

# MHLS Bylaws, Policy and Procedures Committee Meeting

April 3, 2019 | 1:30pm

## Agenda

### 1. Roll Call

- ✓ Debra Klein, Chair (G)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)
- ✓ Michele Ment (P)
- ✓ Linda Vittone (Staff Liaison)
- ✓ Janet Schnitzer (C)
- ✓ Mark Wilson (C) (ex officio)

### 2. Review of the Committee's Charge

- a. The committee members reviewed the charge of the committee and agree with its stated purpose:  
"Reviews the MHLS Bylaws and presents a report and recommendations at the Board of Trustees May meeting, following which the board may present its recommendations for amendments at the annual meeting. Reviews and recommends MHLS policies and procedures other than those that are explicitly covered by other committees."

### 3. Review of the MHLS Bylaws

- a. The committee members reviewed the MHLS Bylaws and have no recommended changes at this time.
- b. Chair Klein recommends that all trustees familiarize themselves with our bylaws:  
<http://board.midhudson.org/wp-content/uploads/2013/11/Bylaws2014.pdf>

### 4. Review of the MHLS Trustees Videoconference Participation in MHLS Board Meetings Policy

- a. The committee members reviewed the policy and have no recommended changes at this time.
- b. Chair Klein recommends that all trustees familiarize themselves with this policy:  
<http://board.midhudson.org/wp-content/uploads/2013/11/Policy-MHLS-Trustees-Participation-via-Videoconference-in-MHLS-Board-Meetings.pdf>