

## **MHLS Trustee Services Committee Meeting**

Tuesday, November 13, 2018 | 10:00am

### 1. Roll Call

- ✓ Kenneth Goldberg (U), Chair
- ✓ Lisa Baker Brill (G)
- ✓ Sharon Davis (C)
- ✓ Priscilla Goldfarb (P)
- ✓ Rajene Hardeman (D)
- ✓ Mark Wilson (C), ex officio
- ✓ Rebekkah Smith Aldrich (Staff Liaison)
- ✓ Merribeth Advocate (Staff Liaison)

### 2. Mr. Goldberg called the meeting to order and the agenda was approved.

### 3. Review of the 2019 MHLS Annual Membership Meeting

- a) Committee members and staff debriefed about the event and reviewed the attendee evaluations of the event.
- b) The committee is recommending that the 2019 annual membership meeting be held at the FDR Library in Hyde Park, NY on October 25<sup>th</sup>, 2019 and that staff seek a new catering company in light of issues with the 2018 caterer.
- c) Rebekkah will be exploring two potential keynote speakers for 2019: Eric Klinenberg, author of Palaces for the People [<https://www.ericklinenberg.com/about>] and Miguel Figueroa, director of the ALA Center for the Future of Libraries as potential speakers.

### 4. MHLS Board of Trustee Orientations

- a) The Committee reviewed the 2018 orientation schedule and evaluation comments from attendees. No major changes were suggested for 2019.
- b) The orientation for new MHLS Board members, and others who would like a refresher, are scheduled for March 23<sup>rd</sup> for two hours after the board meeting on that date.

### 5. MHLS Board Outreach to Member Libraries

- a) The Committee confirmed their commitment to holding MHLS board meetings at member libraries at least twice a year. 2019 locations: Highland Public Library & Kinderhook Memorial Library
- b) The Committee reviewed and approved a draft Outreach Memo from county delegations on our board to be sent to member library directors and board presidents. It was noted that this is a nice icebreaker to follow up with to initiate visits to member library board meetings.
- c) Board-to-Board Visits: The Committee endorsed the continuation of the Board-to-Board visits tradition and encourages all trustees to visit the boards of libraries in the county they represent. To support this an online meet up will be scheduled in early 2019 to hear how our Ulster County delegates have been organizing their outreach to member library boards.

## **6. MHLS Board Meeting Orientation/Briefing Sessions**

- a) The committee endorsed the following schedule of orientation/briefing topics for 2019 meetings:
  - i) January 19
    - (1) Advocacy Briefing
    - (2) Ulster County Libraries (Board meeting @Highland)
  - ii) March 23
    - (1) MHLS Finances; Member Library Assessments & E-Resources
  - iii) May 8: Columbia County Libraries (Board meeting @Kinderhook)
  - iv) July 10: State Aid for Library Construction
  - v) September 18: Sustainable Library Certification for MHLS
  - vi) December 7: Hot Library Topics

## **7. Review of MHLS Trustee Education Program**

- a) The Committee reviewed the proposed 2019 Action Plan for our Trustee Education Program and endorsed the staff's recommendation to increase the number of intermediate and advanced topic offerings through the end of the Plan of Service (2021).
- b) It was noted that this, in combination with the extension of MHLS trustee workshops to three (3) hour events, will well position MHLS to meet member library needs, particularly should the Board of Regents mandate annual trustee education as is currently being considered.