

MID-HUDSON LIBRARY SYSTEM BOARD OF TRUSTEES BOARD MEETING

Wednesday, December 15, 2021 | 10:00am - 12:00pm | Online

AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA

	Present	Absent/Excused	Absent/Unexcused
Stuart Auchincloss	☐	☐	☐
Lisa Baker Brill	☐	☐	☐
Kenneth Goldberg	☐	☐	☐
Priscilla Goldfarb	☐	☐	☐
Rajene Hardeman	☐	☐	☐
Debra Klein	☐	☐	☐
Jill Leinung	☐	☐	☐
Michele Ment	☐	☐	☐
Barry Ramage	☐	☐	☐
Lynne Ridgeway	☐	☐	☐
Janet Schnitzer	☐	☐	☐
Richard Swierat	☐	☐	☐
Mary Linda Todd	☐	☐	☐
Mark Wilson	☐	☐	☐

2. PRESIDENT'S REPORT (10 minutes)

Mr. Swierat

- A. *Resolution for Lisa Baker Brill
- B. *Michele Ment Resignation
- C. *Resolution for Michele Ment
- D. Welcome of incoming trustees, Alexandra Prince and Carla Taylor

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (2 minutes)

Mr. Swierat

- A. *[Minutes of September Meeting](#) (3.A)
- B. *[Minutes of 2021 Annual Membership Meeting](#) (3.B)

4. TREASURER'S REPORTS (5 minutes)

Mr. Wilson

- A. *[Financial Report for August 2021](#) (4.A)
- B. *[Financial Report for September 2021](#) (4.B)
- C. *[Financial Report for October 2021](#) (4.C)

5. **REPORT OF PAYMENT OF BILLS** (5 minutes)
- A. *Warrants for September (5.A) Mr. Auchincloss
 - B. *Warrants for October (5.B) Ms. Todd
 - C. *Warrants for November (5.C) Ms. Brill
6. **DIRECTOR'S REPORT (6)** (15 minutes) Ms. Aldrich
- A. *[Personnel Action](#) (6.A)
 - B. [The Library of Local Project Interim Report](#) (6.B)
 - C. [Delivery Area Renovation Project](#) (6.C)
7. **DIRECTORS ASSOCIATION LIAISON REPORT** (5 minutes) Mr. Lawrence
- A. [Minutes of the September Director's Association Meeting](#) (7.A)
 - B. [Minutes of the November Director's Association Meeting](#) (7.B)
 - C. [Minutes of the Central Library/Collection Development Advisory Committee](#) (7.C)
8. **EXECUTIVE COMMITTEE** (15 minutes) Mr. Swierat
- A. [Executive Committee Meeting Report](#) (8.A)
 - B. * Executive Session to Discuss Executive Director's Contract
9. **FACILITIES COMMITTEE** (5 minutes) Ms. Ridgeway
- A. [Facilities Committee Meeting Report](#) (9.A)
 - B. *[Capital Plan](#) (9.B)
 - C. *[Use of MHLS Auditorium by Outside Agencies](#) (9.C)
10. **PERSONNEL & PLANNING COMMITTEE** (5 minutes) Mr. Ramage
- A. [Personnel & Planning Committee Meeting Report](#) (10.A)
 - B. *[2022-2026 Action Plan](#) (10.B)
11. **BOARD DEVELOPMENT COMMITTEE** (5 minutes) Mr. Goldberg
- A. [Board Development Committee Meeting Report](#) (11.A)
12. **BYLAWS, POLICIES AND PROCEDURES** (5 minutes) Ms. Klein
- A. [Bylaws, Policies and Procedures Meeting Report](#) (12.A)
 - B. *System Trustee Education Requirement Recommendation
 - C. *Rules & Procedures 2022
13. **FINANCE COMMITTEE** (10 minutes) Mr. Wilson
- A. [Finance Committee Meeting Report](#) (13.A)
 - B. *Amendment to Finance Committee Charge
 - C. *[Proposed MHLS 2022 Budget](#) (13.B)

- 14. WORKING GROUP REPORTS** (5 minutes) Mr. Swierat
A. [Equity Diversity & Inclusion Working Group Report](#) (14.A)
- 15. UNFINISHED BUSINESS** (1 minute) Ms. Aldrich
A. *[Direct Access Plan Re-Approval](#) (15.A)
- 16. NEW BUSINESS** (1 minute) Mr. Swierat
A.
- 17. ORIENTATION** (10 minutes) Ms. Aldrich
A. Information Literacy Role of Public Libraries
- 18. COMMUNICATION** (5 minutes)
A. Board Members (comments submitted in writing will be recorded in Minutes)
1. MHLS Trustees Visits to Member Libraries
B. Staff
1. [MHLS Staff Reports](#) (18.B.1)
2. [Correspondence Recognizing Staff](#) (18.B.2)
C. Visitors
- 19. ADJOURNMENT**