



## **Process for Revision of Mid-Hudson Library System Plan of Service 2017-2021**

### **I. Three (3) components of the Plan of Service**

#### **A. PRIORITIES**

1. Services are prioritized 1-18.
2. Services were prioritized by MHLS 3 key stakeholders groups: (1) MHLS Member Library Directors; (2) MHLS Board; & (3) MHLS staff.  
[http://midhudson.org/wp-content/uploads/2012/11/SurveySummary\\_MHLS-Stakeholders-Combined-04152016-1.pdf](http://midhudson.org/wp-content/uploads/2012/11/SurveySummary_MHLS-Stakeholders-Combined-04152016-1.pdf)
3. Priorities may be revised by the MHLS Board. A recommendation to the MHLS Board to revise priorities may be submitted by the MHLS Directors Association and/or a MHLS Board committee.

#### **B. GOALS, RESULTS, EVALUATION**

1. Each service has stated goals, results, and evaluation methods.
2. Goals, results, and evaluation methods were reviewed numerous times by MHLS 3 stakeholders groups.
3. The process to make changes to goals, results, and evaluation methods is stated in the adopted Plan of Service:

##### **REVISION PROCESS**

3.13 Describe the process for revising the system's Plan of Service for submission to the New York State Education Department/New York State Library.

The Plan of Service may be revised by a MHLS Board of Trustees vote to amend the Plan of Services. A recommendation(s) to the MHLS Board for revising the Plan of Services may be submitted by the MHLS Directors Association and/or a MHLS Board committee.

4. The NY SED/New York State Library requires revisions to the goals, results, and evaluation methods must be submitted before October 1 for implementation the following January 1.

#### **C. ACTION PLANS**

1. Each service has stated Action Plans, which provide details as to how the service will be implemented.
2. Action Plans were reviewed numerous times by MHLS 3 stakeholders groups.
3. Action Plans may be revised by the MHLS Board. A recommendation to the MHLS Board to revise Action Plan may submitted by the MHLS Directors Association, a MHLS Board committee, and/or MHLS staff.