



## **Report of the Personnel & Planning Committee**

Committee Meeting – June 22, 2015

1. Roll Call
  - X John Bickford, Chair
  - X Regina Morini
  - O Camilla W. von Bergen (excused)
  - O David Rolfe (unexcused)
  - O Roland (Skip) Patterson (Ex-officio) (excused)
  - X Tom Sloan, Linda Vittone (Staff Liaisons)
2. Meeting Called to Order
  - A. A quorum was not present.
  - B. Mr. Bickford and Ms. Morini agreed to review agenda topics, confer with staff, and report to the MHLS Board.
3. 2015 MHLS Staff Benefits & Salary Surveys Status
  - A. Committee members present reviewed current plans, as approved by the MHLS Board.
  - B. Committee members present agreed benefits and salary survey information/findings will be reviewed by the Committee at the Committee's next meeting.
4. Health Plan Benefits for Retired System Employees Status
  - A. Committee members present reviewed the current status of paid health benefits for retired employees.
  - B. Committee members present agreed to review the benefits information/findings, specific to paid health benefits for retired employees, at the Committee's next meeting.
5. MHLS Telecommuting Policy
  - A. Committee members present reviewed a proposed MHLS Telecommuting Policy.
  - B. Mr. Bickford reported on recommended edits to the policy. Ms. Morini, Ms. Vittone, and Mr. Sloan were in agreement with the recommended edits.
  - C. Mr. Bickford requested comments be sought from Ms. von Bergen regarding the proposed policy.
  - D. Committee members present agreed the proposed MHLS Telecommuting Policy should be presented to and considered by the MHLS Board at the Board meeting on July 8.
6. 2015 Surveys by Board
  - A. Committee members present reviewed and endorsed questions for the Survey of Library Directors and the Survey of Board Presidents.
  - B. Based on the findings of 2014 Board surveys, and in recognition of the separate survey of library directors regarding the Construction Grant Program and those survey finding considered by the Incentives Committee<sup>1</sup>, the proposed scope of 2015 surveys are:
    - 1) Library directors will be queried on 3 service areas: Special Client Services, Cooperation with Other Library Systems, Integrated Library Platform/Sierra - Document 9.A.1
    - 2) Library Board Presidents will be queried on MHLS Board Outreach Efforts - Document 9.A.2
    - 3) Mr. Bickford and Mr. Sloan agreed to work together on compiling and testing the surveys.
7. Mr. Bickford and Ms. Morini agreed to adjourn the meeting.

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<sup>1</sup> The Incentives Committee's March 2015 report to the Board included a listing of Construction Grant Program survey findings and the response of the Incentives Committee to each finding. <http://board.midhudson.org/wp-content/uploads/2015/03/Incentives-Committee-Report-15-03-8.pdf>