHLS Capital	10,000	(10,000)	-	-	-
Transfers to Members' Capital	39,600	-	39,600	19,800	-
TOTAL OPERATING EXPENSES	3,378,413	(409,863)	2,968,550	1,448,807	2,230

MHLS 2020 MID-YEAR BUDGET ADJUSTMENTS

RECEIPTS

Line Item	Detail	Amount	Explanation
State Aid General	Basic System Aid	-\$304,114	Per Division of Budget
	Supplemental Aid	-\$41,391	Per Division of Budget
	Local Serv Supp Aid	-\$44,584	Per Division of Budget
		-\$390,089	
State Aid Restricted	Coordinated Outreach	-\$26,626	Per Division of Budget
	Correctional Facilities	-\$18,107	Per Division of Budget
	County Jails	-\$1,514	Per Division of Budget
	Central Library Aid	-\$58,375	Per Division of Budget
	Local Library Serv Aid	-\$61,853	Per Division of Budget
	Construction Grant	-\$30,898	Projects postponed
	-\$197,373		
Other Restricted	T/O Union Vale	-\$76,407	No contract in 2020
	NY Comm.Trust Census	\$20,000	New restricted grant
		-\$56,407	
Member Services	Tech Support/Service Contra	\$14,351	Additional library contracts
Member Databases	Universal Class	-\$4,125	Negotiated discount
	Mango	-\$4,287	Negotiated discount
		-\$8,412	
Miscellaneous Reimbursements	SAM	-\$2,454	Less libraries contracted in 2020
Miscellaneous Receipts	Interest	-\$5,000	Due to lower rates
	Annual Meeting	-\$2,500	Meeting will be virtual
	Gifts & Donations	\$2,505	Bequest
	Paycheck Protection Prog.	\$214,747	
		\$209,752	
TOTAL INCREASE/-DECREASE TO RECEIPTS		-\$430,632	

EXPENSES

Line Item	Detail	Amount	Explanation
Personnel	Salaries	-\$55,518.00	Hiring freeze/Reimbursements suspension
Employee Benefits	NYS Retirement	-\$2,400	Due to salary changes
	FICA	-\$3,864	Due to salary changes
	Medical - Active	-\$12,974	Due to actual costs
	Medical - Retiree	-\$14,073	Due to actual costs and retiree death
		-\$33,311	
Staff Development	Staff Training/Prof'l Services	-\$19,865	Due to budget cut
Governance	Annual Meeting	-\$4,000	Meeting to be virtual
	BOT Travel	-\$946	Due to budget cut
		-\$4,946	

Library & Computer Resources	IT/Electronic Software	\$3,698 Add'l seats for GoToWebinar
Office/Equipment	Computers/Monitors	-\$2,663 Due to budget cut
Office Expenses	Tech Supplies	-\$750 Due to budget cut
Staff Mileage		-\$1,900 Due to NY Pause
Building Operations & Maint	Custodial Supplies	\$32 Carryover from 2019 Purchase Order
	Bldg/Facility Maint.Proj.	-\$8,200 Projects postponed
	Construction Projects	-\$22,720 Projects postponed
		-\$30,888
Member Resources	Databases	-\$8,412 Negotiated discounts
	Member Workshops	-\$6,470 Due to budget cut
	SAM	-\$2,454 Less libraries contracted in 2020
	Delivery Service	-\$21,000 Discount negotiated
		-\$38,336
Library Grants	Travel Equalization	-\$2,500 Due to budget cut
	NYLA Conference	-\$2,500 Due to budget cut
	Local Libr. Serv.Aid	-\$61,853 Per Division of Budget
	Central Library Aid	-\$58,375 Per Division of Budget
	T/O Union Vale	-\$76,407 No contract in 2020
		-\$201,635
Categorical Aid	Outreach	-\$26,552 Per Division of Budget
	Coorectional Facilites	-\$5,898 Per Division of Budget
	County Jails	-\$1,299 Per Division of Budget
		-\$33,749
NY Comm. Trust Census Grant	Census Grant	\$20,000 New restricted grant
Transfers to MHLS Capital		-\$10,000 Due to budget cut
AL INCREASE/-DECREASE TO EXPENSES		-\$409,863