

***CORRESPONDENCE RECOGNIZING STAFF
FOR MHLS BOARD MEETING OF DECEMBER 8, 2018***

CORRESPONDENCE

- Thank you note from Lene Cameron, Interim Director, D.R. Evarts Library for their support during her tenure at the library.
- Thank you note to Merribeth Advocate, Assistant Director, from Chrissy Lawlor, Director, Olive Free Library, regarding the approval of their MHLS 2018 Outreach Mini-Grant.
- Thank you note to Merribeth Advocate, Assistant Director, from Brian Avery, Director Pawling Library, regarding an adjustment to the programs funded by their MHLS 2018 Outreach Mini-Grant.
- Thank you note to MHLS Technology staff from Liz Potter, Director Phoenicia Library, for installing the library's new Aerohive Router and for their ongoing support.
- Thank you note to Gerry Formby, IT Operations Supervisor, from Tracy Priest, Director Town of Ulster Public Library, for his valuable assistance with the installation and training on the library's new Comprise Server and SAM upgrade.
- Thank you note to Laurie Shedrick, Technology Operations Manager, from Katie Scott Childress, Director Saugerties Public Library, for personally delivering the library's History Room computer.
- Thank you note from Stephanie McLaughlin, Board President of the Pawling Free Library, to Rebekkah Smith Aldrich, MHLS Executive Director, for her assistance with the library's successful 2018 414 campaign.

Merribeth Advocate, MHLS

From: Lene Cameron <lenelarsen99@gmail.com>
Sent: Wednesday, September 05, 2018 10:18 AM
To: Rebekkah Smith Aldrich; Merribeth Advocate, MHLS
Subject: Thank you

Flag Status: Flagged

Hi Rebekkah, Merribeth and MHLS staff,

Before I leave as interim director at D.R.Evarts Library I want to thank everyone who were so willing to provide assistance to me at MHLS. Whenever I called or emailed with questions you, Kerstin Cruger, Joan Kay, Laurie Shedrick, Thomas O'Connell, and the Tech Support Team were very helpful.

I gave the Athens Library Board over two weeks notice that I was resigning. I gave them my reason: with Kathy Jackson as the Board President I am no longer able to preform my job effectively. This coming Saturday will be my last day.

I am hoping to find another part-time clerk position in one of our local libraries.

Thanks again,
Lene Cameron

From: Chrissy Lawlor <director@olivefreelibrary.org>
Sent: Thursday, August 09, 2018 1:45 PM
To: Merribeth Advocate, MHLS <madvocate@midhudson.org>
Subject: Re: Congratulations! Your application for a MHLS 2018 Outreach Mini Grant has been approved!

Thank you! I'm so excited to hear this news.

Chrissy

Chrissy Lawlor
Director
Olive Free Library
4033 Route 28A
PO Box 59 (mailing)
West Shokan, NY 12494
845-657-2482
www.olivefreelibrary.org

On Thu, Aug 9, 2018 at 1:35 PM, Merribeth Advocate, MHLS <madvocate@midhudson.org> wrote:

Congratulations! Your application for a MHLS 2018 Outreach Mini Grant has been approved!

Within a few days, in the delivery, library directors will receive a packet containing your official approval letter (and approved amount), a copy of your approved application, and a Receipt Form (also attached here) for submission of receipts for reimbursement.

Please note that since the total requested system-wide was more than the NYS 2018 Outreach Categorical Aid funding available, the funding to all applicants has been reduced. Member libraries in the areas most in need (based on the definition from the MHLS Board of Trustees of MHLS Economically Disadvantaged Communities) are approved for reimbursement up to 98% of their total request; applicants not meeting that definition are approved for reimbursement up to 90% of their total request.

Funds must be spent between January 1, 2018 and November 1, 2018.

To receive these funds, send in the attached Receipt Form with all receipts attached (dated January 1, 2018 – November 1, 2018) on or before November 15, 2018 for reimbursement.

MHLS will reimburse your library up to your approved amount (based on receipts) within 3 weeks of receiving your completed paperwork.

We wish you the best with your efforts to develop programs and services to attract and connect to outreach target populations and form relevant community partnerships at the local level.

Merribeth Advocate, Assistant Director
Mid-Hudson Library System | 103 Market Street, Poughkeepsie, NY 12601 | 845-471-6060 x254 | <http://midhudson.org>
*With your library card you can download new eBooks & eAudiobooks & your favorite magazines!
Register for all MHLS workshops & events through the Online Calendar.*

From: Library Director <director@pawlinglibrary.org>
Sent: Friday, August 31, 2018 3:55 PM
To: Merribeth Advocate, MHLS <madvocate@midhudson.org>
Subject: Re: Outreach mini-grant

Well, that makes things easy! Thank you for your flexibility and for getting back right away.

Have a great holiday weekend, and I will see you next week.

Brian Avery
Director, Pawling Library
11 Broad St. Pawling, NY 12564
845-855-3444
www.pawlinglibrary.org

On Fri, Aug 31, 2018 at 3:52 PM, Merribeth Advocate, MHLS <madvocate@midhudson.org> wrote:

Hi Brian,

We really want the money spent, so are happy to work with you to make this happen.

As long as you are spending it on the same target group, and will have receipts, you can just submit it for payment without amending the application.

-- Merribeth

----- Original message -----

From: Library Director <director@pawlinglibrary.org>
Date: 8/31/18 12:54 PM (GMT-05:00)
To: "Merribeth Advocate, MHLS" <madvocate@midhudson.org>
Subject: Outreach mini-grant

Hi Merribeth,

The performer we intended to use for the outreach mini-grant is no longer available to partner with us. As a consequence, we would prefer to change the way we use the grant money. Instead of having one performer conduct recurring story times at the library, we would like to hire performers (or performance groups) to stage 2-3 multicultural events in partnership with our local public schools.

Would it be alright to use the money in a way noticeably different from what we submitted in the grant? If so, would you need us to submit a revised application or other type of documentation of this change in plans?

Please let me know how you recommend that we resolve this problem, so that we can begin to plan accordingly.

Cheers,
Brian Avery
Director, Pawling Library
[11 Broad St. Pawling, NY 12564](http://11BroadSt.Pawling,NY12564)
845-855-3444
www.pawlinglibrary.org

Dear Gerry, Laurie, Thomas,
Isaac and Matt,

Thank you for obtaining
and installing our brand
new Aeroluxes at Phoenixia
Library!

And thank you ALL
for your support through
the days—big & small. It
is invaluable!!

Liz and
everyone at Phoenixia

From: Town of Ulster Director <director@townofulsterlibrary.org>
Sent: Wednesday, September 26, 2018 4:56 PM
To: Laurie Shedrick <lshedrick@midhudson.org>
Cc: Gerry Formby <gformby@midhudson.org>
Subject: Gerry's good work

Hello Laurie,

We wanted to write in praise of Gerry and his good work with the new Comprise Server and SAM upgrade. Gerry arrived prepared and got right to work. He instructed me patiently on how I might assist. He skillfully and patiently trained staff on the features that came with the new system. He also stayed for a bit and responded to issues and answered questions as patrons logged in.

We really appreciate the work on his part and all of the effort so far from you department.

THANKS!

Tracy

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Tracy Priest, Director
Town of Ulster Public Library
860 Ulster Ave, Kingston NY 12401
845-338-7881
townofulsterlibrary.org

Thank you Laurie for bringing
the all-in-one history room computer
back!

you made my day!

I know it's not light - it's been a
problem-child since I arrived
(I probably before).

So kind of you! Katie

Zimbra**rsmith@midhudson.org**

414 thank you!

From : Stephanie McLaughlin
<stephaniejanemcl@gmail.com>

Thu, Nov 15, 2018 11:32 AM

Subject : 414 thank you!

To : rsmith <rsmith@midhudson.org>

Hello Rebekkah. Please forgive my delay in thanking you for your help with our 414 campaign this past year. Every time I would remember to email you, it was at an odd time...while I was driving, too late at night, etc. We are happy and relieved that voters in Pawling approved the increase to our budget! Hope all is well with you.

Stephanie McLaughlin
stephaniejanemcl@gmail.com
