

MHLS Directors' Association
Minutes of Meeting –6/2/2016
MHLS Auditorium

Columbia County		Dutchess County		Green County		Putnam County		Ulster County	
<input checked="" type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input checked="" type="checkbox"/> Athens	Widrick	<input checked="" type="checkbox"/> Brewster	Loprinzo	<input checked="" type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input checked="" type="checkbox"/> Beacon	Raff	<input checked="" type="checkbox"/> Cairo	Kamecke	<input checked="" type="checkbox"/> Carmel	Buck	<input type="checkbox"/> Highland	Dempsey
<input type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input type="checkbox"/> Catskill	Ray	<input type="checkbox"/> Cold Spring	Thorpe	<input type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input type="checkbox"/> Clinton	McGuirk	<input checked="" type="checkbox"/> Coxsackie	Deubert	<input checked="" type="checkbox"/> Garrison	McCreery	<input checked="" type="checkbox"/> Kingston	Menard
<input type="checkbox"/> Hudson	Chameides	<input checked="" type="checkbox"/> Dover	Buckley	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input type="checkbox"/> Marlboro	
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input type="checkbox"/> E Fishkill	Goverman	<input type="checkbox"/> Haines Falls	Garcia	<input checked="" type="checkbox"/> Mahopac	Capozzella	<input checked="" type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input checked="" type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input checked="" type="checkbox"/> Patterson	Haar	<input checked="" type="checkbox"/> New Paltz	Giralico
<input type="checkbox"/> New Lebanon	Bogino	<input checked="" type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input type="checkbox"/> LaGrange	Potwin					<input type="checkbox"/> Pine Hill	Ortloff
<input checked="" type="checkbox"/> Philmont	Farley	<input checked="" type="checkbox"/> Millbrook	Harrison					<input checked="" type="checkbox"/> Plattekill	Georgiou
<input checked="" type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo			MHLS Staff		<input type="checkbox"/> Rosendale	Alexander
		<input checked="" type="checkbox"/> Pawling	Conlin			<input checked="" type="checkbox"/> Advocate		<input type="checkbox"/> Saugerites	Rees
		<input checked="" type="checkbox"/> Pine Plains	Hill			<input checked="" type="checkbox"/> Aldrich		<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice			<input checked="" type="checkbox"/> Drake		<input type="checkbox"/> Ulster	Priest
		<input type="checkbox"/> PPLD	Lawrence			<input checked="" type="checkbox"/> Sloan		<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input checked="" type="checkbox"/> Red Hook	Freudenberger					<input checked="" type="checkbox"/> W Shokan	Scott-Childress
		<input checked="" type="checkbox"/> Rhinebeck	Cook					<input checked="" type="checkbox"/> Woodstock	Dymond
		<input checked="" type="checkbox"/> Rhinecliff	Meyer						
		<input checked="" type="checkbox"/> Staatsburg	Rothman						
		<input checked="" type="checkbox"/> Stanford Christiansen							
		<input type="checkbox"/> Tivoli	Corrado						
		<input type="checkbox"/> Wappingers	Wirszyla						

Meeting called to order by Chair Fortier at 10:05 am.

A. Action Items

1. Motion by Cook, seconded by Haar to accept the minutes of DA mtg May 5, 2016. PASSED.
2. Motion by Giraldo, seconded by Schoep, to accept recommendation of Resource Sharing Advisory Committee to move ahead to purchase Library Elf for all MHLS patrons. R. Drake explains drawbacks of Sierra's message service, eg, lack of text message capability and no opting out. Library Elf is a third party, opt in service. Beekman's patrons like the free version; Adriance uses pay /premium version which allows for family records linking and includes text messaging option. PASSED.
3. Motion by Cook, seconded by Giraldo to follow System Services Advisory Committee recommendation to fund year 1 of Library Elf from "Unassigned Funds". PASSED.
4. Motion by Scott-Childress, seconded by Cook that multi-disc DVD sets, such as for TV series, be cataloged with the itype of "Long Loan DVD" rather than DVD, to allow for a longer loan period. Because there is not a consistency in practice, when such sets travel between libraries, there can be odd and difficult loan periods. Pulice says this would not be suitable for high demand items,

and suggests amendment of motion to allow shorter loan period for high demand items. Moved as written. Does not pass.

Following consultation with [Robert's Rules of Order for Dummies](#), Pulice moves to amend motion, seconded by Conlin, as follows, that all multi-disc DVD series be cataloged with the itype of "Long Loan DVD" from here forward, with the exception of high demand items, defined as ratio of 5:1. PASSED.

5. Motion by Spann, seconded by Dittmar to add a Genre Facet to Encore searches just below the Subject Facet. R. Drake demonstrates how this will appear. PASSED
- B. Table Talk Topic: **How Do We Tell the Library Story in View of Circulation Trends?** Inspired by Pew report that while most polled approve of libraries, 30% don't know what we do.
- C. Reports
 1. MHLS
 - i. **Executive Director Sloan:** Plan of Service for 2017-2021 has three key documents: Mission Statement,/Goal Statements/Intended results; Direct Access Plan; Central Library Plan of Service. Definitions, form & format are proscribed by the State of NY. Four month review & revision process begins today, and ends with submittal of final draft to the state in October.
 - ii. **Assistant Director Advocate:** Largest Overdrive circulation ever last month. Reminder that additional Zinio subscription orders due by June 30. Early Literacy Cohort project begins in July, see report for details.
 - iii. **Coordinator for Library Sustainability Smith Aldrich** will investigate group buy of NYLA organizational membership.
 - iv. **Technology Operations Manager Drake** reminds you to use the ticket system and suggests ways to avoid Windows 10 upgrade. Discussion of proper use of Dummy ILL cards, details in report.
 - v. Board Liaison -- next meeting 7/13
 2. Advisory Committees
 - i. Central Library/Collection Development – Chair Menard—next mtg 7/7
 - ii. Continuing Education/Professional Development – next mtg 11/13
 - iii. Marketing – Chair Thorpe—next mtg 9/1
 - iv. Resource Sharing –Chair Dempsey— next mtg 7/21
 - v. System Services Advisory – Linda Deubert— next mtg 7/12
- D. New/ Proposed Business & Information
 1. There was a question about MHLS alerts via text messages at SSAC, for more efficient notifications of last minute meeting cancellations. R. Drake has found free service to do this, [If This, Then That](#). Information in how to set up to receive MHLS alerts via SMS text message is in the [Knowledge Base](#).

Motion by Giraldo to adjourn, seconded by DeLisle; meeting adjourned at 12:05 PM. Next DA meeting Tuesday, July 12.

Respectfully Submitted by Julie DeLisle, SSAC cmte