

2021 BOARD COMMITTEES & COMMITTEE OBJECTIVES

EXECUTIVE COMMITTEE

President*	Ric Swierat
Vice President	Barry Ramage
Secretary	Stuart Auchincloss
Treasurer	Mark Wilson
Member-at-Large	Priscilla Goldfarb

AUDIT

Chair: Barry Ramage (D)
Stuart Auchincloss (U)
Michele Ment (P)
Mary Linda Todd (G)
Rebekkah Smith Aldrich (Staff Liaison)
Saran Camara (Staff Liaison)

INCENTIVES **

Chair: Stuart Auchincloss (U)
Priscilla Goldfarb (P)
Rajene Hardeman (D)
Jill Leinung (C)
Mary Linda Todd (G)
Rebekkah Smith Aldrich (Staff Liaison)
Casey Conlin (Staff Liaison)

BYLAWS, POLICY & PROCEDURES

Chair: Debra Klein (G)
Stuart Auchincloss (U)
Rajene Hardeman (D)
Michele Ment (P)
Janet Schnitzer (C)
Rebekkah Smith Aldrich (Staff Liaison)
Saran Camara (Staff Liaison)

NOMINATIONS & ELECTIONS

Chair: Mark Wilson (C)
Lisa Baker Brill (G)
Ken Goldberg (U)
Michele Ment (P)
Barry Ramage (D)
Rebekkah Smith Aldrich (Staff Liaison)

FACILITIES

Chair: Lynne Ridgeway (U)
Rajene Hardeman (D)
Michele Ment (P)
Janet Schnitzer (C)
Mary Linda Todd
Rebekkah Smith Aldrich (Staff Liaison)
Chris Herron (Staff Liaison)

PERSONNEL & PLANNING

Chair: Barry Ramage (D)
Stuart Auchincloss (U)
Priscilla Goldfarb (P)
Debra Klein (G)
Mark Wilson (C)
Rebekkah Smith Aldrich (Staff Liaison)
Saran Camara (Staff Liaison)

FINANCE **

Chair: Mark Wilson (C)
Kenneth Goldberg (U)
Priscilla Goldfarb (P)
Debra Klein (G)
Barry Ramage (D)
Lynne Ridgeway (U)
Rebekkah Smith Aldrich (Staff Liaison)
Saran Camara (Staff Liaison)

BOARD DEVELOPMENT **

Chair: Kenneth Goldberg (U)
Lisa Baker Brill (G)
Priscilla Goldfarb (P)
Rajene Hardeman (D)
Jill Leinung (C)
Janet Schnitzer (C)
Rebekkah Smith Aldrich (Staff Liaison)
Kerstin Cruger (Staff Liaison)

Board Working Groups

Equity, Diversity & Inclusion (EDI) (reports to the Board)
Ric Swierat (D)
Priscilla Goldfarb (P)
Rajene Hardeman (D)
Debra Klein (G)
Mark Wilson (C)
Stuart Auchincloss (U)

COVID-19 Response & Recovery (reports to the Finance Committee)
Ric Swierat (D)
Barry Ramage (D)
Mark Wilson (C)
Priscilla Goldfarb (P)

*The President "...shall serve ex-officio as a member of all committees except the Nominating Committee" (MHLS Bylaws)

** Preferably at least one from each county

2021 Committee Objectives

AUDIT COMMITTEE

Reviews matters related to financial statements, the systems of internal controls and compliance, and the annual independent audit process, including the recommended engagement of and receiving of all reports from the auditors.

BOARD DEVELOPMENT COMMITTEE

The Board Development Committee reviews and oversees the orientation of MHLS Trustees, as well as staff initiatives that support trustees of member library boards and the MHLS Board. Those initiatives include the MHLS Annual Membership Meeting and trustee workshops. With staff support, the committee also encourages, models and evaluates the advocacy of the MHLS Board and its outreach to member library boards. The committee is preferably comprised of a representative from each county.

BYLAWS, POLICY AND PROCEDURES COMMITTEE

Reviews the MHLS Bylaws and presents a report and recommendations at the Board of Trustees May meeting, following which the board may present its recommendations for amendments at the annual meeting. Reviews and recommends MHLS policies and procedures other than those that are explicitly covered by other committees.

EXECUTIVE COMMITTEE

“The Executive Committee, consisting of the officers and the immediate Past President, if the immediate Past President is still a member of the Board, and otherwise in conformance with New York State Law, shall transact such business as may be necessary between meetings of the Board. If the Past President is no longer seated on the Board, the Nominating and Elections Committee will nominate an additional member” -MHLS Bylaws

FACILITIES COMMITTEE

Provides oversight for the maintenance and management of MHLS facilities and grounds, including facility infrastructure, such as communication and I.T. systems. Meets at least twice a year, including an annual physical inspection and review of the MHLS facilities.

FINANCE COMMITTEE

Reviews the system budget for the forthcoming year, makes modifications to the current year, and monitors financial performance. Preferably one trustee from each county.

INCENTIVES COMMITTEE

Responsible for the continuing review of the MHLS grants program. Presents its recommendations for the following year's grants program to the board prior to the review of the next year's budget.

NOMINATING AND ELECTIONS COMMITTEE

Presents, at the September meeting, a slate of officers for the following year's board of trustees. The officers are elected at the December meeting. The Chair of this committee will also prepare and conduct the election of trustees at the annual meeting. The committee is preferably comprised of a representative from each county.

PERSONNEL AND PLANNING COMMITTEE

The Committee, consistent with MHLS' vision, mission and values, including but not limited to equity, diversity, and inclusion, works to prepare and review the System's formal long-range Plan of Service. Also sets goals for the System and monitors the progress being made by the System in connection with such plans and goals and, where necessary, seeing what adjustment in either plan or performance may be appropriate. Reviews and makes recommendations regarding the executive director's job description and evaluation procedure, salaries, benefits, and other matters pertaining to staff and employment conditions. Reviews and negotiates the contract with the MHLS unit of the CSEA.

Equity, Diversity & Inclusion Working Group Purpose Statement

To review Mid-Hudson Library System (MHLS) policies, procedures and practices in the areas of governance, human resources and system service design and recommend new approaches

In a way that promotes equity, diversity and inclusion as a core value of the institution

So that MHLS is authentically improving its commitment to racial and social equity and serving as a model for our member libraries.

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** Preferably at least one from each county