

MID-HUDSON LIBRARY SYSTEM BOARD OF TRUSTEES BOARD MEETING

Tuesday, September 14, 2021 | 10:00am - 12:00pm | Online

AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA

	Present	Absent/Excused	Absent/Unexcused
Stuart Auchincloss	☐	☐	☐
Lisa Baker Brill	☐	☐	☐
Kenneth Goldberg	☐	☐	☐
Priscilla Goldfarb	☐	☐	☐
Rajene Hardeman	☐	☐	☐
Debra Klein	☐	☐	☐
Jill Leinung	☐	☐	☐
Michele Ment	☐	☐	☐
Barry Ramage	☐	☐	☐
Lynne Ridgeway	☐	☐	☐
Janet Schnitzer	☐	☐	☐
Richard Swierat	☐	☐	☐
Mary Linda Todd	☐	☐	☐
Mark Wilson	☐	☐	☐

2. PRESIDENT'S REPORT (5 minutes) Mr. Swierat
A.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (1 minute) Mr. Swierat
A. *[Minutes of July Meeting](#) (3.A)

4. TREASURER'S REPORTS (5 minutes) Mr. Wilson
A. *[Financial Report June](#) (4.A)
B. *[Financial Report July](#) (4.B)

5. REPORT OF PAYMENT OF BILLS (5 minutes)
A. *Warrants for July (5.A) Ms. Ridgeway
B. *Warrants for August (5.B) Ms. Schnitzer

6. DIRECTOR'S REPORT (15 minutes) Ms. Aldrich

7. **DIRECTORS ASSOCIATION LIAISON REPORT** (5 minutes) Ms. Kelsall-Dempsey
A. Minutes of the September Directors Association Meeting (7.A) – *coming soon*
8. **EXECUTIVE COMMITTEE** (25 minutes) Mr. Swierat
A. [Executive Committee Meeting Notes](#) (8.A)
B. *Exploration of the dissolution of the Foundation for Hudson Valley Libraries
C. *Exploration of the creation of a fund with the Community Foundations of the Hudson Valley
D. *Use of Board Donations Toward Development Efforts
E. *[Amendment of MHLS Mission Statement](#) (8.B)
F. *[Adoption of MHLS Vision Statement](#) (8.B)
G. *[Adoption of MHLS Core Value Statements](#) (8.B)
H. *[Adoption of Ethics Policy for Board Members and Employees](#) (8.B)
I. *[Adoption of Sustainability Policy](#) (8.C)
J. *[2022 Meeting Dates](#) (8.D)
K. *[Memo of Understanding Regarding LIU/Palmer School Program at MHLS](#)
L. *Executive Session to Discuss the Executive Director’s Performance Review
9. **INCENTIVES COMMITTEE** (10 minutes) Mr. Auchincloss
A. [Incentives Committee Meeting Notes](#) (9.A)
B. [MHLS Construction Grant](#) (9.B)
C. *[Construction Grant Assurances](#) (9.C)
D. *[Recommended State Aid for Library Construction Award Amounts](#) (9.D)
10. **NOMINATIONS & ELECTIONS COMMITTEE** (5 minutes) Mr. Wilson
A. [Nominations & Elections Committee Meeting Notes](#) (10.A)
11. **FINANCE COMMITTEE** (10 minutes) Mr. Wilson
A. [Finance Committee Meeting Notes](#) (11.A)
B. *[Mid-Year Budget Adjustments](#) (11.B)
C. *[Establishment of “Employee Benefits Accrued Liability Reserve”](#) (11.C)
D. *[Amendment of Operating Reserve Limit Policy](#) (11.D)
12. **AUDIT COMMITTEE** (5 minutes) Mr. Ramage
A. [Audit Committee Meeting Notes](#) (12.A)
B. *Award 2021 Audit Firm Contract
13. **WORKING GROUP REPORTS** (5 minutes) Mr. Swierat
A. [Equity Diversity & Inclusion Working Group Report](#) (13.A)
B. [COVID-19 Response & Recovery Working Group Report](#) (13.B)
14. **UNFINISHED BUSINESS** (1 minute) Mr. Swierat
A.

15. NEW BUSINESS (1 minute)

Mr. Swierat

- A. *[Personnel Actions](#) (15.A)

16. ORIENTATION (15 minutes)

Ms. Goldfarb

- A. Topics Presented by the EDI Working Group: Implicit Bias & Privilege

17. COMMUNICATION (10 minutes)

- A. Board Members (comments submitted in writing will be recorded in Minutes)
 - 1. MHLS Trustees Visits to Member Libraries
- B. Staff
 - 1. [MHLS Staff Reports](#) (17.B.1)
 - 2. [Correspondence Recognizing Staff](#) (17.B.2)
- C. Visitors

18. ADJOURNMENT