

CENTRAL LIBRARY REPORT

January – November 2015

The Poughkeepsie Public Library District's Adriance Memorial Library is the Central Library for the Mid-Hudson Library System. As such, the Library's staff provides a variety of supplemental reference and training services to the member libraries and the correctional facilities. This is a summary of 2015 Central Library activity through November, which is coordinated with the current five-year Central Library Plan of Service.

Element 1 – Digital Collection Development

1. Total Element Cost/Expenditure for 2015: \$73,222
2. Goal Statement: A system-wide digital collection will be developed in response to member library needs.
3. Intended Result(s):
 - The Central Library will collaborate with member libraries and MHLS to review and select appropriate non-fiction adult system-wide digital collections that are affordable and cost effective.
4. Observed Result(s) for report period:
 - eBook funding from CLDA (Central Library Development Aide) and CBA (Central Book Aide) for 2015 totals \$40,199. This funding supports the platform costs and non-fiction ebook and downloadable audiobook content.
 - The average wait time for any ebook is running 14 days, which represents no change from the previous reporting periods. No matter how many items we purchase, the average wait time has not changed significantly since we started tracking the data.
 - For the report period, the Central Library has used CLDA and CBA funds to purchase 65 non-fiction audiobooks and 315 non-fiction ebooks totaling \$15,305.38 for access through OverDrive.

Element 2 – Public Service Staff Training and Education

1. Total Element Cost/Expenditure for 2015: \$8,809
2. Goal Statement: Member library services in targeted areas of collection development and reference services will reflect best practices.
3. Intended Result(s):
 - Member library staff will have the skills and understanding to provide effective reference service to patrons.
 - Member libraries will employ best practices in developing their collections.
4. Observed Result(s) for report period:
 - Published 40 Tuesday's Tips for member library staff.
 - In March, Central Library staff created customized collection development reports for each library. The data in the reports itemizes each member library item that is at least ten (10) years old and has not circulated for five (5) years. The reports were prepared at the request of the Central Library Advisory Committee as part of this year's focus on collection development vis-à-vis increased circulation.
 - In October and November, Central Library staff attended County library director meetings to unveil a competencies document designed as a best practices tool by which member libraries can develop local collection development and reference services competencies.

Element 3 – Collection Management and Use Analysis

1. Total Element Cost/Expenditure for 2015: \$14,861
2. Goal Statement: Member libraries will have access to training and tools for collection analysis.

3. Intended Result(s): Member libraries will be provided:
 - Opportunities to learn about managing reference and non-fiction collections.
 - Evaluation and analysis.
4. Observed Result(s) for report period:
 - See results reported in Element 2.

Element 4 – Reference Services

1. Total Element Cost/Expenditure for 2015: \$63,367
2. Goal Statement: Member libraries will have supplemental reference support.
3. Intended Result(s): Member libraries will have expanded resources and services to assist their patrons.
4. Observed Result(s) for report period:
 - There is \$20,885 in direct support of online, commercially licensed databases from CLDA and CBA funds with another \$28,255 in member cost share. These databases are used by member library staff and patrons in support of information needs both in the library and from outside the library.
 - There is \$46,797 in direct support of catalog enhancements (federated searching, NextReads, NoveList, and Syndetics) in order to provide added content to search results. See attached chart.
 - Central Library staff provide reference service in person, via email, fax or on the telephone to anyone who presents themselves, regardless of geographic location. This service is fully funded by the Poughkeepsie Public Library District. There is no additional support from CLDA.

Element 5 – Delivery and Interlibrary Loan

1. Total Element Cost/Expenditure for 2015: \$47,755
2. Goal Statement: Member libraries will have access to regional and national collections.
3. Intended Result(s):
 - Member libraries will provide their patrons affordable access to materials outside of their libraries.
4. Observed Result(s) for report period:
 - Interlibrary loan service for all libraries is implemented by staff at MHLS and funded by MHLS, fully.
 - There is \$47,755 in direct support from CLDA funds for the MHLS delivery service.

Element 6 – Supplemental Adult Non-Fiction Collections

1. Total Element Cost/Expenditure for 2015: \$42,894
2. Goal Statement: Member libraries will have access to adult non-fiction materials that supplement their collections.
3. Intended Result(s):
4. Central Library Book Aid (CBA) funds will be used to purchase circulating non-fiction materials in high-demand and targeted subject areas.
5. Observed Result(s) for report period:
6. For the report period, 1,480 items funded by CBA or CLDA were added to the collection at the Central Library. The total amount expended was \$37,434.19 for an average cost of \$25.29.