

MID-HUDSON LIBRARY SYSTEM

| SUMMARY | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|-----------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| OPERATING RECEIPTS | | | | | |
| State Aid General | 1,537,315 | 1,626,686 | 1,612,524 | 1,626,686 | 100% |
| State Aid Restricted | 653,543 | 948,778 | 895,475 | 702,709 | 74% |
| Public Funds - T/O Union Vale | 30,000 | 30,000 | 30,000 | 72,000 | 240% |
| Member Assessment/Central Lib.Aid | 580,429 | 580,429 | 420,780 | 580,544 | 100% |
| Member Services | 37,550 | 37,550 | 33,278 | 37,550 | 100% |
| Member Databases | 49,123 | 49,123 | 19,778 | 50,155 | 102% |
| Digital Content/OverDrive | 65,000 | 65,000 | 33,967 | 65,000 | 100% |
| Catalog Enhancements | 71,899 | 71,899 | 6,460 | 72,457 | 101% |
| Miscellaneous Reimbursements | 26,231 | 26,231 | 25,545 | 26,379 | 101% |
| Miscellaneous Receipts | 35,800 | 35,800 | 26,949 | 31,590 | 88% |
| Transfers from MHLS Capital | - | - | - | 18,349 | 0% |
| Transfers from Members' Capital | 10,000 | 10,000 | - | 12,500 | 125% |
| TOTAL OPERATING RECEIPTS | 3,096,890 | 3,481,496 | 3,104,755 | 3,295,919 | 95% |
| OPERATING EXPENSES | | | | | |
| Salaries | 856,988 | 866,000 | 636,509 | 931,551 | 108% |
| Employee Benefits | 485,844 | 491,224 | 284,270 | 508,208 | 103% |
| Professional Development | 31,715 | 31,715 | 17,172 | 31,715 | 100% |
| Governance | 7,000 | 7,000 | 888 | 7,000 | 100% |
| Library & Computer Resources | 19,558 | 15,025 | 12,540 | 17,712 | 118% |
| Office Equipment & Furnishings | 4,700 | 14,587 | 13,464 | 12,550 | 86% |
| Business & Office Expenses | 19,930 | 20,895 | 9,688 | 18,530 | 89% |
| Professional Fees | 20,450 | 26,750 | 26,090 | 26,750 | 100% |
| Telecommunications | 31,100 | 31,100 | 22,979 | 29,890 | 96% |
| Building Operations & Maintenance | 165,073 | 180,183 | 77,656 | 199,030 | 110% |
| Automotive Expense | 3,850 | 3,850 | 2,663 | 4,050 | 105% |
| Member Resources | 707,026 | 707,026 | 484,237 | 684,414 | 97% |
| Library Grants | 470,407 | 754,843 | 439,209 | 524,861 | 70% |
| Categorical Aid | 186,699 | 203,356 | 124,118 | 197,498 | 97% |
| Transfers to MHLS Capital | 46,950 | 46,950 | - | - | 0% |
| Transfers to Members' Capital | 39,600 | 39,600 | 30,800 | 39,600 | 100% |
| TOTAL OPERATING EXPENSES | 3,096,890 | 3,440,104 | 2,182,285 | 3,233,359 | 94% |
| NET UNASSIGNED/(DEFICIT) | - | 41,392 | 922,470 | 62,560 | |

MID-HUDSON LIBRARY SYSTEM

| RECEIPTS | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| STATE AID GENERAL | | | | | |
| Basic System Aid | 1,170,501 | 1,238,539 | 1,238,539 | 1,238,539 | 100% |
| Automation | 64,850 | 68,619 | 68,619 | 68,619 | 100% |
| Supplemental Aid | 168,135 | 177,909 | 177,909 | 177,909 | 100% |
| Local Services Support Aid (LSSA) | 133,829 | 141,619 | 127,457 | 141,619 | 100% |
| State Aid Other | - | - | - | - | |
| Total State Aid General | 1,537,315 | 1,626,686 | 1,612,524 | 1,626,686 | 100% |
| STATE AID RESTRICTED | | | | | |
| Categorical Aid | | | | | |
| Coordinated Outreach | 108,160 | 114,447 | 114,447 | 114,447 | 100% |
| Correctional Facilities | 73,551 | 77,826 | 77,826 | 77,826 | 100% |
| County Jails | 4,988 | 5,225 | 5,225 | 5,225 | 100% |
| Central Library Develop.Aid* | 176,513 | 186,774 | 186,774 | 186,774 | 100% |
| Central Book Aid* | 60,611 | 64,134 | 64,134 | 64,134 | 100% |
| Total Categorical Aid | 423,823 | 448,406 | 448,406 | 448,406 | 100% |
| Miscellaneous | | | | | |
| Member Item/Other State Aid* | - | 259,845 | 229,845 | | 0% |
| Local Library Services Aid (LLSA)* | 185,646 | 196,453 | 176,807 | 196,453 | 100% |
| Construction Grant | 44,074 | 44,074 | 40,417 | 57,850 | 131% |
| Total Miscellaneous | 229,720 | 500,372 | 447,069 | 254,303 | 51% |
| Total State Aid Restricted | 653,543 | 948,778 | 895,475 | 702,709 | 74% |
| OTHER RESTRICTED | | | | | |
| Public Funds - T/O Union Vale* | 30,000 | 30,000 | 30,000 | 72,000 | 240% |
| MEMBER ASSESSMENT/CENTRAL LIB. AID | | | | | |
| General Fee | 82,580 | 82,580 | 64,742 | 81,400 | 99% |
| Holds Delivery Fee | 262,810 | 262,810 | 169,291 | 263,228 | 100% |
| Sierra Fee - General | 125,939 | 125,939 | 100,122 | 124,616 | 99% |
| Sierra Fee - Hosting Fee | 5,000 | 5,000 | 3,975 | 7,500 | 150% |
| Sierra Fee - Licenses | 64,500 | 64,500 | 51,950 | 64,200 | 100% |
| Sierra Fee - Member's Capital Fee | 39,600 | 39,600 | 30,700 | 39,600 | 100% |
| Total Member Assessment | 580,429 | 580,429 | 420,780 | 580,544 | 100% |
| MEMBER SERVICES | | | | | |
| Tech Support/Service Contracts | 20,000 | 20,000 | 21,559 | 20,000 | 100% |
| Web Page Hosting | 10,250 | 10,250 | 10,250 | 10,250 | 100% |
| ILL Charges | 300 | 300 | 280 | 300 | 100% |
| Teleforms | 6,300 | 6,300 | - | 6,300 | 100% |
| eCommerce | 700 | 700 | 1,189 | 700 | 100% |
| Total Member Services | 37,550 | 37,550 | 33,278 | 37,550 | 100% |
| MEMBER DATABASES | | | | | |
| Gale: Testing* | 11,696 | 11,696 | 5,846 | 12,281 | 105% |
| Chilton* | 3,720 | 3,720 | 1,860 | 3,905 | 105% |
| JobNow* | 5,250 | 5,250 | 2,375 | 5,512 | 105% |

MID-HUDSON LIBRARY SYSTEM

| RECEIPTS | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|--|----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| Databases Continued | | | | | |
| Tumble Books* | 7,374 | 7,374 | - | 7,374 | 100% |
| Mango* | 21,083 | 21,083 | 9,697 | 21,083 | 100% |
| Total Member Databases | 49,123 | 49,123 | 19,778 | 50,155 | 102% |
| | | | | | |
| MEMBER DIGITAL CONTENT | | | | | |
| OverDrive* | 65,000 | 65,000 | 33,967 | 65,000 | 100% |
| | | | | | |
| CATALOG ENHANCEMENTS | | | | | |
| Syndetics* | 5,750 | 5,750 | - | 6,038 | 105% |
| NextReads/Library Aware* | 5,300 | 5,300 | - | 5,570 | 105% |
| Novelist* | 17,640 | 17,640 | - | 17,640 | 100% |
| Title Source* | 6,765 | 6,765 | 6,460 | 6,765 | 100% |
| Encore* | 36,444 | 36,444 | - | 36,444 | 100% |
| Total Catalog Enhancements | 71,899 | 71,899 | 6,460 | 72,457 | 101% |
| | | | | | |
| MISCELLANEOUS REIMBURSEMENTS | | | | | |
| Module Maintenance* | 4,231 | 4,231 | 3,264 | 4,379 | 103% |
| SAM* | 22,000 | 22,000 | 22,281 | 22,000 | 100% |
| Total Misc. Reimbursements | 26,231 | 26,231 | 25,545 | 26,379 | 101% |
| | | | | | |
| MISCELLANEOUS RECEIPTS | | | | | |
| Interest | 1,100 | 1,100 | 585 | 800 | 73% |
| Annual Meeting | 2,500 | 2,500 | - | 2,500 | 100% |
| Gifts & Donations | - | - | 4,761 | - | |
| Refunds & Miscellaneous | 32,200 | 32,200 | 21,602 | 28,290 | 88% |
| Total Miscellaneous Receipts | 35,800 | 35,800 | 26,949 | 31,590 | 88% |
| | | | | | |
| Transfers from MHLS Capital | - | - | - | 18,349 | |
| Transfers from Members' Capital | 10,000 | 10,000 | - | 12,500 | 125% |
| | | | | | |
| TOTAL OPERATING RECEIPTS | 3,096,890 | 3,481,496 | 3,104,755 | 3,295,919 | 95% |

*Denotes pass-through funds.

MID-HUDSON LIBRARY SYSTEM

| EXPENSES | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | Encumb YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|--|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| Personnel | | | | | | |
| Prof'l Librarians | 278,065 | 278,065 | 205,453 | - | 331,072 | 119% |
| All Other | 578,923 | 587,935 | 431,057 | - | 600,479 | 102% |
| Total Salaries | 856,988 | 866,000 | 636,509 | - | 931,551 | 108% |
| Employee Benefits | | | | | | |
| Retirement | 105,547 | 113,080 | (2,591) | - | 108,328 | 96% |
| FICA | 65,607 | 65,607 | 46,888 | - | 70,603 | 108% |
| Worker's Comp. | 13,340 | 13,340 | 12,766 | - | 13,340 | 100% |
| Unemployment Ins. | 3,900 | 3,900 | - | - | 3,900 | 100% |
| Disability Insurance | 500 | 500 | 522 | - | 550 | 110% |
| Medical - Active | 131,006 | 134,500 | 106,640 | - | 141,887 | 105% |
| Medical - Retiree | 165,944 | 160,297 | 120,046 | - | 169,601 | 106% |
| Total Employee Benefits | 485,844 | 491,224 | 284,270 | - | 508,208 | 103% |
| Total Salaries & Benefits | 1,342,832 | 1,357,224 | 920,779 | - | 1,439,759 | 106% |
| | | | | | | |
| Professional Development | | | | | | |
| Professional Development | 21,515 | 21,515 | 11,348 | 1,234 | 23,033 | 107% |
| Staff Mileage | 5,500 | 5,500 | 2,892 | - | 4,000 | 73% |
| Memberships | 4,700 | 4,700 | 2,932 | - | 4,682 | 100% |
| Total Prof'l Development | 31,715 | 31,715 | 17,172 | 1,234 | 31,715 | 100% |
| | | | | | | |
| Governance | | | | | | |
| Annual Meeting | 5,000 | 5,000 | 250 | - | 5,000 | 100% |
| Board of Trustees Travel | 2,000 | 2,000 | 638 | - | 2,000 | 100% |
| Total Governance | 7,000 | 7,000 | 888 | - | 7,000 | 100% |
| | | | | | | |
| Library & Computer Resources | | | | | | |
| Reference & Periodicals | 525 | 525 | 299 | - | 469 | 89% |
| OCLC/eMARC-Cataloging | 6,500 | 6,500 | 5,372 | - | 6,103 | 94% |
| IT/Electronic Resources | 12,533 | 8,000 | 6,869 | - | 11,140 | 139% |
| Total Library & Computer Res. | 19,558 | 15,025 | 12,540 | - | 17,712 | 118% |
| | | | | | | |
| Office Equipment/Furnishings | 4,700 | 14,587 | 13,464 | 1,846 | 12,550 | 86% |
| | | | | | | |
| | | | | | | |

MID-HUDSON LIBRARY SYSTEM

| EXPENSES | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | Encumb YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| Business & Office Expenses | | | | | | |
| Office Supplies | 6,500 | 6,500 | 2,448 | 0 | 4,500 | 69% |
| Automation/Tech Supplies | 1,600 | 1,690 | 405 | 96 | 1,200 | 71% |
| Outside Printing | 2,000 | 2,875 | 1,865 | - | 3,000 | 104% |
| Equipment Rental (copier/postage) | 6,830 | 6,830 | 4,970 | - | 6,830 | 100% |
| Miscellaneous | 3,000 | 3,000 | - | - | 3,000 | 100% |
| Total Business & Office Exp. | 19,930 | 20,895 | 9,688 | 96 | 18,530 | 89% |
| Professional Fees | 20,450 | 26,750 | 26,090 | - | 26,750 | 100% |
| Telecommunications | 31,100 | 31,100 | 22,979 | - | 29,890 | 96% |
| Building Operations & Maint. | | | | | | |
| Gas (Heating) | 11,000 | 11,000 | 6,937 | - | 11,000 | 100% |
| Electricity | 16,000 | 16,000 | 14,891 | - | 17,000 | 106% |
| Water | 1,680 | 1,680 | 1,257 | - | 1,680 | 100% |
| Sub Total | 28,680 | 28,680 | 23,085 | - | 29,680 | 103% |
| Custodial Supplies | 1,800 | 1,800 | 1,022 | - | 1,800 | 100% |
| Building. & Equip. Repairs | 3,500 | 14,955 | 12,215 | - | 3,700 | 25% |
| Construct. Grant Expenses | 89,093 | 89,093 | 8,119 | - | 115,700 | 130% |
| Other Operations/Maint. | 21,000 | 24,655 | 17,147 | 1,081 | 26,150 | 106% |
| Liability Insurance | 16,000 | 16,000 | 12,994 | - | 17,000 | 106% |
| Postage/Shipping | 5,000 | 5,000 | 3,076 | - | 5,000 | 100% |
| Sub Total | 136,393 | 151,503 | 54,571 | 1,081 | 169,350 | 112% |
| Total Bldg Operations & Maint. | 165,073 | 180,183 | 77,656 | 1,081 | 199,030 | 110% |
| Automotive Expense | | | | | | |
| Fuel/Operation | 50 | 50 | 148 | - | 250 | 500% |
| Vehicle Repairs | 1,500 | 1,500 | 791 | - | 1,500 | 100% |
| Auto Insurance | 2,300 | 2,300 | 1,724 | - | 2,300 | 100% |
| Total Automotive Expense | 3,850 | 3,850 | 2,663 | - | 4,050 | 105% |
| Member Resources | | | | | | |
| Professional Collection | 500 | 500 | 171 | - | 300 | 60% |
| Databases | 49,123 | 49,123 | 39,538 | - | 50,155 | 102% |

MID-HUDSON LIBRARY SYSTEM

| EXPENSES | 2015 Adopted Budget | 2015 Adjusted Budget | Actual YTD 9/30/2015 | Encumb YTD 9/30/2015 | 2016 Proposed Budget | 2016 Proposed vs 2015 Adjusted |
|--------------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------------|
| Digital Content | 65,000 | 65,000 | 46,499 | - | 65,000 | 100% |
| Catalog Enhancements | 78,330 | 78,330 | 34,819 | - | 78,888 | 101% |
| Lost Books | 200 | 200 | 25 | - | 200 | 100% |
| OCLC ILL Search Fees | 5,000 | 5,000 | 3,657 | - | 5,000 | 100% |
| Member Workshops | 9,000 | 9,000 | 8,198 | - | 10,650 | 118% |
| Service Contracts-III/PayPal | 103,368 | 103,368 | 77,523 | - | 104,592 | 101% |
| III Hosting Fee | 30,000 | 30,000 | - | - | 33,101 | 110% |
| Service Contracts-Comprise/SAM | 22,000 | 22,000 | 23,391 | - | 22,000 | 100% |
| Delivery Service | 344,505 | 344,505 | 249,715 | - | 314,528 | 91% |
| Equipment Pass-through | - | - | 700 | 4,020 | - | |
| Total Member Resources | 707,026 | 707,026 | 484,237 | 4,020 | 684,414 | 97% |
| Library Grants | | | | | | |
| Travel Equalization | 15,500 | 15,500 | 2,569 | - | 5,500 | 35% |
| Local Library Serv.Aid (LLSA) | 185,646 | 196,453 | 176,795 | - | 196,453 | 100% |
| Central Library Devel. & Book Aid | 237,124 | 250,908 | - | - | 250,908 | 100% |
| Member Item/Other State Aid | - | 259,845 | 229,845 | - | - | 0% |
| Town of Union Vale | 32,137 | 32,137 | 30,000 | - | 72,000 | 224% |
| Total Library Grants | 470,407 | 754,843 | 439,209 | - | 524,861 | 70% |
| Categorical Aid | | | | | | |
| Coordinated Outreach | 108,160 | 116,447 | 83,291 | 772 | 114,447 | 98% |
| Corrections Facilities | 73,551 | 81,684 | 39,312 | 1,583 | 77,826 | 95% |
| County Jails | 4,988 | 5,225 | 1,515 | 734 | 5,225 | 100% |
| Total Categorical Aid | 186,699 | 203,356 | 124,118 | 3,089 | 197,498 | 97% |
| Transfers to MHLS Capital | 46,950 | 46,950 | - | - | - | 0% |
| Transfers to Members' Capital | 39,600 | 39,600 | 30,800 | - | 39,600 | 100% |
| TOTAL OPERATING EXPENSES | 3,096,890 | 3,440,104 | 2,182,285 | 11,367 | 3,233,359 | 94% |

Mid-Hudson Library System Projections

| PROJECTIONS | 2015 Adjusted Budget | 2015 Estimated | 2016 Proposed Budget | 2017 Projected |
|------------------------------------|-----------------------------|-----------------------|-----------------------------|-----------------------|
| EXPENSES | | | | |
| Salaries | 866,000 | 866,000 | 931,551 | 950,182 |
| Employee Benefits | 491,224 | 476,342 | 508,208 | 538,701 |
| Professional Development | 31,715 | 27,680 | 31,715 | 30,197 |
| Governance | 7,000 | 6,500 | 7,000 | 7,000 |
| Library & Computer Resources | 15,025 | 15,652 | 17,712 | 17,750 |
| Office & Computer Equipment | 14,587 | 15,217 | 12,550 | 10,000 |
| Business & Office Expenses | 20,895 | 14,600 | 18,530 | 14,600 |
| Professional Fees | 26,750 | 26,800 | 26,750 | 22,000 |
| Telecommunications | 31,100 | 28,050 | 29,890 | 29,890 |
| Building Operations & Maintenance | 180,183 | 183,422 | 199,030 | 173,500 |
| Automotive Expense | 3,850 | 3,609 | 4,050 | 4,050 |
| Member Resources | 707,026 | 713,650 | 684,414 | 712,000 |
| Library Grants | 754,843 | 492,206 | 524,861 | 524,861 |
| Categorical Aid | 203,356 | 203,356 | 197,498 | 197,498 |
| Transfers to MHLS Capital | 46,950 | 46,950 | - | - |
| Transfers to Members' Capital | 39,600 | 39,500 | 39,600 | 39,600 |
| TOTAL EXPENSES | 3,440,104 | 3,159,534 | 3,233,359 | 3,271,829 |
| RECEIPTS | | | | |
| State Aid General | 1,626,686 | 1,626,686 | 1,626,686 | 1,626,686 |
| State Aid Restricted | 948,778 | 698,343 | 702,709 | 689,900 |
| Public Funds - T/O Union Vale | 30,000 | 30,000 | 72,000 | 72,000 |
| Member Assessment | 580,429 | 580,429 | 580,544 | 580,429 |
| Member Services | 37,550 | 39,563 | 37,550 | 37,550 |
| Member Databases | 49,123 | 49,123 | 50,155 | 50,155 |
| Digital Content/OverDrive | 65,000 | 65,000 | 65,000 | 65,000 |
| Catalog Enhancements | 71,899 | 71,899 | 72,457 | 72,457 |
| Miscellaneous Reimbursements | 26,231 | 26,512 | 26,379 | 26,512 |
| Miscellaneous Receipts | 35,800 | 38,221 | 31,590 | 27,000 |
| Transfers from MHLS Capital | - | - | 18,349 | - |
| Transfers from Members' Capital | 10,000 | 10,000 | 12,500 | 12,500 |
| TOTAL RECEIPTS | 3,481,496 | 3,235,776 | 3,295,919 | 3,260,189 |
| Projected Expense | (3,440,104) | (3,159,534) | (3,233,359) | (3,271,829) |
| Unassigned/(Deficit) | 41,392 | 76,242 | 62,560 | (11,640) |
| | | | | |
| Fund Balance | 1,948,782 | 1,983,632 | 2,046,192 | 2,034,552 |
| Operating Reserve* | (1,782,502) | (1,764,066) | (1,791,239) | (1,816,629) |
| Designated Operating Contingency** | 166,280 | 219,566 | 254,953 | 217,924 |
| 10%= | 270,076 | 267,283 | 271,400 | 275,247 |
| Designated Capital Reserve | 248,469 | 248,469 | 230,120 | 230,120 |
| Member's Capital | 192,793 | 192,793 | 204,887 | 231,987 |

*Operating Reserve at 66% effective 2015

**Designated Operating Contingency not greater than 10% effective 2015