

**MID-HUDSON LIBRARY SYSTEM
BOARD OF TRUSTEES BOARD MEETING**

Saturday, December 8, 2018

MHLS Auditorium

10 A.M. – 12:30 PM

AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA

Stuart Auchincloss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Robert Culp	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Sharon Davis	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Kenneth Goldberg	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Priscilla Goldfarb	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Rajene Hardeman	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Debra Klein	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Barry Ramage	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Richard Swierat	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mary Linda Todd	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

2. PRESIDENT'S REPORT (10 minutes) - Mr. Wilson

A. [Report of Executive Committee Meeting-2.A](#)

*1. [Sexual Harassment Prevention Policy-2.A.1](#)

*B. [Resolution for Retiring Board Member John Dax-2.B](#)

*C. [Resolution for Retiring Staff Member Meribeth Advocate-2.C](#)

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (5 mins.) - Mr. Wilson

*A. [Minutes of September Board Meeting-3.A](#)

*B. [Minutes of Annual Membership Meeting-3.B](#)

4. TREASURER'S REPORTS (5 minutes) - Mr. Ramage

*A. [Financial Report for August-4.A](#)

*B. [Financial Report for September-4.B](#)

*C. [Financial Report for October-4.C](#)

*D. [Designation of Bank of Business-4.D](#)

5. REPORT OF PAYMENT OF BILLS (5 minutes)

*A. Warrants for September-5.A

- Mr. Auchincloss

*B. Warrants for October-5.B

- Ms. Klein

6. DIRECTOR'S REPORT -6 (15 minutes) - Ms. Smith Aldrich

7. DIRECTORS ASSOCIATION LIAISON REPORT (5 minutes) - Mr. Lawrence

A. [Minutes of the November Directors Association Meeting-7.A](#)

8. FACILITIES COMMITTEE REPORT (10 minutes) - Ms. Ridgeway

A. [Report of Facilities Committee Meeting-8.A](#)

9. **FINANCE COMMITTEE REPORT** (10 minutes) - Mr. Ramage
A. [Report of Finance Committee Meeting-9.A](#)
*1. [Proposed MHLS 2019 Budget-9.A.1](#)
*2. Recommendation for MHLS/CSEA Agreement
*3. [NYLA Annual Conference Attendance Grants-9.A.2](#)
10. **TRUSTEE SERVICES COMMITTEE REPORT** (10 minutes) - Mr. Goldberg
A. [Report of Trustee Services Committee Meeting-10.A](#)
11. **PERSONNEL AND PLANNING COMMITTEE REPORT** (10 mins.) - Mr. Swierat
A. [Report of October 8th Personnel & Planning Committee Meeting-11.A](#)
B. [Report of November 27th Personnel & Planning Committee Meeting-11.B](#)
12. **BYLAWS, POLICY AND PROCEDURES COMMITTEE REPORT**(5)- Mr. Dax
A. [Report of Bylaws, Policy and Procedures Committee Meeting-12.A](#)
*1. [Proposed Revisions to Rules & Procedures-12.A.1](#)
13. **NOMINATIONS AND ELECTIONS COMMITTEE REPORT** (5 mins.) - Ms. Brill
*A. [Presentation of 2019 Slate of Board Officers-13.A](#)
14. **UNFINISHED BUSINESS** (5 minutes)
*A. [Updated 2019 Meeting Dates-14.A](#) - Ms. Smith Aldrich
15. **NEW BUSINESS** (10 minutes)
A. Establishment of 2019 Board Committee Assignments - Mr. Wilson
1. [Board Committees and Committee Objectives- 2018 -15.A.1](#)
2. [Preliminary Schedule of 2019 Committee Meetings-15.A.2](#)
*B. Executive Session Regarding Collective Bargaining Negotiations - Ms. Smith Aldrich
16. **ORIENTATION** (15 minutes)
A. Hot Topics - Ms. Smith Aldrich
17. **COMMUNICATION**
A. Board (5 minutes) (*comments submitted in writing will be recorded in Minutes*)
1. MHLS Trustees Visits to Member Libraries
B. Staff (10 minutes)
1. [MHLS Staff Reports-17.B.1](#)
2. [Correspondence Recognizing Staff-17.B.2](#)
C. Visitors (5 minutes)
18. **ADJOURNMENT**
Upcoming Events/Meetings:
• *Directors Association Meeting, Wednesday, February 20 – 10:00 AM @ MHLS Auditorium (Snow Date- Friday, February 22 – 10:00 AM @ MHLS Auditorium)*
• *MHLS Board Meeting/Saturday, January 26 - 10:00 AM @ Highland Public Library (Snow Date- Saturday, February 2 - 10:00 AM @ Highland Public Library)*