



## **Executive Director's Report to MHLS Board – May 2015**

### **1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES**

<http://midhudson.org/topics/statistics-research/moving-forward/>

#### **A. Assessment Reports**

- 1) Resource Sharing (Element 1 in MHLS Plan of Services) - REVIEW COMPLETED
  - a) Integrated Library System; Cataloging Services; Delivery Services; Cooperative Collection Development Services ; Interlibrary Loan Services
- 2) Special Client Groups (Element 2 in MHLS Plan of Services) - REVIEW UNDERWAY
  - a) **NEW REPORT** - Youth Services (*Supplemental Document 1*)  
<http://midhudson.org/wp-content/uploads/2015/03/Moving-Forward-Youth-Services-Assessment-Summary-Supplemental-Document-1.pdf>

### **2. RESOURCES SHARING/CIRCULATION TRENDS**

- A. **2<sup>nd</sup> Review** - [Circulation Trends for 2010-2014](#) (*Supplemental Document 2*) - System wide circulation is down 10.32% from the 2013 Grand Total Circulation transactions reported by member libraries in their State Annual Report and 2014 Grand Total Circulation transactions as reported to members by MHLS for their 2014 Annual Report.
- B. **2<sup>nd</sup> Review** - Public Libraries in the United States Survey: Fiscal Year 2012
  - 1) New York
    - a) In FY 2012, total circulation per capita was 8.6. This is a decrease of 5.07% from FY 2011.  
[http://www.imls.gov/assets/1/AssetManager/PLS\\_FY2012\\_SP\\_New%20York.pdf](http://www.imls.gov/assets/1/AssetManager/PLS_FY2012_SP_New%20York.pdf)
    - b) In FY 2011, total circulation per capita was 8.72. This is a decrease of 1.39% from FY 2010.  
[http://www.imls.gov/assets/1/AssetManager/PLS\\_FY2012\\_SP\\_New%20York.pdf](http://www.imls.gov/assets/1/AssetManager/PLS_FY2012_SP_New%20York.pdf)
  - 2) National - In FY 2012, total circulation per capita was 8.0. This was a decrease of 1.7% from FY 2011 and the second consecutive year that circulation per capita has decreased in the last ten years. [http://www.imls.gov/assets/1/AssetManager/PLS\\_FY2012.pdf](http://www.imls.gov/assets/1/AssetManager/PLS_FY2012.pdf)
- C. **MHSL Support for Increasing Circulation in 2015**
  - 1) Continuing education workshops focused on circulation/collection issues
    - a) Sierra Create Lists
  - 2) Increase Circulation Incubator Project
    - a) Developing Action Plans for Increasing Circulation – March 3
    - b) Reviewing Implementation of Action Plans for Increasing Circulation – May 11
  - 3) Central Library/Collection Development Committee Workshops and Reports
    - a) Reports to Each Member Library - Materials 10 years old & no Circulation for 5 years

### **3. MHLS BOARD SURVEYS**

#### **A. MHLS Service Fees**

- 1) Library Directors have reported concerns about the payment of service fees to MHLS for resource sharing services (e.g., Sierra/ILP, Delivery) and eResources (e.g., databases).
- 2) The MHLS Board has requested a report from the DA regarding DA concerns.
- 3) **Revised - Report of Member Service Fees** (*Supplemental Document 3*)

4. TOWN OF UNION VALE – LIBRARY SERVICES AGREEMENT
  - A. Town Supervisor reports proposed service contract is under review by the Town attorney and the Town Board will consider the contract on either May 7 or May 14.
  - B. Library directors of neighboring libraries meeting May 7 to schedule implementation of approved restriction on circulating non-print materials.
  - C. Communication to all library directors will be issued prior to implementation of new restriction.
5. BROADBAND RFP – MID-HUDSON REGIONAL INFORMATION CENTER (MHRIC)
  - A. MHLS has provided MHRIC with a draft MHLS Board resolution for including MHLS member libraries in the MHRIC invitation to vendor to bid on broadband services. Inclusion in the RFP does NOT create any commitment for a member library to contract for broadband services.
  - B. MHRIC expects an approved resolution to be available for the Board's September or October meeting.
6. [2015 Surveys of MHLS Staff Salary & Benefits](#) (*Supplemental Document 4*)
7. EXECUTIVE DIRECTOR'S EVENT PARTICIPATION – March & April 2015
  - A. MHLS Board's Incentives Committee Meeting
  - B. Increase Circulation Incubator Project Workshop
  - C. Meeting with Terry Kirchner (Director, Westchester Library System) and Tim Burke (Director, Upper Hudson Library System) on Resource Sharing Services
  - D. Meeting with Tom Lawrence on Library Efficiency Plan/Tax Freeze
  - E. MHLS Board of Directors Meeting
  - F. MHLS Board Orientation Workshop
  - G. System Services Advisory Committee Meeting
  - H. Putnam County Library Directors Meeting
  - I. Directors Association Meeting
  - J. Columbia County Directors Association Meeting
  - K. Trustees Services Committee Meeting
  - L. Central Library/Collection Development Advisory Committee Meeting
  - M. PULISDO (Public Library System Directors) Conference Calls
  - N. State Library and PULISDO Conference Calls
  - O. Ulster County Directors Association Meeting
  - P. Greene County Directors Association Meeting
  - Q. WAMC Public Radio Interview on The Roundtable  
<http://wamc.org/post/mid-hudson-library-system-and-morton-memorial-library>
  - R. Audit Committee Meeting