

**MID-HUDSON LIBRARY SYSTEM
BOARD OF TRUSTEES BOARD MEETING**

*September 12, 2018
Desmond Fish Library
472 Route 403
Garrison, NY 10524*

10 AM – 12:00 PM

AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA

Stuart Auchincloss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Robert Culp	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Sharon Davis	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Kenneth Goldberg	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Priscilla Goldfarb	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Rajene Hardeman	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Debra Klein	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Barry Ramage	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Richard Swierat	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mary Linda Todd	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

2. **PRESIDENT’S REPORT** (5 minutes) - Mr. Wilson
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING** (5 mins.) - Mr. Wilson
*A. [Minutes of July Meeting-3.A](#)
*B. [Minutes of August Meeting-3.B](#)
4. **TREASURER’S REPORTS** (5 minutes) - Mr. Ramage
*A. [Financial Report for June-4.A](#)
*B. [Financial Report for July-4.B](#)
5. **REPORT OF PAYMENT OF BILLS** (5 minutes)
*A. Warrants for July-5.A - Mr. Goldberg
*B. Warrants for August-5.B - Ms. Ment
6. **DIRECTOR’S REPORT** -6 (20 minutes) - Ms. Smith Aldrich
7. **DIRECTORS ASSOCIATION LIAISON REPORT** (5 mins.) - Ms. Loprinzo
A. Next Business Meeting scheduled for Thursday, November 15, 2018
8. **INCENTIVES COMMITTEE REPORT** (10 minutes) - Mr. Swierat
A. [Report of Incentives Committee Meeting-8.A](#)
1. [Recommendations for Construction Grant Awards-8.A.1](#)
*a. Member Library Construction Grant Award Recommendations
*b. MHLS Construction Grant Award Recommendation

9. **PERSONNEL & PLANNING COMMITTEE REPORT** (10 minutes)
A. [Report of Personnel & Planning Committee-9.A](#) - Mr. Swierat
 *1. [Final Draft of MHLS Personnel Policies Handbook-9.A.1](#)
10. **FINANCE COMMITTEE REPORT** (15 minutes) - Mr. Ramage
A. [Report of Finance Committee Meeting-10.A](#)
 1. Fiscal Policy Revisions
 *a. [Cash Receipts-10.A.1.a](#)
 *b. [Credit Cards-10.A.1.b](#)
 *c. [Purchasing-10.A.1.c](#)
 *2. [MHLS 2018 Mid-Year Adjusted Budget-10.A.2](#)
11. **NOMINATIONS & ELECTIONS COMMITTEE REPORT** (5 mins.) - Ms. Brill
A. [Report of the Nominations & Elections Committee-11.A](#)
12. **UNFINISHED BUSINESS**
13. **NEW BUSINESS** (10 minutes)
*A. [Proposed Meeting Dates for 2019-13.A](#) - Ms. Smith Aldrich
14. **ORIENTATION** (10 minutes)
A. Report on Putnam County Libraries
 1. [Public Library Service Areas-14.A.1](#) - Ms. Smith Aldrich
 2. [Community Profile Report-14.A.2](#)
 3. [Types of Libraries-14.A.3](#)
 4. [Putnam Services Statistics-14.A.4](#)
 5. Hot Topics/Issues - Ms. Loprinzo
15. **COMMUNICATION** (10 minutes)
A. Board (*comments submitted in writing will be recorded in Minutes*)
B. Staff
 1. [MHLS Staff Reports-15.B.1](#)
 2. [Correspondence Recognizing Staff-15.B.2](#)
C. Visitors
15. **ADJOURNMENT**
Upcoming Events/Meetings:
- *Directors Association Business Meeting, Thursday, November 15 - 10:00 a.m. @ MHLS Auditorium*
 - *The Annual Membership Meeting is scheduled for Friday, November 2 @ 9:00 a.m. @ Locust Grove Estate, Poughkeepsie, NY - Registration begins 8:15 a.m.*
 - *The next regular Board Meeting is scheduled for Saturday, December 8 @ 10:00 a.m. @ MHLS Auditorium (snow date, Saturday, December 15, 2018).*