



## MHLS Board of Trustees - Trustee Services Committee Meeting Monday, February 27, 10:30 a.m. - MHLS

### **DRAFT – MEETING REPORT**

1. Roll Call
  - ✓ Mark Wilson (C) – Chair
  - ✓ Lisa Baker Brill (G)
  - ✓ Sharon Davis (C)
  - ✓ Kenneth Goldberg (U)
  - Richard Swierat (D) (excused)
  - ✓ Camilla von Bergen, Ex Officio (P)
  - ✓ Tom Sloan – (Staff Liaison)
  - ✓ Merribeth Advocate – (Staff Liaison)
2. Mr. Wilson requested the Committee review the agenda and add an agenda item to review and discuss the draft of the MHLS Action Plan for Trustee Education.
3. Ms. Advocate provided an overview of the draft proposal for the MHLS Action Plan for Trustee Education. Committee members discussed the components of the proposal and supported the recommendation MHLS provide intermediate and advanced education for public library trustees.
4. The Committee reviewed the Committee's charge<sup>1</sup> and agreed no changes to the charge were recommended.
5. The Committee reviewed the agenda for the MHLS Board of Trustees orientation planned for Saturday, March 18, and agreed no changes to the agenda were recommended.
6. The Committee reviewed plans for the MHLS Annual Membership Meeting
  - A. The Committee approved the 2017 meeting schedule, which is 30 minutes less than 2016 Schedule<sup>1</sup>.
    - 8:30-9:15 AM - Registration
    - 8:30-10:00 AM - Breakfast
    - 9:15-11:15 AM - Program
  - B. The Committee considered several locations for the 2017 meeting, requesting staff to proceed with reserving their first choice of the Wallace Center/FDR Library, followed by their second choice of the Poughkeepsie Grand Hotel. The staff also agreed to contact the Columbia/Greene Community College and report on their facility for hosting an Annual Membership Meeting.
  - C. The Committee agreed MHLS Trustees who have retired from the MHLS Board over the past several years should be invited to the Annual Membership Meeting.
  - D. The Committee requested staff reserve Locust Grove for the 2018 Annual Membership Meeting.

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<sup>1</sup> 8:30-9 – Registration – coffee/bagels

9:00-9:45 – Breakfast Buffet

9:45-11:45 – Annual Meeting Program (Business, Awards, Keynote)



- E. The Committee considered several meeting keynote speakers and themes. The Committee requested staff explore the speakers who are residents of the Hudson Valley including:
- Paul Grondahl - Award-winning journalist and biographer
  - John Hall - Musician, environmentalist, community activist, and former U.S. Representative NY's 19th District
  - Jack Kelly - Journalist, novelist, and historian

7. The Committee reviewed topics for their next meeting to be held in October.

A. Proposed Topics

- i) Review of MHLS Board Orientation
- ii) Review of MHLS Sponsored Workshops for Public Library Trustees & Helping All Trustees Succeed (HATS) Program
- iii) Review Plan for the 2017 & 2018 Annual Membership Meetings
- iv) Review Status of the Foundation for Hudson Valley Libraries
- v) Discuss Hosting a Conference Inviting Neighboring Cooperative Library System Trustees
- vi) Other...

8. The Committee meeting adjourned.

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<sup>i</sup> The Trustee Services Committee reviews and oversees the orientation of MHLS Trustees, as well as staff initiatives that support trustees of member library boards and the MHLS Board. Those initiatives include the MHLS Annual Membership Meeting and trustee workshops. With staff support, the committee also encourages, models and evaluates the advocacy of the MHLS Board and its outreach to member library boards. The committee is preferably comprised of a representative from each county.