

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2022 Preliminary	2022 Adjustment	2022 Adjusted Budget	YTD 6/30/22
OPERATING REVENUE				
State Aid General	1,670,982	52,297	1,723,279	-
State Aid Restricted	661,582	50,198	711,780	60,567
Other Restricted	-	104,644.00	104,644.00	25,000.00
Member Assessment	675,459	-	675,459	316,342
Member Services	61,519	-	61,519	42,800
Member Databases	43,100	-	43,100	4,600
Digital Content	33,000	-	33,000	-
Catalog Enhancements	61,326	-	61,326	5,195
Miscellaneous Reimbursements	34,596	(7,313)	27,283	24,529
Miscellaneous Receipts	6,769	25,332	32,101	17,960
Transfers from MHLS Capital	50,000	-	50,000	-
Transfers from Members' Capital	17,656	10,360	28,016	10,360
TOTAL OPERATING REVENUE	3,315,989	235,518	3,551,507	507,353

OPERATING EXPENSES				
Salaries	1,048,423	651	1,049,074	523,859
Employee Benefits	646,437	1,863	648,300	290,411
Staff Development	21,610	2,448	24,058	5,832
Governance	5,000	-	5,000	-
Library & Computer Resources	22,782	81,996	104,778	70,439
Office & Computer Equipment	0	6000	6000	958
Business & Office Expenses	20,100	7,850	27,950	16,633
Staff Mileage	2,000	1,811	3,811	1,224
Professional Fees	45,350	35,111	80,461	18,731
Telecommunications	17,674	-	17,674	8,285
Building Operations & Maintenance	123,349	22,620	145,969	53,588
Member Resources	657,082	24,970	682,052	358,311
Library Grants	464,546	21,238	485,784	20,181
Categorical Aid	202,036	28,960	230,996	79,214
Transfers to Members' Capital	39,600	-	39,600	19,800
TOTAL OPERATING EXPENSES	3,315,989	235,518	3,551,507	1,467,465

8/25/2022

MID-HUDSON LIBRARY SYSTEM

REVENUE	2022 Approved Budget	Adjustment	Adjusted Budget	YTD Actual
STATE AID GENERAL				
Basic System Aid	1,342,765	41,264	1,384,029	
Supplemental Aid	182,755	5,859	188,614	
Local Service Support Aid	145,462	5,174	150,636	
State Aid Other			-	
Total State Aid General	1,670,982	52,297	1,723,279	-
STATE AID RESTRICTED				
Categorical Aid				
Coordinated Outreach	117,564	25,661	143,225	53,191
Correctional Facilities	79,946	2,983	82,929	4,245
County Jails	4,526	316	4,842	
Central Library Service Aid*	257,742	7,871	265,613	
Total Categorical Aid	459,778	36,831	496,609	57,436
Miscellaneous Aid			-	2,987
Love Your Library*		5,482	5,482	
Support Our System Fund			-	144
Local Library Services Aid (LLSA)*	201,804	7,885	209,689	
Total Miscellaneous	201,804	13,367	215,171	3,131
Total State Aid Restricted	661,582	50,198	711,780	60,567
OTHER RESTRICTED				
ARPA GRANT		79,644	79,644	
Library of Local		25,000	25,000	25,000
Total Other Restricted	-	104,644	104,644	25,000
MEMBER ASSESSMENT				
Member Libraries Assessment	588,744		588,744	
Central Delivery	86,715		86,715	
Total Assessment	675,459	-	675,459	316,342
MEMBER SERVICES				
Tech Support/Service Contracts	35,000		35,000	32,578
Web Page Hosting	11,424		11,424	9,996
Telephone Notification System (TNS)	14,495		14,495	-
eCommerce	600		600	226
Total Member Services	61,519	-	61,519	42,800
MEMBER DATABASES				
JobNow*	4,600		4,600	4,600
Tumble Books*	9,500		9,500	
Universal Class*	7,500		7,500	
Mango*	21,500		21,500	
Total Member Databases	43,100	-	43,100	4,600
MEMBER DIGITAL CONTENT				
OverDrive*	8,000		8,000	
Zinio*	25,000		25,000	
Total Member Digital Content	33,000	-	33,000	
CATALOG ENHANCEMENTS				
Syndetics*	9,900		9,900	5,090
Skyriver	2,269		2,269	
OCLC ILL	5,488		5,488	
Title Source*	1,195		1,195	105
Encore*	42,474		42,474	
Total Catalog Enhancements	61,326	-	61,326	5,195
MISCELLANEOUS REIMBURSEMENTS				

MID-HUDSON LIBRARY SYSTEM

REVENUE	2022 Approved Budget	Adjustment	Adjusted Budget	YTD Actual
Module Maintenance*	9,396		9,396	6,642
SAM*	25,200	(7,313)	17,887	17,887
Total Misc. Reimbursements	34,596	(7,313)	27,283	24,529
MISCELLANEOUS RECEIPTS				
Interest MM	4,269		4,269	613
Annual Meeting	2,500		2,500	-
Refunds - Prior year expenses		2,900	2,900	2,881
Refund - Erate		15,932	15,932	7,966
Insurance Recoveries		6,500	6,500	6,500
Total Miscellaneous Receipts	6,769	25,332	32,101	17,960
Transfers from MHLS Capital	50,000		50,000	
Transfers from Members' Capital	17,656	10,360	28,016	10,360
TOTAL OPERATING REVENUE	3,315,989	235,518	3,551,507	507,353

*Denotes pass-through funds.

8/25/2022

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2022 Approved Budget	Adjustment	Adjusted Budget	YTD Actual 6/30/2022	Encumbrances
Personnel					
Prof'l Librarians	320,573	(5,000)	315,573	174,784.66	-
Librarian - ARPA 2022		5,000	5,000	-	-
				-	-
All Other	727,850	(14,416)	713,434	349,074.23	-
Other Support - ARPA 2022		15,067	15,067	-	-
Total Salaries	1,048,423	651	1,049,074	523,859	-
Employee Benefits					
Retirement	142,100		142,100	34,484.50	-
FICA	82,167	1,093	83,260	39,348.46	-
FICA - ARPA		770	770	-	-
Worker's Comp.	11,000		11,000	9,292.76	-
Unemployment Ins.	1,300		1,300	-	-
Disability Insurance	900		900	-	-
Medical - Active	219,989		219,989	107,462.94	-
Dental	7,981		7,981	4,743.84	-
Medical - Retiree	181,000		181,000	95,078.86	-
Total Employee Benefits	646,437	1,863	648,300	290,411	-
Total Salaries & Benefits	1,694,860	2,514	1,697,374	814,270	-
Staff Development					
Staff Training/Prof' Dev	11,950	1,600	13,550	1,049.00	-
Professional Memberships	5,660		5,660	3,861.00	-
Workshops at MHLS	4,000	848	4,848	922.33	32.00
Total Staff Development	21,610	2,448	24,058	5,832	-
Governance					
Annual Meeting	5,000		5,000	-	-
Board of Trustees Travel			-	-	-
Total Governance	5,000	-	5,000	-	-
Library & Computer Resources					
Reference & Periodicals	737		737	544.03	-
CatExpress/eMARC-Cataloging ***	4,981		4,981	4,994.75	-
IT/Electronic Software	17,064		17,064	7,874.23	-
Mat & Supply ARPA 2022		57,124	57,124	57,026.17	97.50
Library of Local		24,872	24,872	-	-
Total Library & Computer Res.	22,782	81,996	104,778	70,439	98
Office Equipment/Furnishings					
Office Equipment/Furnishings	-	6,000	6,000	958.00	-
Business & Office Expenses					
Office / Computer Equipment	6000	7350	13350	5,661.67	-
Office Supplies		5,000	5000	3,362.00	90.00
Automation/Tech Supplies	6,000	(5,000)	1000	189.00	75.00
Outside Printing		500	500	520.00	-
Equipment Rental (copier/postage)	8,100		8100	3,515.93	-
Miscellaneous			0	3,384.03	-
Total Business & Office Exp.	20,100	7,850	27,950	16,633	165
Staff Mileage					
Staff Mileage	2,000		2,000	727.39	-
Staff Mileage - ARPA 2022		1,683	1,683	368.22	-
Mileage - LOL 2022		128	128	128.16	-
Staff Mileage	2,000	1,811	3,811	1,224	-
Professional Fees	45,350	35,111	80,461	18,730.57	-
Telecommunications	17,674		17,674	8,285.00	-

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2022 Approved Budget	Adjustment	Adjusted Budget	YTD Actual 6/30/2022	Encumbrances
Building Operations & Maint.					
Gas (Heating)	10,000		10,000	6,758.69	-
Electricity	14,000		14,000	7,408.53	-
Water	2,500		2,500	1,219.26	-
Sub Total	26,500	-	26,500	15,386	-
Custodial Supplies	2,000		2,000	323.98	-
Building & Facility Maint. Projects	3,300	19,120	22,420	716.99	13,556.00
Construction/Capital Projects	50,000		50,000	-	-
Operations/Maint. Other	22,649	3,500	26,149	20,089.69	2,353.00
Liability Insurance	16,400		16,400	16,842.42	-
Postage/Shipping	2,500		2,500	227.95	-
Sub Total	96,849	22,620	119,469	38,201	15,909
Total Bldg. Operations & Maint.	123,349	22,620	145,969	53,588	15,909
Member Resources					
Databases ***	43,100		43,100	41,846.50	-
Digital Content ***	33,000		33,000	33,000.00	-
Catalog Enhancements ***	20,881	16,023	36,904	5,089.74	-
Lost Books	150		150	-	-
OCLC ILL Search Fees	5,840		5,840	2,919.72	-
Members Workshops at MHLS		5,900	5,900	-	-
Service Contracts-III/PayPal ***	195,285		195,285	98,933.32	-
Service Contracts-Comprise/SAM ***	25,200	(7,313)	17,887	17,887.25	-
Delivery Service	333,626		333,626	153,631.93	-
Success Bundle Training	-	10,360	10,360	10,360.00	-
Equipment Pass-through			-	(5,357.70)	4,719.00
Total Member Resources	657,082	24,970	682,052	358,311	4,719
Library Grants					
Travel Equalization	2,500		2,500	-	-
NYLA Conference	2,500		2,500	-	-
Local Library Serv.Aid (LLSA)	201,804	7,885	209,689	20,181.20	-
Central Library Service Aid	257,742	7,871	265,613	-	-
Cash Grant - Love Your Library		5,482	5,482	-	-
Other State Aid/Grant-in-Aid			-	-	-
Total Library Grants	464,546	21,238	485,784	20,181	-
Categorical Aid					
Coordinated Outreach	117,564	25,661	143,225	49,509	2,322
Corrections Facilities	79,946	2,983	82,929	29,505	-
County Jails	4,526	316	4,842	200	2,322
Total Categorical Aid	202,036	28,960	230,996	79,214	4,645
Transfer to MHLS Capital			-	50,000.00	-
Transfers to Members' Capital	39,600		39,600	19,800.00	-
TOTAL OPERATING EXPENSES	3,315,989	235,518	3,551,507	1,517,465	25,535

MHLS 2022 MID-YEAR BUDGET ADJUSTMENTS

RECEIPTS			
Line Item	Detail	Amount	Explanation
State Aid General	Basic System Aid	\$41,264	Per Division of Budget
	Supplemental Aid	\$5,859	Per Division of Budget
	Local Library Support Aid (LLSA)*	<u>\$5,174</u>	Per Division of Budget
		\$52,297	
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State Aid Restricted			
Categorical aid	Coordinated Outreach	\$25,661	Per Division of Budget
	Correctional Facilities	\$2,983	Per Division of Budget
	County Jails	\$316	Per Division of Budget
	Central Library Service Aid*	<u>\$7,871</u>	Per Division of Budget
	\$36,831		
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Miscellaneous			
	Love Your Library*	\$5,482	Per Division of Budget
	Local Library Services Aid (LLSA)*	<u>\$7,885</u>	Per Division of Budget
		\$13,367	
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Other Aid Restricted			
	ARPA Grant	\$79,644	HV Digital Equity Initiative
	Library of Local	<u>\$25,000</u>	New World foundation grant
		\$104,644	
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Miscellaneous Reimbursements			
	Transfer from member's capital	\$10,360	Success Bundle training
	SAM	<u>-\$7,313</u>	Per actual invoice to be billed
		\$3,047	
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Miscellaneous Receipts			
	Refunds - Prior year expenses	2,900	State Ins fund
	Refund - Erates	15,932	Erate
	Insurance Recoveries	6,500	Rail damaged reimbursement
		\$25,332	
TOTAL INCREASE/-DECREASE TO RECEIPTS		\$235,518	
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EXPENSES			

Line Item	Detail	Amount	Explanation
Personnel	Salaries	\$651.34	To increase budget for FT tech position and charge grant with salary
Employee Benefits	Health & Dental	\$1,863	For FT position
		\$1,863	
Professionnel Fees	Staff Training/Prof'l Services	\$35,111	PR firm and chart of account and appraisal consultants and AED training
Business & Office Expense	Office furnishing	\$6,000	Chair, desk for staff
	Outside Printing	\$500	Binding of minutes
	Office / Computer Equipment	\$7,350	Approved tech equip
		\$13,850	
Staff Development	Staff Training/Prof' Dev	\$1,600	For LIU Classes
	Workshops at MHLS	\$848	Additional items for MHLS
		\$2,448	
Library & Computer Resources	Mat & Supply ARPA 2022	57,124	Dig Navig and Beyond the Lib project
	Library of Local	<u>24,872</u>	New World Foundation Grant
		\$81,996	
Staff Mileage	Staff Mileage - ARPA 2022	1,683	Staff mileage for Beyond Lib project
	Mileage - LOL 2022	<u>128</u>	LOL staff mileage
		\$1,811	
Building Operations & Maint	Bldg/Facility Maint.Proj.	\$19,120	Paving, Fence, auditorium
	Operations/Maint. Other	<u>\$3,500</u>	Per actual expense
		\$22,620	
Member Resources	Catalog Enhancements ***	\$16,023	Marcive Authority Work
	Service Contracts-Comprise/SAM ***	-\$7,316	Reduction of contract
	Members Workshops at MHLS	\$5,900	For workshop to member libraries

Success Bundle Training \$10,360 Training paid from Member's capital
\$24,967

Library Grants

Local Libr. Serv.Aid \$7,885 Per Division of Budget
Cash Grant - Love Your Library \$5,485 2022 State Aid for Summer Reading Program
Central Library Service Aid \$7,871 Per Division of Budget
\$21,241

Categorical Aid

Outreach 25,661 Per Division of Budget
Correctional Facilities 2,983 Per Division of Budget
County Jails 316 Per Division of Budget
\$28,960

TOTAL INCREASE/-DECREASE TO EXPENSES **\$235,518**