

Mid-Hudson Library System - 2023 Budget

SUMMARY		2022 Adopted Budget	2022 Adjustment	2022 Adjusted Budget	2022 Actual as of 10/31	2023 Preliminary
OPERATING REVENUE						
001	State Aid General	1,670,982	52,297	1,723,279	1,708,215	1,723,279
002	State Aid Restricted	661,582	107,634	769,216	750,216	706,298
003	Other Restricted	-	25,000.00	25,000	25,000.00	-
004	Member Assessment	675,459	-	675,459	678,070	609,644
005	Member Services	61,519	-	61,519	43,633	141,550
006	Member Databases	43,100	-	43,100	31,681	33,181
007	Member Digital Content	33,000	-	33,000	33,000	33,000
008	Catalog Enhancements	61,326	-	61,326	66,095	74,069
009	Miscellaneous Receipts	34,596	(7,313)	27,283	24,529	2,500
010	Prior Year Expenses	6,769	25,332	32,101		6,500
011	Transfers from MHLS Capital	50,000	-	50,000	-	165,000
012	Federal Aid	0	79,644	79,644	77,712	-
013	Transfers from Members' Capital	17,656	10,360	28,016	10,360	16,236
014	Transfers from other funds				18,622	
	TOTAL OPERATING REVENUE	3,315,989	292,954	3,608,943	3,467,133	3,511,257
OPERATING EXPENSES						
101	Salaries - Librarians	329,366.00	0	329,366.00	294,577.57	342,781.00
102	Salaries - Other Support	828,516.00	-349	828,167.00	664,971.90	870,524.00
103	Employee Benefits	682,585	1,863	684,448.00	436,986.21	623,676
406	Professional Development	17,610	2,448	20,058.00	7,923.00	35,482
407	Governance	5,000	-	5,000.00	-	6,000
208	Electronic Equipment	22,782	86,555	109,337.00	57,124.00	8,750
209	Equipment and Furniture	6,000	-	6,000.00	2,426.00	11,350
410	Business & Office Expense	14,100	4,500	18,600.00	23,841.00	29,324
411	Staff Mileage	2,000	3,494	5,494.00		6,500
413	Professional Fees	45,350	35,111	80,461.00	21,526.00	37,500
414	Telecommunications	17,674	-	17,674.00	14,030.00	19,351
415	Bldg Operations/Maint.	127,349	30,839	158,188.00	78,801.00	255,814
416	Member Resources	657,082	35,863	692,945.00	521,117.00	662,110
417	Books and prints	32,623		32,623.00	31,260.00	30,626
418	Library Grants	464,546	21,238	485,784.00	479,996.00	509,802
419	Miscellaneous	23,806	21,392	45,198.00	27,310.00	14,534
921	Transfer to Members' Capital	39,600	-	39,600.00	29,700.00	39,600
922	Transfer to MHLS Capital		50,000	50,000.00	50,000.00	-
	TOTAL OPERATING EXPENSES	3,315,989	292,954	3,608,943	2,741,590	3,511,257

Mid-Hudson Library System 2023 Budget

Codes	REVENUES	2023 Preliminary Budget	
3001.001	State Aid General		1,723,279
3001.001.626.00	Basic System Aid	1,384,029	
3001.001.627.00	Supplemental Aid	188,614	
3001.001.621.00	Local Service Support Aid	150,636	
3001.001.622.00	State Aid Other		
3001.002	Categorical Aid		706,298
3001.002.610.00	Coordinated Outreach	143,225	
3001.002.611.00	Correctional Facilities	82,929	
3001.002.612.00	County Jails	4,842	
3001.002.606.00	Central Library Service Aid	265,613	
3001.002.619.00	Local Library Services Aid (LLSA)	209,689	
3001.003	Other Restricted		
3001.003.636.00	Special Legislative - Grant in Aid		
3001.003.656.04	Other Miscellaneous		
3001.003.656.02	New World Foundation		
2082.004	Member Assessment		609,644
2080.004.649.05	Member Libraries Assessment	522,929	
2080.004.649.06	Central Delivery	86,715	
2080.005	Member Services		141,550
2080.005.649.07	Tech Support/Service Contracts	33,000	
2080.005.649.08	Web Page Hosting	11,000	
2080.005.649.09	Telephone Notification System (TNS)	13,500	
2080.005.649.10	eCommerce	550	
2080.005.649.23	SAM	17,500	
2080.006.649.26	License Fees	66,000	
2080.006	Member Database		33,181
2080.006.649.11	JobNow	4,600	
2080.006.649.12	Other Member database		
2080.006.649.13	Universal Class	7,500	
2080.006.649.14	Mango	21,081	
2080.007	Member Digital Content		33,000
2080.007.649.15	OverDrive	8,000	
2080.007.649.16	Emagazines	25,000	
2080.008	Member Catalog Enhancement		74,069
2080.008.649.17	Syndetics	9,900	
2080.008.649.18	Skyriver	2,750	
2080.008.649.19	OCLC ILL	11,000	
2080.008.649.20	Title Source	1,195	
2080.008.649.21	Encore	42,724	
2080.008.649.22	Module Maintenance	6,500	
2401.009	Interest and Earnings		2,500
2401.009.653.33	Interest from Investment	2,500	
2701.010	Prior Year Expense		6,500
2701.009.656.35	Erate	6,500	
2701.009.656.37	Other Piror Year	-	
2410.009	Miscellaneous Receipts		-

Mid-Hudson Library System 2023 Budget

2705.009.651.36	Gifts, Endowments, Fundraising		
2770.009.656.34	Rental Property		
2770.009.656.00	Miscellaneous Receipts		
4089.012.646.28	Other Federal Aids		
4840.012.645.27	Library Service And Technology Act		
4840.012.646.24	Summer Reading		
4840.012.646.25	ARPA Grant		
5031.013	Transfer from Member's Capital		16,236
5031.013.661.00	Transfer from Member's Capital	16,236	
5031.014	Transfer From Other Funds		165,000
5031.014.662.00	Transfer From Other Funds	165,000	
TOTAL		3,511,257	3,511,257

Mid-Hudson Library System 2023 Budget

Codes	EXPENSES	2023 Preliminary Budget	
7410.101	Salaries - Librarians		342,781.00
7410.101.701.9001	Salaries - Librarians - General	322,721.00	
7410.101.701.0701	Salaries - Librarians - Outreach	16,048.00	
7410.101.701.0801	Salaries - Librarians - Correction	4,012.00	
7410.101.701.0901	Salaries - Librarians - County Jail	-	
7410.102	Salaries - Other Support		870,524.00
7410.102.702.9002	Salaries - Other Support -General	770,596.00	
7410.102.702.0702	Salaries - Other Support - Outreach	63,012.00	
7410.102.702.0802	Salaries - Other Support - Correction	36,916.00	
7410.102.702.0902	Salaries - Other Support - County Jail		
9010.803	Employee Benefit - ERS		126,070.00
9010.803.704.9003	NYS Retirement System	113,639.00	
9010.803.704.0758	NYS Retirement System - Outreach	8,899.00	
9010.803.704.0858	NYS Retirement System - Correction	3,532.00	
9030.803	Social Security, Employer Cont		93,281.00
9030.803.704.9004	FICA	84,395.00	
9030.803.704.1607	FICA - Outreach	6,059.00	
9030.803.704.1608	FICA - Correction	2,827.00	
9040.803	Workers Compensation		11,000.00
9040.803.704.9005	Workers Compensation	11,000.00	
9050.803	Unemployment Insurance		
9050.803.704.9006	Unemployment Benefit		
9055.803	Disability Insurance		900.00
9055.803.704.9007	Empl Benefit-Disability Insurance	900.00	
9060.803	Health Insurance and Dental		392,425.00
9060.803.704.9008	Health Insurance - Active	183,069.00	
9060.803.704.0608	Health Insurance - Retirees	178,776.00	
9060.803.704.9059	Dental -Active	7,754.00	
9060.803.704.0708	Health Dental Insurance - Outreach	15,871.00	
9060.803.704.0808	HealthDental Insurance - Correction	6,955.00	
9089.820	Other Employee Benefits		-
9089.820.704.9009	Other Employee Benefits		
7410.417	Books and prints		30,626.00
7410.417.706.0881	Books - Coxsackie - Correction	2,792	
7410.417.706.0885	Books - Fishkill - Correction	3,895	
7410.417.706.0803	Books - Green Haven - Correction	4,120	
7410.417.706.0804	Books - Greene - Correction	3,639	
7410.417.706.0805	Books - Hudson - Correction	1,846	
7410.417.706.0976	Books - County Jail	4,100.00	
7410.417.706.0700	Books - Outreach	1,500.00	
7410.417.706.0900	Copying / Printing - Correctin	200.00	
7410.417.706.0045	Subscription	8,534.00	
7410.416	Member Resources		662,110.00
7410.416.707.2006	Memb Res Member Databases	34,100.00	
7410.416.707.2007	Memb Res Member Digital Content	33,000.00	
7410.416.707.2008	Memb Res Catalog Enhancements	18,600.00	

Mid-Hudson Library System 2023 Budget

7410.416.707.2009	OCLC ILL Search Fees	5,840.00	
7410.416.745.2036	Delivery Service	345,000.00	
7410.416.745.0936	Postage - Jail	500.00	
7410.416.745.0836	Delivery Service- Correction	7,070.00	
7410.416.745.2014	Service Contracts-III/PayPal	200,000.00	
7410.416.745.2013	Equipment Pass-through		
7410.416.745.2015	Service Contracts-Comprise/SAM	18,000.00	
7410.416.745.2017	Success Bundle Training		
7410.416.745.2018	Memb Res Misc Reimbursements		
7410.418	Library Grants		509,802.00
7410.418.720.0731	Material Grant - Outreach		
7410.418.720.0732	Other State Aid - Grant in Aid		
7410.418.720.2016	Lost Books		
7410.418.710.0022	Library Grants - Local Library Serv.Aid (LLSA)	209,689.00	
7410.418.711.0023	Library Grants - Central Library Devel. & Boo	265,613.00	
7410.418.715.0026	Cash grant in Aid		
7410.418.717.0027	Other cash grants paid from System Funds	10,000.00	
7410.418.717.0020	Library Grants - Travel Equalization		
7410.418.717.0021	Library Grants - NYLA Conference	2,500.00	
7410.418.717.0719	Cash Grant - Outreach	22,000.00	
7410.418.717.0725	Library Grants - Other State Aid/Grant-in-Aid		
7410.413	Professional Services		37,500.00
7410.413.743.0054	Other Professional Services	20,000.00	
7410.413.743.0055	Professional Service - Legal	15,000.00	
7410.413.743.0454	Professional Services - Sustain	2,500.00	
7410.406	Professional Dev		35,482.00
7410.406.745.0151	Professional Dev - Director	3,000.00	
7410.406.745.0251	Professional Dev - Business Office	2,500.00	
7410.406.745.0351	Professional Dev - Techs Operations	15,782.00	
7410.406.745.0451	Professional Dev - Sustainability	9,900.00	
7410.406.745.0751	Professional Dev - Outreach	2,000.00	
7410.406.745.0882	Professional Dev - Coxsackie - Correction	400.00	
7410.406.745.0887	Professional Dev - Fishkill - Correction	400.00	
7410.406.745.0803	Professional Dev - Green Haven - Correction	400.00	
7410.406.745.0804	Professional Dev - Greene - Correction	400.00	
7410.406.745.0805	Professional Dev - Hudson - Correction	400.00	
7410.406.745.0800	Professional Dev - HMHLS Staff - Correction	300.00	
7410.412	Memberships		7,533.00
7410.412.744.0152	Memberships - Director	400.00	
7410.412.744.0252	Memberships - Business Office	250.00	
7410.412.744.0352	Memberships - Techs Operations	110.00	
7410.412.744.0452	Memberships - Sustainability	1,500.00	
7410.412.744.0552	Memberships - Bdg Ops and Maint		
7410.412.744.0052	Memberships - Misc	3,648.00	
7410.412.744.0752	Memberships - Outreach	1,000.00	
7410.412.744.0883	Memberships - Coxsackie - Correction	125.00	
7410.412.744.0884	Memberships - Fishkill - Correction	125.00	

Mid-Hudson Library System 2023 Budget

7410.412.744.0873	Memberships - Green Haven - Correction	125.00	
7410.412.744.0804	Memberships - Greene - Correction	125.00	
7410.412.744.0805	Memberships - Hudson - Correction	125.00	
7410.410	Business and Office Supplies		29,324.00
7410.410.737.0149	Mat Supplies - Director		
7410.410.737.0249	Mat Supplies-Business Office	1,500.00	
7410.410.737.0349	Mat Supplies-Techs Operations		
7410.410.737.0449	Mat Supplies-Sustainability		
7410.410.737.0549	Mat Supplies-Bdg Ops and Maint	1,000.00	
7410.410.737.0049	Mat and Supp - Misc		
7410.410.707.0353	Electronic Supplies-Techs Operations	24,159.00	
7410.410.707.0153	Electronic Supplies - Director		
7410.410.707.0253	Electronic Supplies-Business Office	500.00	
7410.410.707.0453	Electronic Supplies-Sustainability	1,723.00	
7410.410.707.0053	Electronic Supp - Misc		
7410.410.737.0849	Mat and Supp - Correction	200	
7410.410.737.0949	Mat and Supp - Jail	242	
7410.414	Telecommunications		19,351.00
7410.414.739.0043	Phones	3,500.00	
7410.414.739.0044	Others Telecommunications	15,851.00	
7410.415	Building Operations and Maintenance		255,814.00
7410.415.734.0028	Gas (Heating)	10,000.00	
7410.415.734.0029	Electricity	17,000.00	
7410.415.734.0030	Water	2,500.00	
7410.415.734.0034	Custodial Supplies	3,400.00	
7410.415.734.0535	Building & Facility Maint.Projects	16,200.00	
7410.415.734.0536	Construction/Capital Projects	165,000.00	
7410.415.734.0537	Operations/Maint. Other	24,714.00	
7410.415.734.0038	Liability Insurance	17,000.00	
7410.415.740.0039	Postage and Freight		
7410.419	Miscellaneous		14,534.00
7410.419.745.0000	Miscellaneous	2,000.00	
7410.419.745.0056	Workshop and other	3,697.00	
7410.419.745.0756	Workshop / mileage - Outreach	6,837.00	
7410.419.745.0856	Workshop / mileage - Correction	2,000.00	
7410.407	Governance		6,000.00
7410.407.741.2140	Governance - Annual Meeting	5,000.00	
7410.407.742.2141	Board Travel	1,000.00	
7410.407.742.2142	Other Board expenses		
7410.411	Staff Mileage		6,500.00
7410.411.742.0150	Staff Mileage - Director		
7410.411.742.0250	Staff Mileage - Business Office	500.00	
7410.411.742.0350	Staff Mileage - Techs Operations	5,000.00	
7410.411.742.0450	Staff Mileage - Sustainability	500.00	
7410.411.742.0550	Staff Mileage - Facility & Delivery	500.00	
7410.410.708.0049	Other Materials Expenditures		
7410.209	Equipment		11,350.00

Mid-Hudson Library System 2023 Budget

7410.209.738.0147	Equipment - Director		
7410.209.738.0247	Equipment - Business Office		
7410.209.738.0347	Equipment - Techs Operations		
7410.209.738.0447	Equipment - Sustainability		
7410.209.738.0547	Equipment - Facility & Delivery	2,500.00	
7410.209.738.1847	Equipment - Misc		
7410.209.738.1947	Equipment - Rental	8,000.00	
7410.209.725.0148	Furnitures - Director		
7410.209.725.0248	Furnitures - Business Office		
7410.209.725.0348	Furnitures - Techs Operations	850.00	
7410.209.725.0448	Furnitures- Sustainability		
7410.209.725.0548	Furnitures - Facility & Delivery		
7410.208	Electronic Equipment		8,750.00
7410.208.724.0146	Comp Equipment - Director		
7410.208.724.0246	Comp Equipment- Business Office		
7410.208.724.0346	Comp Equipment-Techs Operations	8,750.00	
7410.208.724.0446	Comp Equipment-Sustainability		
7410.208.724.0546	Comp Equipment-Facility & Delivery		
9901.921	Transfer to MHLS Capital		-
9901.921.756.9010	Transfer to the Capital Fund	-	
9901.922	Transfer to other funds		39,600.00
9902.922.757.9020	Transfer to other funds	39,600.00	
TOTAL		3,511,257.00	3,511,257.00

Mid-Hudson Library System - 2023 Budget

Projections		2022 Adopted Budget	2022 Projected	2023 Preliminary
OPERATING REVENUE				
001	State Aid General	1,670,982	1,723,279	1,723,279
002	State Aid Restricted	661,582	769,216	706,298
003	Other Restricted	-	25,000	-
004	Member Assessment	675,459	678,070	609,644
005	Member Services	61,519	43,633	75,550
006	Member Databases	43,100	31,681	99,181
007	Member Digital Content	33,000	33,000	33,000
008	Catalog Enhancements	61,326	66,095	74,069
009	Miscellaneous Receipts	34,596	24,529	2,500
010	Prior Year Expenses	6,769	-	6,500
011	Transfers from MHLS Capital	50,000	-	165,000
012	Federal Aid	0	77,712	-
013	Transfers from Members' Capital	17,656	16,236	16,236
014	Transfers from other funds		18,622	
	TOTAL OPERATING REVENUE	3,315,989	3,507,073	3,511,257
OPERATING EXPENSES				
101	Salaries - Librarians	329,366	353,493	342,931.00
102	Salaries - Other Support	828,516	797,966	870,524.00
103	Employee Benefits	682,585	524,383	623,676
406	Professional Development	17,610	89,500	35,482
407	Governance	5,000		6,000
208	Electronic Equipment	22,782	59,500	8,750
209	Equipment and Furniture	6,000	3,300	11,350
410	Business & Office Expense	14,100	29,000	29,324
411	Staff Mileage	2,000	5,500	6,500
413	Professional Fees	45,350	25,000	37,500
414	Telecommunications	17,674	16,836	19,351
415	Bldg Operations/Maint.	127,349	94,561	255,814
416	Member Resources	657,082	625,340	662,110
417	Books and prints	32,623	37,512	30,626
418	Library Grants	464,546	575,995	509,802
419	Miscellaneous	23,806	32,772	14,534
921	Transfer to Members' Capital	39,600	39,600	39,600
922	Transfer to MHLS Capital		50,000	-
	TOTAL OPERATING EXPENSES	3,315,989	3,360,260	3,511,257

Mid-Hudson Library System - 2023 Budget

Projected fund balance

Beginning Fund Balance	2,986,360
Operating result- Projected	146,813
Projected Fund Balance	3,133,173
Reserves:	
Contingency Reserves 10%	303,595.50
Operating Reserves 86%	2,610,921.30
	2,914,517
Amount available to fund EBLAR and capital reserve	218,657

Mid-Hudson Library System - 2023 Budget

CATEGORICAL AIDS

EXPENSES	2023 Estimate		
	CORRECTIONS	OUTREACH	CO. JAILS
Prof'l Librarians	4,012.00	16,048	
All Other	36,916	63,012	
Total Salaries	40,928	79,059	-
Employee Benefits			
Retirement	3,532	8,899	
FICA	2,827	6,059	
Medical	6,667	15,165	
Dental	288	706	
Total Employee Benefits	13,314	30,829	-
Total Salary & Benefits	54,242	109,888	-
Library Materials			
Books			4,100
Coxsackie	2,792		
Fishkill	3,895		
Green Haven	4,120		
Greene	3,639		
Hudson	1,846		
Family Literacy Books		1,500	
Total Library Materials	16,292	1,500	4,100
Grants			
Cash Grants-Mini Grants/Library Staff Prof'l Development		22,000	
Total Grants	-	22,000	-
Miscellaneous Expense			
Office Materials & Supplies	200		242
Postage			500
Workshops for Library Staff / mileage	2,000	6,837	
Prof'l Develop./Mileage Reimb-System Staff	300	2,000	
Delivery Service	7,070		
Professional Fees			
NYLA Conference: Registration or Mileage Reimburse	2,000		
NYLA Membership Dues - Library Staff	625		
Membership Dues - Library Staff		1,000	
Copying/Printing	200		
Total Miscellaneous	12,395	9,837	742
Total Categorical Expenses	82,929	143,225	4,842