

MHLS Nominations & Elections Committee Meeting

May 22, 2020 | 9:00-10:30am

1. Roll Call

- ✓ Mark Wilson, Chair (C)
- ✓ Lisa Baker Brill (G)
- ✓ Ken Goldberg (U)
- ✓ Michele Ment (P)
- Barry Ramage (D)
- Ric Swierat (D), Ex Officio
- ✓ Rebekkah Smith Aldrich (Staff Liaison)

2. Review of Committee Charge

- a. The committee reviewed its existing charge: “Preferably three members with varying lengths of service. Presents, at the November meeting, a slate of officers for the following year’s board of trustees. The slate is voted on at the December meeting. The Chair of this committee will also prepare and conduct the election of trustees at the annual meeting.”
- b. Ms. Ment moved and Ms. Baker Brill seconded a motion to amend the committee charge to read:
*“~~Preferably three members with varying lengths of service. Presents, at the November~~ September meeting, a slate of officers for the following year’s board of trustees. The slate is voted on at the December meeting. The Chair of this committee will also prepare and conduct the election of trustees at the annual meeting. **The committee is preferably comprised of a representative from each county.**”*

3. Review of [Board Election Procedures](#)

- a. Due to COVID-19 the MHLS board and staff are working towards designing an online Annual Membership meeting. The Committee discussed the need to evolve our board election procedures to respond to this and have drafted amended procedures for 2020 for the board’s consideration (attached).

4. MHLS Board Officers

- a. The Committee reviewed the 2020 nominating procedures and adjusted them to reflect the best thinking of the group:

2021 Timeline (carried out in 2020)

1. Committee Chair reviews term limits of current officers and speaks to each eligible officer to gauge their interest in continuing on in their role.
2. Committee Chair emails an open call for nominations including self-nominations for all Board Officer positions
3. Committee Chair reminds board members of the open call at the July meeting.
4. Nominations due to Committee Chair: July 17
5. Late July/Early August: Meeting of the Nominations & Elections Committee to select and recommend Board Officers
6. August: Committee Chair confirms candidates selected by the Committee agree to serve if elected

7. September Board Meeting: Committee proposes 2021 slate of Board Officers to MHLS Board
8. December Board Meeting: MHLS Board elects 2021 Board Officers

5. Leadership cultivation activities

- a. The committee discussed new ways to cultivate leadership on the MHLS board to inspire and prepare MHLS trustees to step into leadership roles such as committee chairships and officer seats.
- b. As part of this effort the committee will work with the Trustee Services Committee to incorporate leadership development into the annual orientation for MHLS trustees and institute an exit interview process for departing members of the board.

6. Other