



Executive Director's Report to MHLS Board of Trustees – December 2015

1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES

A. Assessment Reports

- 1) Resource Sharing (Element 1 in MHLS Plan of Service) – Reviews Completed
 - a) Integrated Library System; Cataloging Services; Delivery Services; Cooperative Collection Development Services ; Interlibrary Loan Services
- 2) Special Client Groups (Element 2 in MHLS Plan of Service) – Reviews Completed
 - a) Youth Service; Correctional Facilities, Adult Literacy, Coordinated Outreach
- 3) **NEW** - **Professional Development & Continuing Education** (Element 3 in MHLS Plan of Service)
- 4) **NEW** – **Consulting and Development Services** (Element 4 in MHLS Plan of Service)
- 5) **NEW** – **Coordinated Services** (Element 5 in MHLS Plan of Service)
- 6) **MHLS Planning Process for 2016-2021 Library System Five-Year Plan of Service**

2. RESOURCE SHARING/CIRCULATION TRENDS

A. Expenditure on Library Materials 2011-2014 - Member Library Annual Report

	Print Materials	Electronic Materials	Other Materials (includes AV)	TOTAL EXPENDITURES
2014	\$1,751,081	\$362,511	\$417,339	\$2,530,931
2013	\$1,814,978	\$332,610	\$449,725	\$2,597,313
2012	\$1,777,906	\$301,316	\$522,841	\$2,602,063
2011	\$1,751,899	\$267,427	\$533,736	\$2,553,062

- 1) Expenditure on Library Materials Decreased Less Than 1% (.89%) from 2011 to 2014 (2011=\$2,553,062 & 2014=\$2,530,931)
- 2) Circulation of Library Materials Decreased 15% from 2011 to 2014 (2011 = 4,606,566 & 2014 = 3,995,055)

B. Increase Circulation Incubator Project – 3 of the 5 “Early Adopter” libraries report increases in circulation

3. RFP FOR NETWORK SERVICES

A. The Board of Cooperative Educational Services (BOCES) of the Sole Supervisory District of Ulster County, (in accordance with Section 103 of Article 5A of the General Municipal Law) hereby invites the submission of sealed proposals for the following components:

- 1) Internet services for schools located in the Mid-Hudson region.
- 2) Wide Area Network Services for schools in Orange, Ulster and Sullivan counties.
- 3) Wide Area Network and Internet service for the County of Ulster.
- 4) Internet service for the Mid-Hudson Library System
- 5) WAN service for the Washingtonville CSD
- 6) WAN service for the Middletown Enlarged City School District
- 7) Internet services for the Town of Rosendale

B. Submission Deadline - December 11, 2015



4. DELIVERY SERVICES

- A. DA endorsed SSAC recommendation to adjust outliers, normalizing delivery stops based on volume, and to keep Saturday delivery services
<http://da.midhudson.org/wp-content/uploads/2015/09/Adjust-Outliers-Keep-Saturday-Delivery.xlsx>
- B. MHLS and Hudson River Transport have signed an amended contract to implement the new delivery schedule as of February 1, 2016.

5. NYT - Reinventing the Library

"If libraries are to be not only repositories of society's memory and symbols of its identity but the heart of larger social centers, then these changes must be made consciously from an intellectually strong institution that recognizes its exemplary role, and teaches us what books can do: show us our responsibilities toward one another, help us question our values and undermine our prejudices, lend us courage and ingenuity to continue to live together, and give us illuminating words that might allow us to imagine better times."

6. EXECUTIVE DIRECTOR'S EVENT PARTICIPATION – OCTOBER & NOVEMBER 2015

- A. Increase Circulation Incubator Project Meeting
- B. Directors Association Meeting in October
- C. MHLS Board Facilities Committee Meeting
- D. NY State Library/PULISDO Conference Call
- E. Columbia County Library Directors Meeting
- F. Kinderhook Memorial Library Visit
- G. MHLS Annual Membership Meeting
- H. MHLS Board of Trustees Meeting
- I. CSEA (AFSCME) Staff Collective Bargaining Meeting
- J. Hudson Valley Transport Delivery Services Meeting
- K. PULISDO Meeting
- L. New York Library Association Annual Conference
- M. MHLS Board Finance Committee Meeting
- N. Library Directors of Beekman, LaGrange, Millbrook, & Dover Plains Meeting
- O. Greene County Library Directors Meeting
- P. Central Library / Collection Development Advisory Meeting
- Q. Directors Association Meeting in November
- R. System Services Advisory Committee Meeting
- S. PULISDO Conference Call Meeting
- T. State Library/PULISDO Conference Call Meeting
- U. Putnam County Library Association Dinner Meeting
- V. Columbia County Library Directors Meeting
- W. Visit to the Chatman Public Library
- X. MHLS Board Personnel and Planning Committee Meeting
- Y. Ulster County Library Directors Meeting
- Z. Meeting with Optima, Delivery Services Vendor
- AA. MHLS Removing Barriers Mini Conference
- BB. Meeting with Hudson River Transport, Delivery Services Vendor
- CC. Lunch with Assemblymember Cahill and Assembly Speaker Heastie for Community



Mid-Hudson Library System

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Organizations