

Board Development Committee

November 14, 2024 | 10:30am

Agenda

1. Roll Call

- ✓ Kenneth Goldberg, Chair (U)
- ✓ Janet Schnitzer (C)
- ✓ Barbara Swanson (G)
- Richard Swierat (D)
- ✓ Carla Taylor (P)
- ✓ Barry Ramage (D) (ex officio)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)

2. 2024 Annual Membership Meeting Debrief

- a. Committee members reviewed the results of the evaluation survey filled out by Annual Membership Meeting attendees. Feedback was overwhelmingly positive. There was a clear preference for The Wallace Center as our location again in 2025.
 - i. ACTION: Chair Kenneth Goldberg moved, and Barbara Swanson seconded, a motion to hold the 2025 Annual Membership Meeting at The Wallace Center. The motion passed unanimously.
- b. The Committee requested that Executive Director Aldrich prepare a list of potential keynote speakers for the 2025 Annual Membership Meeting for the Committee's next meeting.
- c. The Committee will review the evaluation form for this event at their next meeting.

3. Board Self-Evaluation Results

- a. Committee members reviewed the results of the 2024 Board Self-Evaluation. Results were positive overall, no areas were identified for further exploration or training at this time.
- b. The format of the survey seems to be working well, no changes for 2025 were recommended.
- c. The Committee requested that Executive Director Aldrich share a blank copy of the questions with new trustees starting their terms in December and January so they understand what questions they will be asked later in the year.

4. Proposed 2025 Board Orientation Topics: Barbara Swanson moved, and Carla Taylor seconded a motion to recommend the following orientation topics for 2025. The motion passed unanimously.

- a. January: A tour of the new MHLS Discover Catalog and how to use the new MHLS Mobile App to connect with the shared catalog
- b. March: Member Assessment Explanation (annual)
- c. May: eBook licensing issues for members
- d. July: State Aid for Library Construction (annual)
- e. September: A review of the new [National Climate Action Strategy for Libraries](#)
- f. December: The impact of Artificial Intelligence (AI) on misinformation, disinformation, and publishing

5. Board-to-Board Visit Program

- a. [Current Program Overview](#)
- b. In January, a memo will go out to all member library board presidents and directors asking them to consider inviting members of the MHLS board to one of their 2025 board meetings.
- c. Board members will be reminded to:
 - i. Coordinate visits to member libraries with the other trustees representing the same county
 - ii. Share visit plans with Rebekkah and Ashley for tracking purposes

6. Board Training Status:

- a. Sexual Harassment Prevention Training: While we have reached 100% compliance, several trustees missed the deadline. All trustees will be reminded that the deadline is state mandated and is not flexible.
- b. 2-Hours Annually: MHLS staff have reminded trustees that proof of attendance is due to Ashley by November 30. The Training on Demand platform link will be better publicized to trustees in the future.

7. Trustee Education Offerings for Member Libraries: Aldrich reported on the new approach to increase attendance at in person events for trustees this year and emphasized the importance of meeting trustees face-to-face. Staff will continue to offer a full complement of in person, live online, and recorded on demand training options for member library trustees in 2025.

The meeting was adjourned at 11:47am.