

MID-HUDSON LIBRARY SYSTEM

SUMMARY	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
OPERATING RECEIPTS					
State Aid General	1,626,686	1,626,686	1,682,075	1,696,848	104%
State Aid Restricted	702,709	702,709	628,097	735,102	105%
Public Funds - T/O Union Vale	72,000	72,000	72,000	73,440	102%
Member Assessment/Central Lib.Aid	580,544	580,544	321,736	562,501	97%
Member Services	37,550	37,550	35,053	37,750	101%
Member Databases	50,155	50,155	17,077	51,101	102%
Digital Content	65,000	65,000	43,594	79,279	61%
Catalog Enhancements	72,457	72,457	42,473	76,133	105%
Miscellaneous Reimbursements	26,379	26,379	25,147	26,532	101%
Miscellaneous Receipts	31,590	31,590	33,908	27,075	86%
Transfers from MHLS Capital	18,349	18,349	-	60,387	0%
Transfers from Members' Capital	12,500	12,500	-	15,000	120%
TOTAL OPERATING RECEIPTS	3,295,919	3,295,919	2,901,160	3,441,148	104%
OPERATING EXPENSES					
Salaries	931,551	931,551	594,227	989,939	106%
Employee Benefits	508,209	508,209	268,515	555,387	109%
Staff Development	27,715	27,715	14,506	27,715	100%
Governance	7,000	7,000	688	7,000	100%
Library & Computer Resources	17,712	17,712	14,681	21,574	122%
Office Equipment & Furnishings	12,550	12,550	-	27,550	220%
Business & Office Expenses	18,530	18,532	7,147	20,287	109%
Staff Mileage	4,000	4,000	2,342	4,500	113%
Professional Fees	26,750	26,750	24,487	30,500	114%
Telecommunications	29,890	29,890	18,529	29,160	98%
Building Operations & Maintenance	199,030	199,030	157,103	175,532	88%
Automotive Expense	4,050	4,050	1,474	4,000	99%
Member Resources	684,414	684,414	471,939	708,785	104%
Library Grants	524,861	524,861	528,347	543,096	103%
Categorical Aid	197,498	199,389	87,758	207,410	104%
Transfers to MHLS Capital	-	-	-	-	0%
Transfers to Members' Capital	39,600	39,600	26,928	39,600	100%
TOTAL OPERATING EXPENSES	3,233,360	3,235,253	2,218,671	3,392,035	105%
NET UNASSIGNED/(DEFICIT)	62,559	60,666	682,489	49,113	

MID-HUDSON LIBRARY SYSTEM

RECEIPTS	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
STATE AID GENERAL					
Basic System Aid	1,307,158	1,307,158	1,363,539	1,363,539	104%
Supplemental Aid	177,909	177,909	185,582	185,582	104%
Local Services Support Aid (LSSA)	141,619	141,619	132,954	147,727	104%
State Aid Other	-	-	-		
Total State Aid General	1,626,686	1,626,686	1,682,075	1,696,848	104%
STATE AID RESTRICTED					
Categorical Aid					
Coordinated Outreach	114,447	114,447	119,383	119,383	104%
Correctional Facilities	77,826	77,826	-	81,183	104%
County Jails	5,225	5,225	6,844	6,844	131%
Central Library Develop.Aid*	186,774	186,774	194,830	194,830	104%
Central Book Aid*	64,134	64,134	66,900	66,900	104%
Total Categorical Aid	448,406	448,406	387,957	469,140	105%
Miscellaneous					
Member Item/Other State Aid*	-	-	9,271	-	0%
Local Library Services Aid (LLSA)*	196,453	196,453	184,433	204,926	104%
Construction Grant	57,850	57,850	46,436	61,036	106%
Total Miscellaneous	254,303	254,303	240,140	265,962	105%
Total State Aid Restricted	702,709	702,709	628,097	735,102	105%
OTHER RESTRICTED					
Public Funds - T/O Union Vale*	72,000	72,000	72,000	73,440	102%
MEMBER ASSESSMENT/CENTRAL LIB. AID					
General Fee	81,400	81,400	53,417	81,400	100%
Holds Delivery Fee	263,228	263,228	141,103	277,810	106%
Sierra Fee - General	124,616	124,616	80,426	128,191	103%
Sierra Fee - Hosting Fee	7,500	7,500	4,840	10,000	133%
Sierra Fee - Licenses	64,200	64,200	41,950	65,100	101%
Sierra Fee - Member's Capital Fee	39,600	39,600	-	-	0%
Total Member Assessment	580,544	580,544	321,736	562,501	97%
MEMBER SERVICES					
Tech Support/Service Contracts	20,000	20,000	23,728	20,000	100%
Web Page Hosting	10,250	10,250	10,450	10,450	102%
ILL Charges	300	300	200	200	67%
Teleforms	6,300	6,300	-	6,300	100%
eCommerce	700	700	675	800	114%
Total Member Services	37,550	37,550	35,053	37,750	101%
MEMBER DATABASES					
Gale: Testing*	12,281	12,281	6,238	12,890	105%
Chilton*	3,905	3,905	2,238	4,100	105%
JobNow*	5,512	5,512	-	4,600	83%
Tumble Books*	7,374	7,374	-	7,374	100%

MID-HUDSON LIBRARY SYSTEM

RECEIPTS	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
Databases Continued					
Mango*	21,083	21,083	8,601	22,137	105%
Total Member Databases	50,155	50,155	17,077	51,101	102%
MEMBER DIGITAL CONTENT					
OverDrive*	65,000	65,000	28,382	39,744	61%
Zinio*	-	-	15,211	17,535	
Consumer Reports*		-		22,000	
Total Member Digital Content	65,000	65,000	43,594	79,279	122%
CATALOG ENHANCEMENTS					
Syndetics*	6,038	6,038	-	8,070	134%
NextReads/Library Aware*	5,570	5,570	-	5,465	98%
Novelist*	17,640	17,640	-	17,820	101%
Title Source*	6,765	6,765	6,029	6,765	100%
Encore*	36,444	36,444	36,444	38,013	104%
Total Catalog Enhancements	72,457	72,457	42,473	76,133	105%
MISCELLANEOUS REIMBURSEMENTS					
Module Maintenance*	4,379	4,379	2,567	4,532	103%
SAM*	22,000	22,000	22,579	22,000	100%
Total Misc. Reimbursements	26,379	26,379	25,147	26,532	101%
MISCELLANEOUS RECEIPTS					
Interest	800	800	558	800	100%
Annual Meeting	2,500	2,500	-	2,500	100%
Gifts & Donations	-	-	5,000	-	
Refunds & Miscellaneous	28,290	28,290	28,350	23,775	84%
Total Miscellaneous Receipts	31,590	31,590	33,908	27,075	86%
Transfers from MHLS Capital	18,349	18,349	-	60,387	
Transfers from Members' Capital	12,500	12,500	-	15,000	120%
TOTAL OPERATING RECEIPTS	3,295,919	3,295,919	2,901,160	3,441,148	104%

*Denotes pass-through funds.

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	Encumb YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
Personnel						
Prof'l Librarians	331,072	331,072	213,189	-	346,099	105%
All Other	600,479	600,479	381,038	-	643,839	107%
Total Salaries	931,551	931,551	594,227	-	989,939	106%
Employee Benefits						
Retirement	108,328	108,328	1,447	-	107,638	99%
FICA	70,603	70,603	43,663	-	74,216	105%
Worker's Comp.	13,340	13,340	9,636	-	14,500	109%
Unemployment Ins.	3,900	3,900	1,135	-	3,900	100%
Disability Insurance	550	550	206	-	550	100%
Medical - Active	141,887	141,887	106,114	-	175,711	124%
Medical - Retiree	169,601	169,601	106,314	-	178,871	105%
Total Employee Benefits	508,209	508,209	268,515	-	555,387	109%
Total Salaries & Benefits	1,439,760	1,439,760	862,742	-	1,545,326	107%
Staff Development						
Staff Training/Professional Services	23,033	23,033	12,016	-	23,033	100%
Professional Memberships	4,682	4,682	2,490	-	4,682	100%
Total Staff Development	27,715	27,715	14,506	-	27,715	100%
Governance						
Annual Meeting	5,000	5,000	-	-	5,000	100%
Board of Trustees Travel	2,000	2,000	688	-	2,000	100%
Total Governance	7,000	7,000	688	-	7,000	100%
Library & Computer Resources						
Reference & Periodicals	469	469	300	-	469	100%
OCLC/eMARC-Cataloging	6,103	6,103	5,394	-	6,103	100%
IT/Electronic Software	11,140	11,140	8,986	-	15,002	135%
Total Library & Computer Res.	17,712	17,712	14,681	-	21,574	122%
Office Equipment/Furnishings	12,550	12,550	-	5,874	27,550	220%
Business & Office Expenses						
Office Supplies	4,500	4,502	1,504	-	4,109	91%

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	Encumb YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
Automation/Tech Supplies	1,200	1,200	1,294	13	1,200	100%
Outside Printing//Design	3,000	3,000	-	-	3,750	125%
Equipment Rental (copier/postage)	6,830	6,830	4,221	-	7,928	116%
Miscellaneous	3,000	3,000	128	-	3,300	110%
Total Business & Office Exp.	18,530	18,532	7,147	13	20,287	109%
Staff Mileage	4,000	4,000	2,342	-	4,500	113%

Professional Fees	26,750	26,750	24,487	-	30,500	114%
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Telecommunications	29,890	29,890	18,529	-	29,160	98%
Building Operations & Maint.						
Gas (Heating)	11,000	11,000	4,666	-	9,000	82%
Electricity	17,000	17,000	13,666	-	15,000	88%
Water	1,680	1,680	1,075	-	2,150	128%
Sub Total	29,680	29,680	19,407	-	26,150	88%
Custodial Supplies	1,800	1,800	1,328	-	1,800	100%
Building/Facilities Maint	3,700	3,700	2,074	-	9,000	243%
Construct. Grant Expenses	115,700	115,700	101,959	-	100,000	86%
Operations/Maint.Other	26,150	26,150	16,842	79	20,582	79%
Liability Insurance	17,000	17,000	12,334	-	13,000	76%
Postage/Shipping	5,000	5,000	3,160	-	5,000	100%
Sub Total	169,350	169,350	137,696	79	149,382	88%
Total Bldg Operations & Maint.	199,030	199,030	157,103	79	175,532	88%
Automotive Expense						
Fuel/Vehicle Operation	250	250	217	-	500	200%
Vehicle Repairs	1,500	1,500	-	-	2,000	133%
Auto Insurance	2,300	2,300	1,257	-	1,500	65%
Total Automotive Expense	4,050	4,050	1,474	-	4,000	99%
Member Resources						
Professional Collection	300	300	78	-	300	100%

MID-HUDSON LIBRARY SYSTEM

EXPENSES	2016 Adopted Budget	2016 Adjusted Budget	Actual YTD 8/31/2016	Encumb YTD 8/31/2016	2017 Proposed Budget	2017 Proposed vs 2016 Adjusted
Databases	50,155	50,155	39,909	-	51,101	102%
Digital Content	65,000	65,000	74,735	-	79,279	122%
Catalog Enhancements	78,888	78,888	75,320	-	85,541	108%
Lost Books	200	200	300	-	200	100%
OCLC ILL Search Fees	5,000	5,000	3,772	-	5,000	100%
Member Workshops	10,650	10,650	5,760	-	11,000	103%
Service Contracts-III/PayPal	104,592	104,592	52,920	-	115,266	110%
III Hosting Fee	33,101	33,101	-	-	34,260	104%
Service Contracts-Comprise/SAM	22,000	22,000	22,616	-	22,500	102%
Delivery Service	314,528	314,528	196,373	-	304,338	97%
Equipment Pass-through	-	-	156	850		
Total Member Resources	684,414	684,414	471,939	850	708,785	104%
Library Grants						
Travel Equalization	5,500	5,500	903	-	3,000	55%
Local Library Serv.Aid (LLSA)	196,453	196,453	184,443	-	204,926	104%
Central Library Devel. & Book Aid	250,908	250,908	261,730	-	261,730	104%
Other State Aid/Grant-in-Aid	-	-	9,271	-	-	0%
Town of Union Vale	72,000	72,000	72,000	-	73,440	102%
Total Library Grants	524,861	524,861	528,347	-	543,096	103%
Categorical Aid						
Coordinated Outreach	114,447	114,447	52,106	-	119,383	104%
Corrections Facilities	77,826	79,717	35,027	1,407	81,183	102%
County Jails	5,225	5,225	625	-	6,844	131%
Total Categorical Aid	197,498	199,389	87,758	1,407	207,410	104%
Transfers to MHLS Capital	-	-	-	-		0%
Transfers to Members' Capital	39,600	39,600	26,928	-	39,600	100%
TOTAL OPERATING EXPENSES	3,233,360	3,235,253	2,218,671	8,222	3,392,035	105%

Mid-Hudson Library System Projections

PROJECTIONS	2016 Adjusted Budget	2016 Estimated	2017 Proposed Budget	2018 Projected
EXPENSES				
Salaries	931,551	931,551	989,939	1,009,738
Employee Benefits	508,209	507,102	555,387	599,818
Staff Development	27,715	27,715	27,715	25,000
Governance	7,000	7,000	7,000	7,000
Library & Computer Resources	17,712	20,272	21,574	22,221
Office & Computer Equipment	12,550	27,520	27,550	12,500
Business & Office Expenses	18,532	18,700	20,287	18,700
Staff Mileage	4,000	4,000	4,500	4,500
Professional Fees	26,750	28,550	30,500	25,000
Telecommunications	29,890	28,390	29,160	29,160
Building Operations & Maintenance	199,030	230,968	175,532	175,000
Automotive Expense	4,050	3,007	4,000	5,000
Member Resources	684,414	714,936	708,785	720,425
Library Grants	524,861	551,927	543,096	545,000
Categorical Aid	199,389	207,410	207,410	207,410
Transfers to MHLS Capital	-	-	-	
Transfers to Members' Capital	39,600	39,600	39,600	39,600
TOTAL EXPENSES	3,235,253	3,348,648	3,392,035	3,446,072
RECEIPTS				
State Aid General	1,626,686	1,696,848	1,696,848	1,696,848
State Aid Restricted	702,709	734,933	735,102	736,730
Public Funds - T/O Union Vale	72,000	72,000	73,440	74,909
Member Assessment	580,544	541,844	562,501	580,544
Member Services	37,550	40,550	37,750	37,750
Member Databases	50,155	47,283	51,101	51,101
Digital Content	65,000	77,008	79,279	79,279
Catalog Enhancements	72,457	72,457	76,133	76,133
Miscellaneous Reimbursements	26,379	27,905	26,532	27,000
Miscellaneous Receipts	31,590	36,590	27,075	25,000
Transfers from MHLS Capital	18,349	-	60,387	29,740
Transfers from Members' Capital	12,500	12,500	15,000	12,500
TOTAL RECEIPTS	3,295,919	3,359,918	3,441,148	3,427,534
Projected Expense	(3,235,253)	(3,348,648)	(3,392,035)	(3,446,072)
Unassigned/(Deficit)	60,666	11,270	49,113	(18,538)
Fund Balance	2,053,147	2,003,751	2,052,864	2,034,327
Operating Reserve*	(1,792,489)	(1,849,466)	(1,883,929)	(1,918,337)
Designated Operating Contingency**	260,657	154,285	168,935	115,990
<i>10% Target=</i>	<i>271,589</i>	<i>280,072</i>	<i>285,194</i>	<i>290,607</i>
Designated Capital Reserve	230,221	248,570	188,183	158,443
Member's Capital	205,051	205,051	214,645	226,739

*Operating Reserve at 66% effective 2015

**Designated Operating Contingency not greater than 10% effective 2015