

Executive Director's Report to MHLS Board – January 2018

1. 2017-2021 PLAN OF SERVICE

- A. MHLS has COMPLETED a comprehensive strategic planning process resulting in:
- (1) A cost and benefit analysis of all MHLS services
 - (2) The prioritization of all MHLS services by MHLS stakeholders
 - (3) The approval by the MHLS Board and the NY State Library of the MHLS Plan of Service 2017-2021
 - (4) The development, approval, and implementation of detailed Action Plans to deliver MHLS services as identified in the MHLS Plan of Service
 - (5) The allocation of MHLS resources based on the service priorities selected by stakeholders
 - (6) An integrated process for collecting service data and reporting on the MHLS Plan of Service to MHLS stakeholders and the NY State Library
- B. A special thank you to Merribeth Advocate for her essential contributions to all aspects of the planning process and to Linda Vittone for her exceptional accounting and calculations.

2. PUBLIC LIBRARY TRENDS

- A. Key findings as reported in the article [2017 Public Library Data Service Report](#):
- (1) Library programs per capita have grown (6.3%)
 - (2) Library circulation per capita has decreased (-3.0%)
 - (3) Electronic circulation is growing steadily at a rate of 11.7%, but not sufficiently to offset the decline in physical materials circulation
 - (4) Consortial sharing relationships for electronic materials significantly increased Holdings for libraries serving populations of less than 100,000

3. GOVERNOR'S EXECUTIVE BUDGET PROPOSAL

- A. Proposed State Library Aid: \$91.6M (3% cut from 2017)
- B. Proposed Library Construction Aid: \$14M (42% cut from 2017, which would mean a \$378,392 decrease in available construction aid funds for the MHLS region)
- C. Next the NYS Assembly and Senate will create their budget proposals, as has been the pattern over the past few years this is an opportunity for the library community to influence where the dollar amounts will fall in the final budget which is legally required to be approved by April 1.
- D. [NYLA's Library Advocacy Day](#) - WEDNESDAY, FEBRUARY 28, 2018

4. MEMORANDUM FROM MHLS TRUSTEES TO DIRECTORS AND BOARD PRESIDENTS

- A. Memorandum from each county's delegation will be mailed the week of January 29
- B. Contact Information Handout – To Be Distributed at January Board Meeting
- C. Outreach Documents
- (1) [MHLS At-A-Glance](#)
 - (2) [Board to Board Visits](#)
- D. Community Profile Reports (Source: www.policymap.com)
- [MHLS Service Area](#)
 - [Columbia County](#)

- [Dutchess County](#)
- [Greene County](#)
- [Putnam County](#)
- [Ulster County](#)

5. MHLS Board 2018 Meeting Orientation Sessions
 - A. Jan 27 – Library Advocacy
 - B. March 17 – MHLS Finances; Member Library Assessment & E-Resources Fees
 - C. May 9 – Greene County Libraries (Board meeting @ Greenville)
 - D. July 11 – Public Library Construction Grant Program
 - E. Sept 12 – Putnam County Libraries (Board meeting @ Garrison)
 - F. Dec 8 – Hot Library Topics

6. ORIENTATION FOR BOARD MEMBERS – Saturday, March 17, 2018
 - A. Orientation scheduled for the 2 hours following the March 17 MHLS Board meeting.
 - B. A light lunch will be served after the Board meeting and ALL MHLS Trustees are invited to lunch even if they do not plan to stay for the orientation. At lunch each MHLS Trustee should plan to briefly introduce themselves, including their background and relationship with libraries.
 - C. Trustee Services Committee, at their November 2017 meeting, recommended using the 2017 orientation format/agenda for 2018.

7. EXECUTIVE DIRECTOR’S EVENT PARTICIPATION – DECEMBER & JANUARY
 - A. Directors Association Meetings
 - B. Meeting with Assemblymember Barrett
 - C. PULISDO Conference Call
 - D. Columbia County Library Association Dinner Meeting
 - E. Greene County Library Association Luncheon Meeting
 - F. MHLS Board of Trustees Meetings
 - G. MHLS Executive Committee Meeting
 - H. NY Assembly Committee on Libraries and Education Technology Hearing
 - I. Central Library/Collection Development Advisory Committee Meeting
 - J. MHLS System Services Advisory Committee Meeting