

***CORRESPONDENCE RECOGNIZING STAFF  
FOR MHLS BOARD MEETING OF SEPTEMBER 14, 2016***

**CORRESPONDENCE**

- Thank you notes to Merribeth Advocate, Assistant Director, from:
  - Michele Capozzella, Director Mahopac Library, for facilitating the addition of new eMagazine titles through county associations.
  - Wendy Alexander, Director Rosendale Library, for assistance with the library's Annual Report, and in appreciation for all MHLS staff for their "good" work.
  - Gina Loprinzo, Director Brewster Public Library, for facilitating the purchase of lawn signs for recipients of 2016 Family Literacy Grant funds.
- Thank you note to Joan Kay, Grants Finance Coordinator, from Eileen Pucci, Librarian at the Green Haven Correctional Facility, for her ongoing assistance in managing procurements for the prison libraries.
- Thank you note to Merribeth Advocate, Assistant Director, and System staff, from Frances Colombo, Library Associate at the Roeliff Jansen Community Library, for their ongoing assistance in helping the library provide patron services.
- Thank you note to Merribeth Advocate, Assistant Director, from Katie Scott-Childress, Director of the Olive Free Library, for providing the opportunity for her to participate in an online professional development training course on Early Literacy funded by the MHLS Family Literacy Library Services grant.
- Thank you letter to Merribeth Advocate, Assistant Director, from Regina Torian, Senior Librarian, Greene Correctional Facility, for the funds provided to them by the MHLS for the purchase of valuable support materials.

**From:** mcapozzella@mahopaclibrary.org [mailto:mcapozzella@mahopaclibrary.org]  
**Sent:** Friday, July 15, 2016 1:15 PM  
**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>  
**Subject:** RE: County Chairs - Process for adding eMagazine titles to the MHLS Zinio collection

Great news, Merribeth! Thanks for all your work on this (and everything else)!  
Have a great weekend,  
Michele

Michele J. Capozzella, Director  
Mahopac Public Library  
668 Route 6  
Mahopac, NY 10541  
845.628.2009  
Fax: 845.621.0205  
[www.mahopaclibrary.org](http://www.mahopaclibrary.org)



----- Original Message -----

**Subject:** RE: County Chairs - Process for adding eMagazine titles to the MHLS Zinio collection  
**From:** "Merribeth Advocate, MHLS" <madvocate@midhudson.org>  
**Date:** Fri, July 15, 2016 12:51 pm  
**To:** <mcapozzella@mahopaclibrary.org>

Hi Michele,

Thank you to Putnam County Library Association for adding new and funding titles for the Zinio eMagazine collection. A total of 45 titles were added in this initiative and they will likely be coming live today. I will send out an announcement when they do.

When we receive an invoice from Recorded Books we will invoice the association for its prorated portion of the total.

Sincerely,

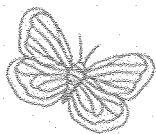
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Merribeth

**From:** mcapozzella@mahopaclibrary.org [mailto:mcapozzella@mahopaclibrary.org]  
**Sent:** Thursday, June 30, 2016 10:55 AM  
**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>  
**Subject:** RE: County Chairs - Process for adding eMagazine titles to the MHLS Zinio collection

Merribeth,  
Here is the listing of magazines that the Putnam County Library Association would like to add (and fund). Let me know if you need anything else.  
Thanks and have a great weekend,  
Michele

**From:** Wendy Alexander [mailto:wpa\_roslib@yahoo.com]  
**Sent:** Thursday, July 07, 2016 1:13 PM  
**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>  
**Subject:** Re: Action Needed - NYS requires changes to your 2015 annual report



Thanks again for your help, Merribeth-----we always appreciate you & all the other folks @ MHLS for your good work,

Best,  
Wendy Alexander  
Rosendale



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**From:** "Merribeth Advocate, MHLS" <madvocate@midhudson.org>  
**To:** wpa\_roslib@yahoo.com  
**Sent:** Tuesday, July 5, 2016 1:20 PM  
**Subject:** RE: Action Needed - NYS requires changes to your 2015 annual report

Hi Wendy,

Thank you for your time on the phone today. I have attached a revised copy of your 2015 report with the new info added to Part 1, Q1.43 in 6a, 6b and 6c (it had been submitted with N/A in those areas).

I have resubmitted the report to NYS so you are now all set.

Thank you,

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Merribeth

**From:** Gina Loprinzo [mailto:director@brewsterlibrary.org]

**Sent:** Thursday, July 07, 2016 10:33 AM

**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>

**Subject:** Re: Lawn signs made for your library from MHLS Inquiry Based Programming for Families - Phase 2 - Continuing Collaboration Mini-Grant

Cool! Thanks Merribeth!

**Gina Loprinzo**

**Director**

**Brewster Public Library**

**79 Main Street**

**Brewster, NY 10509**

**(845) 290-8690**

**(845) 279-6421**

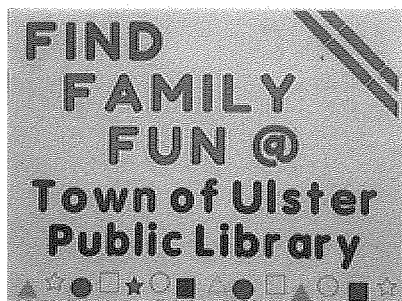
**fax: (845) 279-0043**

On Thu, Jul 7, 2016 at 9:02 AM, Merribeth Advocate, MHLS <madvocate@midhudson.org> wrote:

To Brewster, Chatham, Kent, Kinderhook, LaGrange, New Lebanon, Northeast-Millerton, Olive, Patterson, Philmont, Pine Plains, PPLD, Sarah Hull Hallock, Staatsburg, Stanford, Starr, Town of Ulster:

As part of the grant your library is receiving 3 double sided lawn signs (customized with your library name, see sample below) and the wire stakes to hold them. Signs by the side of the road is one of the top ways people find out about what is going on in their community! Directors – They are ready for you to pick up at the July 12 DA meeting. If you will not be at that meeting please arrange with a director who is attending to pick up your signs and stakes.

**A reminder that final reports are due July 15, 2016.** I have attached a PDF of the questions so you know what is asked, but please fill it out online at <https://www.surveymonkey.com/r/phase2finalreport> (not on paper). At this point completed final reports have been received from LaGrange, Olive & PPLD.



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Merribeth

## Joan Kay

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**From:** Eileen Pucci [eileenpucci@gmail.com]  
**Sent:** Monday, August 08, 2016 11:20 AM  
**To:** Joan Kay  
**Subject:** Green Haven 2016 Amazon Wishlist

Hi Joan

I have items in my Green Haven Amazon wishlist:

username [eileen.pucci@doccs.ny.gov](mailto:eileen.pucci@doccs.ny.gov)  
password wishlist

Please place the order at [smile.amazon.com](http://smile.amazon.com) so that Beekman Library gets a donation.

Also, please let me know when you have placed the order and emptied the list so that I can start filling it up again!!

As always, I am very grateful for all your help. I know you do a crazy amount of work for the prison librarians this time of year and I wanted to let you know that I am grateful.

Have a good day.

Eileen

**From:** Frances Colombo [mailto:francesacolombo@gmail.com]  
**Sent:** Friday, July 22, 2016 1:56 PM  
**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>  
**Subject:** Re: MHLS mini outreach grants

Dear Merribeth:

It was so helpful talking to you today. Many thanks for all that you and everyone at MHLS does to help us help our patrons.

Have a great weekend.

Fran Colombo

Roeliff Jansen Library

On Thu, Jul 21, 2016 at 2:22 PM, Merribeth Advocate, MHLS <madvocate@midhudson.org> wrote:

Hi Fran,

I would love to toss some ideas around with you. Is there a time tomorrow (7/22) between 9am-3pm that would be good for us to speak on the phone?

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Merribeth

**From:** Frances Colombo [mailto:francesacolombo@gmail.com]  
**Sent:** Friday, July 15, 2016 4:29 PM  
**To:** Mid-Hudson Library System <madvocate@midhudson.org>  
**Subject:** MHLS mini outreach grants

Hi Marybeth:

I do outreach to a veterans home here in Copake falls for the Roe Jan library. I am writing to you for suggestions about what I can do to apply for the MHLS mini outreach grant. Currently I meet with the residents of the home once a month (I also have a Navy veteran volunteer who accompanies me on these visits) I read to the residents and we chat. Right now we are finishing Bill Bryson's A walk in the Woods--It has engendered a lot of discussion but sometimes the residents tire of the disussion and we talk about other topics.

Since these veterans are "challenged" when they tire of a subject I will let them lead the next topic. I would like to collaborate more with this residence and plan to meet with the director/owner to discuss how I can bring more:"library" to their setting. However, since their attention spans are limited, I find myself in a quandary. Any suggestions???

Many thanks.

Fran Colombo

Library Associate

Roe Jan Community Library

**From:** Katie Scott-Childress [mailto:director@olivefreelibrary.org]  
**Sent:** Tuesday, August 09, 2016 4:33 PM  
**To:** Merribeth Advocate, MHLS <madvocate@midhudson.org>  
**Subject:** Re: [MHLS-Alerts] Grant: Early Literacy - Online Professional Development Reimbursement

Hi Merribeth,

I am putting my certificate of completion for this course into the box for you today. I really enjoyed the class and am excited about our new collaboration with the preschool in Boiceville. I learned a lot, not only about early childhood literacy, but about finding ways to engage families in the community that don't typically use the library.

I'm glad that you offered this opportunity.

Best regards,

Katie

Katie Scott-Childress  
Director  
Olive Free Library  
4033 Route 28A  
West Shokan, NY 12494  
845-657-2482  
[www.olivefreelibrary.org](http://www.olivefreelibrary.org)

On Thu, Jun 2, 2016 at 3:44 PM, Merribeth Advocate, MHLS <madvocate@midhudson.org> wrote:

MHLS Member Libraries:

In support of MHLS Early Literacy efforts, which focus on offering training in support of making member libraries vital community partners and early learning hubs in their community, here is a professional development opportunity that will be fully funded from Family Literacy Library Services 2016/17 Funds to MHLS.

ALA is offering 'Creating Early Literacy Programs: Connecting with Early Childhood Development' as an asynchronous eCourse beginning July 11, 2016 and continuing for 4 weeks.

MHLS will reimburse the library the full \$175 registration fee (*based on my receipt of the attached form and a copy of the participant's Certificate of Completion from ALA by August 17, 2016*).

For details, please read the full information about the program. Registration is now open.

[Creating Early Literacy Programs: Connecting with Early Childhood Development](#)

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Merribeth Advocate, Assistant Director  
Mid-Hudson Library System | 103 Market Street, Poughkeepsie, NY 12601 | [845-471-6060 x254](tel:845-471-6060) | <http://midhudson.org>

## **Merribeth Advocate, MHLS**

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**From:** Torian, Regina (DOCCS) <Regina.Torian@doccs.ny.gov>  
**Sent:** Friday, August 26, 2016 9:16 AM  
**To:** 'Merribeth Advocate, MHLS'  
**Subject:** Funding from Mid-Hudson Libraries

**Flag Status:** Flagged

Merribeth,

With the funding from Mid-Hudson Libraries, I was able to purchase The Ex-Offender's Re-Entry Assistance Directory, which was distributed to the chaplains, counselors, social workers, and school psychologists to use as a resource with the inmates. Everyone has expressed appreciation for the directory because it lists transitional support services in all fifty states.

On behalf of Greene Correctional Facility, thank you.

### **Regina Torian**

Senior Librarian

Department of Corrections and Community Supervision

Greene Correctional Facility

General Library

P.O. Box 8

Coxsackie, NY 12051-0008

518-731-2741 ext. 4600 | [Regina.Torian@DOCCS.NY.Gov](mailto:Regina.Torian@DOCCS.NY.Gov)

[www.doccs.ny.gov](http://www.doccs.ny.gov)