

Executive Committee Meeting

Friday, October 5th, 2018 | 8:00am

1. Roll Call

- ✓ Mark Wilson, Board President (C)
- ✓ Richard Swierat, Vice President (D)
- ✓ Michele Ment, Secretary (P)
- ✓ Barry Ramage, Treasurer (D)
- ✓ Lisa Baker Brill, Board Member (G)
- ✓ Rebekkah Smith Aldrich (Staff Liaison)

2. Mr. Wilson called the meeting to order.

3. Sexual Harassment Prevention Policy & Complaint Form

- a) In light of finalized guidance from New York State released on October 1st requiring the passage of a Sexual Harassment Prevention Policy by all New York State Employers by October 9th, 2018, the Committee convened to take action on this issue.
- b) The Committee reviewed the draft MHLS Sexual Harassment Prevention Policy and accompanying Complaint Form which are based on the recommended models from New York State.
- c) The Committee unanimously adopted the policy and form which are attached to this report. This policy will stand as our adopted policy as of October 5th, 2018.
- d) The Committee refers future discussion of this topic to the Planning & Personnel Committee.

4. The meeting was adjourned.

“The Executive Committee, consisting of the officers and the immediate Past President, if the immediate Past President is still a member of the Board, and otherwise in conformance with New York State Law, shall transact such business as may be necessary between meetings of the Board. If the Past President is no longer seated on the Board, the Nominating and Elections Committee will nominate an additional member.”

–Bylaws of the Mid-Hudson Library System