

**MID-HUDSON LIBRARY SYSTEM
MINUTES
of the
BOARD OF TRUSTEES MEETING
October 24, 2014**

Roland Patterson, Board President, called the meeting to order at 12:05 p.m., in the McCann Suite of the Poughkeepsie Grand Hotel.

1. ROLL CALL AND APPROVAL OF AGENDA

Trustees Present: John Bickford, Lisa Baker Brill, John Dax, Stephen Mac Nish, Regina Morini, Roland Patterson, Lynne Ridgeway, Myrna Sameth, Janet Schnitzer, Camilla W. von Bergen, Mark Wilson

Trustees Absent: Michele Ment (e), Caroline Profera (e), David Rolfe (e)

Liaisons Absent: Tom Lawrence, Director Poughkeepsie Public Library District; Frank Rees, Director Saugerties Public Library

Staff Present: Merribeth Advocate, Robert Drake, Tom Sloan, Rebekkah Smith Aldrich, Linda Vittone, Peggy Winn

2. APPROVAL OF MINUTES

Mr. Bickford moved and Mr. Mac Nish seconded THAT THE MINUTES OF THE SEPTEMBER MEETING BE APPROVED. **The motion carried.** *Minutes approved*

3. TREASURER'S REPORTS

Board Treasurer, Morini, reported that she reviewed the financial report for September (14-10-3), and found it acceptable. Ms. Morini moved and Ms. Brill seconded THAT THE FINANCIAL REPORT FOR SEPTEMBER BE RECEIVED. **The motion carried.** *Financial report received*

4. REPORT ON PAYMENT OF BILLS

Mr. Wilson reported that he reviewed the warrant for September and found it acceptable (14-01-4A). Ms. von Bergen moved and Ms. Brill seconded THAT THE WARRANT FOR SEPTEMBER BE RECEIVED. **The motion carried.** *Warrant Received*

5. DIRECTOR'S REPORT

The Executive Director's report was tabled. *E.D. report tabled*

6. DIRECTORS ASSOCIATION LIAISON REPORT

Mr. Rees, Directors Association Liaison to the Board, presented his written report (14-10-6). *Liaison report presented*

7. FACILITIES COMMITTEE REPORT

Mr. Mac Nish, Chair of the Facilities Committee, reported that the committee has reviewed the revised costs for the System's expanded office building window replacement project (14-10-7A), and recommends approval of the expenditure of an additional \$24,482 of System funds for this project. (The additional costs reflect the need for asbestos abatement in the caulk and glazing of 19 windows and the supervision of this undertaking). Following this explanation, Mr. Mac Nish moved the committee's recommendation THAT THE BOARD AUTHORIZE THE APPROPRIATION OF MHLS FUNDS IN THE AMOUNTS OF 1) \$21,600 FOR THE ASBESTOS ABATEMENT PROJECT FOR REPLACING THE WINDOWS, AND 2) \$1,825 FOR 3RD PARTY SUPERVISION OF ABATEMENT ACTIVITIES. Mr. Bickford seconded the motion. **The motion carried.**

Window project funds authorized

8. NEW BUSINESS

A. Review & Approval of Annual Variances

Mr. Sloan informed the Board that in order for libraries to receive the last 10% of Local Library Services Aid (LLSA) and Local Services Support Aid (LSSA) they must be in compliance with the provisions of Commissioner's Regulations 90.2 and 90.8, or they must receive a variance from the New York State Library. He then explained that the Hudson Area Association Library, the Patterson Library and the Reed Memorial Library (Carmel) are all in non-compliance with Standard 11, regarding the employment of a paid director (14-10-8A-C). Following this explanation, Mr. Bickford moved and Mr. Mac Nish seconded THAT THE BOARD APPROVES SUBMISSION OF VARIANCE REQUESTS TO THE STATE LIBRARY FROM THE HUDSON AREA ASSOCIATION LIBRARY, THE PATTERSON LIBRARY, AND THE REED MEMORIAL LIBRARY. **The motion carried.**

Variances approved

9. BYLAWS, POLICY AND PROCEDURES COMMITTEE REPORT

A. Conflict of Interest Policy

Ms. Schnitzer, Chair of the Bylaws, Policy and Procedures Committee, moved the committee's recommendation THAT THE BOARD ADOPT THE MHLS CONFLICT OF INTEREST POLICY, AS PRESENTED. Ms. Morini seconded the motion. **The motion carried.**

Policy adopted

B. Whistleblower Policy

Ms. Schnitzer moved the committee's recommendation THAT THE BOARD ADOPT THE MHLS WHISTLEBLOWER POLICY, AS PRESENTED. *Mr. Bickford requested that the motion be tabled, pending further review. The Board concurred.*

Policy tabled

C. Revisions to Rules & Procedures

Ms. Schnitzer moved the committee's recommendation THAT THE BOARD APPROVE THE REVISED RULES AND PROCEDURES DOCUMENT, AS PRESENTED. **The motion carried.**

Rules & Procedures revised

