

**MID-HUDSON LIBRARY SYSTEM
2020 APPROVED BUDGET**

SUMMARY	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
OPERATING RECEIPTS					
State Aid General	1,714,567	1,715,428	1,700,494	1,715,428	100%
State Aid Restricted	764,435	767,261	746,735	711,336	93%
Public Funds - T/O Union Vale	76,407	76,407	76,407	76,407	100%
Member Assessment/Central Lib.Aid	600,153	600,153	496,281	633,082	105%
Member Services	40,875	26,875	18,027	41,375	154%
Member Databases	40,542	34,178	24,678	52,737	154%
Digital Content	56,165	32,757	33,135	32,113	100%
Catalog Enhancements	52,973	29,796	6,033	35,129	118%
Miscellaneous Reimbursements	24,197	24,197	21,151	24,310	100%
Miscellaneous Receipts	17,250	25,250	18,768	24,226	96%
Transfers from MHLS Capital	-	126,522	-	-	0%
Transfers from Members' Capital	31,879	31,638	-	32,270	102%
TOTAL OPERATING RECEIPTS	3,419,443	3,490,462	3,141,709	3,378,413	97%
OPERATING EXPENSES					
Salaries	1,043,262	1,013,551	707,479	1,019,332	101%
Employee Benefits	643,225	595,963	380,527	629,814	106%
Professional Development	28,258	21,725	11,673	26,717	123%
Governance	6,500	6,500	459	6,000	92%
Library & Computer Resources	24,985	20,985	14,994	19,241	92%
Office Equipment & Furnishings	5,000	5,000	5,047	5,200	104%
Business & Office Expenses	15,679	14,179	7,640	13,495	95%
Staff Mileage	3,000	3,000	3,431	3,500	117%
Professional Fees	35,800	35,800	29,644	35,000	98%
Telecommunications	17,688	17,688	12,612	16,785	95%
Building Operations & Maintenance	92,574	267,598	156,964	109,497	41%
Member Resources	702,353	683,597	436,086	682,387	100%
Library Grants	552,440	555,677	532,909	553,177	100%
Categorical Aid	209,079	209,599	122,037	208,668	100%
Transfers to MHLS Capital	-	-	-	10,000	0%
Transfers to Members' Capital	39,600	39,600	31,800	39,600	100%
TOTAL OPERATING EXPENSES	3,419,443	3,490,462	2,453,302	3,378,413	97%
NET UNASSIGNED / (DEFICIT)	-	-	688,407	(0)	

MID-HUDSON LIBRARY SYSTEM 2020 APPROVED BUDGET

RECEIPTS	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
STATE AID GENERAL					
Basic System Aid	1,377,789	1,378,481	1,378,481	1,378,481	100%
Supplemental Aid	187,522	187,616	187,616	187,616	100%
Local Services Support Aid (LSSA)	149,256	149,331	134,397	149,331	100%
State Aid Other				-	
Total State Aid General	1,714,567	1,715,428	1,700,494	1,715,428	100%
STATE AID RESTRICTED					
Categorical Aid					
Coordinated Outreach	120,631	120,691	120,691	120,691	100%
Correctional Facilities	82,032	82,073	82,073	82,073	100%
County Jails	6,416	5,904	5,904	5,904	100%
Central Library Develop.Aid*	196,866	196,965	196,965	196,965	100%
Central Book Aid*	67,599	67,633	67,633	67,633	100%
Total Categorical Aid	473,544	473,266	473,266	473,266	100%
Miscellaneous					
Member Item/Other State Aid*	-	3,000	3,000	-	0%
Local Library Services Aid (LLSA)*	207,068	207,172	186,454	207,172	100%
Construction Grant	83,823	83,823	84,015	30,898	37%
Total Miscellaneous	290,891	293,995	273,469	238,070	81%
Total State Aid Restricted	764,435	767,261	746,735	711,336	93%
OTHER RESTRICTED					
Public Funds - T/O Union Vale*	76,407	76,407	76,407	76,407	100%
Total Member Assessment	600,153	600,153	496,281	633,082	105%
MEMBER SERVICES					
Tech Support/Service Contracts	20,000	5,000	6,252	20,000	400%
Web Page Hosting	10,450	11,450	11,450	11,450	100%
Teleforms	9,125	9,125	-	9,125	100%
eCommerce	1,300	1,300	325	800	62%
Total Member Services	40,875	26,875	18,027	41,375	154%
MEMBER DATABASES					
Chiltons*	4,305	-	-		
JobNow*	4,600	4,600	4,600	4,600	100%
Tumble Books*	9,500	9,500	-	9,500	100%
Mango*	22,137	20,078	20,078	22,137	110%
Universal Class*	-	-	-	16,500	
Total Member Databases	40,542	34,178	24,678	52,737	154%
MEMBER DIGITAL CONTENT					
Consumer Reports*	22,000	-	-		

MID-HUDSON LIBRARY SYSTEM 2020 APPROVED BUDGET

RECEIPTS	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
OverDrive*	13,692	11,640	11,640	11,640	100%
Zinio*	20,473	21,117	21,495	20,473	97%
Total Member Digital Content	56,165	32,757	33,135	32,113	98%
CATALOG ENHANCEMENTS					
Novelist Select*	18,901	-	-		
Syndetics*	8,765	3,833	3,833	9,690	253%
Title Source*	1,195	2,200	2,200	1,195	54%
Encore*	24,112	23,763	-	24,244	102%
Total Catalog Enhancements	52,973	29,796	6,033	35,129	118%
MISCELLANEOUS REIMBURSEMENTS					
Module Maintenance*	4,197	4,197	3,512	4,310	103%
SAM*	20,000	20,000	17,640	20,000	100%
Total Misc. Reimbursements	24,197	24,197	21,151	24,310	100%
MISCELLANEOUS RECEIPTS					
Interest	5,000	13,000	10,080	12,000	92%
Annual Meeting	2,500	2,500	-	2,500	100%
Gifts & Donations				-	
Refunds & Miscellaneous	9,750	9,750	8,688	9,726	100%
Total Miscellaneous Receipts	17,250	25,250	18,768	24,226	96%
Transfers from MHLS Capital	-	126,522	-		
Transfers from Members' Capital	31,879	31,638	-	32,270	102%
TOTAL OPERATING RECEIPTS	3,419,443	3,490,462	3,141,709	3,378,413	97%

*Denotes pass-through funds.

MID-HUDSON LIBRARY SYSTEM 2020 APPROVED BUDGET

EXPENSES	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	Encumb YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
Personnel						
Prof'l Librarians	362,183	387,576	272,854	-	387,936	100%
All Other	681,079	625,975	434,625	-	631,396	101%
Total Salaries	1,043,262	1,013,551	707,479	-	1,019,332	101%
Employee Benefits						
Retirement	120,605	116,350	(8,354)	-	128,027	110%
FICA	79,865	75,894	51,379	-	77,749	102%
Worker's Comp.	12,000	12,000	12,766	-	14,000	117%
Unemployment Ins.	1,300	1,300	-	-	1,300	100%
Disability Insurance	1,300	1,300	925	-	1,000	77%
Medical - Active	247,299	208,263	177,176	-	224,000	108%
Medical - Retiree	180,856	180,856	146,635	-	183,738	102%
Total Employee Benefits	643,225	595,963	380,527	-	629,814	106%
Total Salaries & Benefits	1,686,487	1,609,514	1,088,006	-	1,649,146	102%
Staff Development						
Staff Training/Professional Services	23,033	16,500	9,130	-	21,100	128%
Professional Memberships	5,225	5,225	2,543	-	5,617	108%
Total Staff Development	28,258	21,725	11,673	-	26,717	123%
Governance						
Annual Meeting	5,000	5,000	137	16	5,000	100%
BOT Education & Travel	1,500	1,500	323	-	1,000	67%
Total Governance	6,500	6,500	459	16	6,000	92%
Library & Computer Resources						
Reference & Subscriptions	770	770	642	-	935	121%
CatExpress/eMARC-Cataloging	7,900	7,900	6,100	-	8,400	106%
IT/Electronic Software	16,315	12,315	8,251	-	9,906	80%
Total Library & Computer Res.	24,985	20,985	14,994	-	19,241	92%
Office Equipment/Furnishings	5,000	5,000	5,047	-	5,200	104%
Business & Office Expenses						
Office Supplies	2,684	2,684	977	-	2,500	93%

MID-HUDSON LIBRARY SYSTEM 2020 APPROVED BUDGET

EXPENSES	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	Encumb YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
Automation/Tech Supplies	1,450	1,450	-	-	1,150	79%
Outside Printing//Design	1,145	1,145	929	-	1,145	100%
Equipment Rental (copier/postage)	8,400	8,400	5,734	-	8,100	96%
Miscellaneous	2,000	500	-	-	600	120%
Total Business & Office Exp.	15,679	14,179	7,640	-	13,495	95%
Staff Mileage	3,000	3,000	3,431	-	3,500	117%
Professional Fees	35,800	35,800	29,644	-	35,000	98%
Telecommunications	17,688	17,688	12,612	-	16,785	95%
Building Operations & Maint.						
Gas (Heating)	9,000	9,000	5,632	-	9,000	100%
Electricity	14,000	14,000	8,601	-	14,000	100%
Water	2,150	2,150	1,543	-	2,150	100%
Sub Total	25,150	25,150	15,776	-	25,150	100%
Custodial Supplies	2,000	2,000	1,147	-	2,000	100%
Building/Facilities Maint.Projects	7,600	7,600	66	-	8,200	108%
Construction/Capital Projects	15,600	190,624	111,024	-	30,000	16%
Operations/Maint.Other	24,524	24,524	14,849	-	26,147	107%
Liability Insurance	16,000	16,000	13,030	-	15,500	97%
Postage/Shipping	1,700	1,700	1,072	-	2,500	147%
Sub Total	67,424	242,448	141,188	-	84,347	35%
Total Bldg Operations & Maint.	92,574	267,598	156,964	-	109,497	41%
Member Resources						
Professional Collection	300	300	-	123	300	100%
Databases	40,542	36,117	33,386	-	52,737	146%
Digital Content	56,165	47,424	47,801	-	34,165	72%
Catalog Enhancements	80,586	82,719	20,560	-	14,385	17%
Lost Books	200	200	27	-	200	100%
OCLC ILL Search Fees	5,412	5,412	4,188	-	5,834	108%
Member Workshops	11,500	11,500	5,550	111	11,500	100%
Service Contracts-III/PayPal	157,248	149,525	76,013	-	193,994	130%

MID-HUDSON LIBRARY SYSTEM 2020 APPROVED BUDGET

EXPENSES	2019 Adopted Budget	2019 Adjusted Budget	YTD 9/30/2019	Encumb YTD 9/30/2019	2020 Approved Budget	2020 Approved vs 2019 Adjusted
Service Contracts-Comprise/SAM	20,000	20,000	18,205	-	20,000	100%
Delivery Service	330,400	330,400	233,463	-	349,272	106%
Equipment Pass-through	-	-	(3,106)	19,888	-	
Total Member Resources	702,353	683,597	436,086	20,122	682,387	100%
Library Grants						
Travel Equalization	2,500	2,500	1,149	-	2,500	100%
NYLA Conference Grant	2,000	2,000	1,301	-	2,500	125%
Local Library Serv.Aid (LLSA)	207,068	207,172	186,454	-	207,172	100%
Central Library Devel. & Book Aid	264,465	264,598	264,598	-	264,598	100%
Other State Aid/Grant-in-Aid	-	3,000	3,000	-	-	0%
Town of Union Vale	76,407	76,407	76,407	-	76,407	100%
Total Library Grants	552,440	555,677	532,909	-	553,177	100%
Categorical Aid						
Coordinated Outreach	120,631	120,714	67,666	-	120,691	100%
Corrections Facilities	82,032	82,981	50,693	157	82,073	99%
County Jails	6,416	5,904	3,678	-	5,904	100%
Total Categorical Aid	209,079	209,599	122,037	157	208,668	100%
Transfers to MHLS Capital	-	-	-	-	10,000	0%
Transfers to Members' Capital	39,600	39,600	31,800		39,600	100%
TOTAL OPERATING EXPENSES	3,419,443	3,490,462	2,453,302	20,295	3,378,413	97%

2/5/2020

Mid-Hudson Library System Projections

PROJECTIONS	2019 Adopted Budget	2019 Projected	2020 Projected
EXPENSES			
Salaries	1,043,262	995,073	1,019,332
Employee Benefits	643,225	590,848	629,814
Staff Development	28,258	17,880	26,717
Governance	6,500	5,800	6,000
Library & Computer Resources	24,985	19,720	19,241
Office & Computer Equipment	5,000	5,047	5,200
Business & Office Expenses	15,679	12,795	13,495
Staff Mileage	3,000	3,800	3,500
Professional Fees	35,800	35,800	35,000
Telecommunications	17,688	16,785	16,785
Building Operations & Maintenance	92,574	270,374	109,497
Member Resources	702,353	640,324	682,387
Library Grants	552,440	554,978	553,177
Categorical Aid	209,079	209,599	208,668
Transfers to MHLS Capital	-	-	10,000
Transfers to Members' Capital	39,600	39,600	39,600
TOTAL EXPENSES	3,419,443	3,418,423	3,378,413
RECEIPTS			
State Aid General	1,714,567	1,715,428	1,715,428
State Aid Restricted	764,435	776,788	711,336
Public Funds - T/O Union Vale	76,407	76,407	76,407
Member Assessment	600,153	600,153	633,082
Member Services	40,875	27,327	41,375
Member Databases	40,542	34,178	52,737
Digital Content	56,165	33,135	32,113
Catalog Enhancements	52,973	29,796	35,129
Miscellaneous Reimbursements	24,197	22,402	24,310
Miscellaneous Receipts	17,250	28,300	24,226
Transfers from MHLS Capital	-	42,870	-
Transfers from Members' Capital	31,879	31,638	32,270
TOTAL RECEIPTS	3,419,443	3,418,422	3,378,413
Projected Expense	(3,419,443)	(3,418,423)	(3,378,413)
Surplus/(Deficit)	-	(1)	(0)
Fund Balance	2,047,612	2,047,611	2,047,611
Operating Reserve*	(1,895,192)	(1,892,844)	(1,867,626)
Designated Operating Contingency**	152,420	154,767	179,985
10% =	287,150	286,795	282,974
Designated Capital Reserve	250,167	207,297	217,297
Member's Capital	225,001	232,963	240,293

*Operating Reserve at 66% effective 2015

**Designated Operating Contingency not greater than 10% effective 2015