

**MID-HUDSON LIBRARY SYSTEM  
BOARD OF TRUSTEES  
BOARD MEETING  
May 6, 2015**

**Roeliff Jansen Community Library  
10:00 AM – 12:30 PM**

**AGENDA**

**1. ROLL CALL AND APPROVAL OF AGENDA (5 minutes)**

Caroline Profera Benton	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Bickford	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Dean Lavin	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Regina Morini	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Roland Patterson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
David Rolfe	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Myrna Sameth	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Janet Schnitzer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Richard Swierat	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Camilla von Bergen	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

- 2. PRESIDENT’S REPORT (10 minutes)** - Mr. Patterson  
 A. Review of Executive Director’s Performance Appraisal  
     1. [Process & Timeline-15-05-2A1](#)  
     2. [Report Form for MHLS Board Members-15-05-2A2](#)
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING (5 minutes)** - Mr. Patterson  
 \*A. [Minutes of the March Meeting -15-05-3](#)
- 4. TREASURER’S REPORTS (5 minutes)** - Ms. Morini  
 \*A. [Financial Report for February-15-05-4A](#)  
 \*B. [Financial Report for March-15-05-4B](#)
- 5. REPORT OF PAYMENT OF BILLS (5 minutes)** - Mr. Wilson  
 \*A. Warrant for March-15-05-5A
- 6. DIRECTOR’S REPORT -15-05-6 (15 minutes)** - Mr. Sloan  
 A. Supplemental Documents  
     1. [Moving Forward – Youth Services Assessment Summary-15-05-6A1](#)  
     2. [Circulation Trends for 2010-2014-15-05-6A2](#)  
     3. [Revised - Report of Member Service Fees-15-05-6A3](#)  
     4. [2015 Surveys of MHLS Staff Salary & Benefits-15-05-6A4](#)

MHLS Board of Trustees Agenda, May 6, 2015, p. 2

---

7. **DIRECTORS ASSOCIATION LIAISON REPORTS** (10 minutes) - Mr. Rees  
A. [Report from April Meeting-15-05-7A](#)  
\*B. [Member Library Capital Development Fund Policy-15-05-7B](#)
8. **CENTRAL LIBRARY REFERENCE SERVICES REPORT -15-05-8** - Mr. Lawrence  
(5 Minutes)
9. **TRUSTEE SERVICES COMMITTEE REPORT-15-05-9** - Ms. von Bergen  
(10 minutes)  
\*A. [Draft Board Outreach Memo-15-05-9A](#)
10. **BYLAWS POLICY & PROCEDURES COMMITTEE** (5 minutes) - Ms. Schnitzer  
A. [MHLS Bylaws-15-05-10A](#)
11. **AUDIT COMMITTEE REPORT** (5 minutes) - Mr. Dax/  
\*A. [Independent Accountants' Review Report for 2014-15-05-11A](#) Mr. Fay
12. **UNFINISHED BUSINESS**  
A.
13. **NEW BUSINESS** (20 minutes)  
\*A. [MHLS 2014 Annual Report-15-05-13A](#) - Mr. Sloan  
\*B. New MHLS Delivery Services Agreement  
1. [Summary Report-15-05-13B1](#)  
\*2. [Draft Delivery Services Agreement-15-05-13B2](#)  
\*C. [Materials Handler Position-15-05-13C](#)
14. **COMMUNICATION** (15 minutes)  
A. Board  
1. [New State of America's Libraries Report-15-05-14A1](#) - Mr. Patterson  
B. Staff  
1. [Staff Reports-15-05-14B1](#)  
2. [Correspondence Recognizing Staff-15-05-14B2](#)  
C. [Greene County Libraries Association Annual Report-15-05-14B3](#)  
D. Presentation from Columbia County Directors - Ms. Alderdice/  
Ms. Garafolo
15. **ADJOURNMENT**  
***Tour:***  
• *Meg Wormley, Trustee of the Roeliff Jansen Community Library, will conduct a tour of the new "Green Library" facility*  
***Upcoming Events/Meetings:***  
• *Directors Association Meeting/Thursday/May 7 - 10:00 a.m. @ MHLS Auditorium*  
• *MHLS Board Meeting/Wednesday/July 8 - 10:00 a.m. @MHLS Auditorium*  
*Board/Staff Luncheon following Board Meeting*