

MHLS Directors' Association  
Minutes of Meeting – Friday March 4, 2016  
MHLS Auditorium

Columbia County		Dutchess County		Green County		Putnam County		Ulster County	
<input checked="" type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input checked="" type="checkbox"/> Athens	Widrick	<input checked="" type="checkbox"/> Brewster	Loprinzo	<input checked="" type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input type="checkbox"/> Beacon	Raff	<input type="checkbox"/> Cairo	Kamecke	<input type="checkbox"/> Carmel	Buck	<input checked="" type="checkbox"/> Highland	Dempsey
<input type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input checked="" type="checkbox"/> Catskill	Ray	<input type="checkbox"/> Cold Spring	Thorpe	<input checked="" type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input checked="" type="checkbox"/> Clinton	McGuirk	<input type="checkbox"/> Coxsackie	Deubert	<input type="checkbox"/> Garrison	McCreery	<input checked="" type="checkbox"/> Kingston	Menard
<input checked="" type="checkbox"/> Hudson	Chameides	<input type="checkbox"/> Dover	Totter	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input checked="" type="checkbox"/> Marlboro	Jennerich
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input checked="" type="checkbox"/> E Fishkill	Goverman	<input type="checkbox"/> Haines Falls	Garcia	<input checked="" type="checkbox"/> Mahopac	Capozzella	<input checked="" type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input checked="" type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input type="checkbox"/> Patterson	Haar	<input checked="" type="checkbox"/> New Paltz	Giralico
<input type="checkbox"/> New Lebanon	Bogino	<input checked="" type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input checked="" type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input checked="" type="checkbox"/> LaGrange	Potwin					<input checked="" type="checkbox"/> Pine Hill	Ortloff
<input checked="" type="checkbox"/> Philmont	Garafalo	<input checked="" type="checkbox"/> Millbrook	Harrison					<input checked="" type="checkbox"/> Plattekill	Georgiou
<input type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo			<b>MHLS Staff</b>		<input type="checkbox"/> Rosendale	Alexander
		<input checked="" type="checkbox"/> Pawling	Conlin			<input checked="" type="checkbox"/> Advocate		<input type="checkbox"/> Saugerties	Rees
		<input type="checkbox"/> Pine Plains	Hill			<input checked="" type="checkbox"/> Aldrich		<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice			<input checked="" type="checkbox"/> Drake		<input type="checkbox"/> Ulster	Priest
		<input type="checkbox"/> PPLD	Lawrence			<input checked="" type="checkbox"/> Sloan		<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input checked="" type="checkbox"/> Red Hook	Freudenberger					<input checked="" type="checkbox"/> W Shokan	Scott-Childress
		<input type="checkbox"/> Rhinebeck	Cook					<input checked="" type="checkbox"/> Woodstock	Dymond
		<input checked="" type="checkbox"/> Rhinecliff	Meyer						
		<input type="checkbox"/> Staatsburg	Rothman						
		<input type="checkbox"/> Stanford Christiansen							
		<input type="checkbox"/> Tivoli	Corrado						
		<input checked="" type="checkbox"/> Wappingers	Sherman						

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Meeting called to order by Chair Fortier at 10:00 AM

A. Action Items

1. Motion by Lawrence, seconded by Dempsey to approve the minutes of December 4, 2015. PASSED.
2. Proposed Change of April DA Date – no action taken
3. Need for Home Library in Non-Resident Cards – Motion by Dempsey, seconded by Giraldo; Patron information for non-residents should include the home library of the issuing library. 33 Yes; 0 No; 2 Abstentions. PASSED.
4. Sierra Courtesy Notices – Motion by Dempsey, seconded by Dittmar; To accept the recommendation of the Resource Sharing Committee that courtesy notices be automatically sent out daily, system-wide, to patrons who have items due in three days with the recommended wording, "Your item is due soon. Please check your account or contact your library for more information." Dempsey amended motion to clarify that the notice will go out 3 days before an item on loan for 7+ days and 1 day for an item on

loan for 3 days and with further wordsmithing done by Resource Sharing Committee. In discussion it was noted that patrons cannot opt out of courtesy notices specifically – they can only opt out of all email notices. 29 Yes; 5 No; 0 Abstentions. PASSED.

- B. Presentation by Deb Welsch and Beverly Santero on behalf of the Central Library / Collection Development Committee on removing out of date study and career guides. Each library was presented with a package which included weeding information and a customized list of books that may be out of date; presenters noted that because the titles are serials, they may not be candidates for weeding. Any questions may be directed to [Bsantero@poklib.org](mailto:Bsantero@poklib.org).

C. Reports

1. MHLS

i. Executive Director

1. Executive Director Sloan

- a. All *Moving Forward* documents are on the MHLS web page. The three stakeholder groups (MHLS staff, library directors, MHLS board) have different needs. In October, all stakeholders will be asked to prioritize the 16 services presented over the past year. Final four were presented at the meeting, *Construction and Advocacy* presented by Aldrich; *Communications Among Libraries* and *Cooperation Between Library Systems* presented by Advocate. Sloan stated that there are also three consolidation reports online: Staff Time, Assessment – Financial Report, and Value of Services. Sloan presented the timeline for ranking: March 14 MHLS Staff; March 19 MHLS BOT; April 5 DA. Low use items will be discussed rather than automatically eliminated. Sloan suggested that each county director group speak to their MHLS BOT representatives.
- b. Shout out to the 38 libraries with increased circulation.
- c. Shout out to the successful resolution of the Union Vale situation.
- d. In April, Robert Drake will have some new information on broadband.
- e. New schedule for delivery services started on Feb 1 – any feedback about how it's working may be directed to Tom Finnigan.
- f. Board Survey of Library Directors – Suggestion from the floor that the survey should be more qualitative.
- g. Better World Books Dropbox will be placed on MHLS property.

ii. Consultants

1. Assistant Director Advocate

- a. Thanked group for completing annual reports on time – late responses hold up state funding.

2. Coordinator for Library Sustainability Smith Aldrich
  - a. Advocacy posters were a huge hit and helped create a very positive vibe; there are rumors that the Senate Republicans met the Governor Cuomo to advocate an increase of \$4 M.
  - b. Impact study of raising NYS minimum wage to \$15.
  - c. Open Meetings Law Workshop is undersubscribed and may be canceled without higher registration.
3. Technology Operations Manager Drake
  - a. There will be a Sierra upgrade on 3/22 from 11pm to 2am. Expect some “jar file” messages in the morning.
  - b. Coming soon: Web based version of Sierra client; public facing app “My Library” and Mobile WorkLists. More info after the Innovative Users Group meeting.

iii. Board Liaison – No Report.

2. Advisory Committees
  - i. Central Library/Collection Development – Next Meeting 4/28
  - ii. Continuing Education/Professional Development – Next Meeting 5/10
  - iii. Marketing – Next Meeting TBD
  - iv. Resource Sharing – Next Meeting 3/21
  - v. System Services Advisory – Next Meeting 3/4

D. New/ Proposed Business & Information

Moved by Giraldo to adjourn; meeting adjourned at 12:05 PM.

Respectfully Submitted,

Gloria Goverman, Secretary