

**MID-HUDSON LIBRARY SYSTEM
BOARD OF TRUSTEES
BOARD MEETING**

*December 5, 2015
10 A.M. – 12:30 PM*

AGENDA

1. ROLL CALL AND APPROVAL OF AGENDA

John Bickford	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Dean Lavin	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Regina Morini	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Roland Patterson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Caroline Profera	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Myrna Sameth	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Janet Schnitzer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Richard Swierat	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Camilla von Bergen	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

2. PRESIDENT'S REPORT (10 minutes)

- Mr. Patterson

*A. Appointment of Ulster County Representative

BYLAWS OF THE MID-HUDSON LIBRARY SYSTEM

ARTICLE IV: BOARD OF TRUSTEES - Sec. 5. Filling of Vacancies

c. In the event that no nomination is submitted at the Annual Membership meeting the Board shall as soon as possible fill by appointment the vacancy for that calendar year. At the next Annual Meeting the membership shall elect a person to fill the remainder of the term created by the vacancy.

<http://board.midhudson.org/wp-content/uploads/2013/11/Bylaws2014.pdf>

1. Ulster County nominates Mr. Stuart Auchincloss

2. [Letter from Mr. Stuart Auchincloss](#) – 2.A.2

*B. Resolutions for Retiring Board Members

1. [Carolyn Profera](#)-2.B.1

2. [Janet Schnitzer](#)-2.B.2

3. [Roland Patterson](#)-2.B.3

*C. [Resolution to Recognize the Red Hook Public Library](#)-2.C

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (5 minutes)

- Mr. Patterson

*A. [Minutes of Annual Membership Meeting](#)-3.A

*B. [Minutes of October Board Meeting](#)-3.B

4. TREASURER'S REPORTS (5 minutes)

- Ms. Morini

*A. [Financial Report for September](#)-4.A

*B. [Financial Report for October](#)-4.B

*C. [Designation of Bank of Business](#)-4.C

5. **REPORT OF PAYMENT OF BILLS** (5 minutes)
 - *A. [Warrant for October-5.A](#) - Mr. Bickford
6. **DIRECTOR'S REPORT** – 6.A (20 minutes) - Mr. Sloan
7. **DIRECTORS ASSOCIATION LIAISON REPORTS** (5 minutes) - Mr. Rees
 - A. [Minutes of November Directors Association Meeting-7.A](#)
8. **CENTRAL LIBRARY REPORT** (10 mins.) - Mr. Lawrence
 - A. [January – November 2015-8.A](#)
 1. [2015 Development Book Aid Budget-8.A.1](#)
9. **FINANCE COMMITTEE REPORT** (10 minutes) - Ms. Morini
 - A. [Report of Finance Committee Meeting-9.A](#)
 - *1. [2016 Proposed Budget with Projections-9.A.1](#)
 - *2. [Proposed MHLS Purchasing Policy-9.A.2](#)
 - *3. [Proposed MHLS Investment Policy-9.A.3](#)
 - *4. Reassignment of 2015 Travel Equalization Grant Funds
10. **BYLAWS, POLICY AND PROCEDURES COMMITTEE** (5 minutes) - Ms. Schnitzer
 - *A. [Annual Review of Rules & Procedures-10.A](#)
11. **NOMINATIONS AND ELECTIONS COMMITTEE REPORT** (5 mins.)- Ms. Brill
 - *A. [2016 Slate of Officers-11.A](#)
12. **PERSONNEL AND PLANNING COMMITTEE REPORT** (20 minutes) - Mr. Bickford
 - A. [Report of Personnel & Planning Committee Meeting-12.A](#)
 - *1. [Revised Telecommuting Policy-12.A.1](#)
 - *2. [Emergency Closing or Early Release Policy-12.A.2](#)
 - *3. [Executive Director - Performance Review Process & Timeline-12.A.3](#)
 - *4. [Executive Director - Annual Report-Duties & Responsibilities-12.A.4](#)
 5. [2015 MHLS Annual Member Survey Report-12.A.5](#)
 6. [MHLS Library Directors Survey Results-12.A.6](#)
 7. [MHLS Board Presidents Survey Results-12.A.7](#)
13. **UNFINISHED BUSINESS** (5 minutes)
 - *A. [Proposed Contract with Union Vale for Public Library Funding](#) – 13.A- Mr. Sloan
 - B. [Revised 2016 Board Meeting Schedule-13.B](#) - Mr. Sloan
14. **NEW BUSINESS** (25 minutes)
 - A. [Preliminary 2016 Board Committee Assignments-14.A](#) - Ms. von Bergen
 - *B. Executive Session Regarding Collective Bargaining Negotiations - Mr. Patterson
(Document under separate cover)

15. **COMMUNICATION** (10 minutes)

- A. Board (*comments submitted in writing will be recorded in Minutes*)
- B. Staff
 - 1. [Consultants Reports](#) -15.B.1
 - 2. [Correspondence Recognizing Staff](#)-15.B.2
- C. Visitors (5 minutes)

16. **ADJOURNMENT**

Upcoming Events/Meetings:

- MHLS Board Meeting/Saturday, January 23 – 10:00 a.m. @ MHLS Auditorium
- Snow Date: Tuesday, January 26 -10:00 a.m. @ MHLS Auditorium
- Directors Association Meeting/February 5 - 10:00 a.m. @ MHLS Auditorium