



Executive Director's Report to MHLS Board – December 2014

1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES

a. Resource Sharing

- i) Assessment of Resource Sharing Services – Element 1 in MHLS Plan of Services
 - (1) Integrated Library System - Completed
 - (2) Cataloging Services - Completed
 - (3) Delivery Services -Completed
 - (4) **NEW** - Cooperative Collection Development Services - (Supplemental Document 1)
 - (5) NEXT – Interlibrary Loan Services

b. What information supports setting priorities for MHLS services?

- i) Circulation Trends for 2010-2013 by Library (Supplemental Document 2)
 - (1) System wide circulation is down 5.66%.
- ii) **NEW** - Items in Collections-Holdings Not Circulated-Borrowed in 3 Years by Library (Supplemental Document 3)
 - (1) System wide 593,586 items 12.8% of collections not circulated-borrowed in 3 years
- iii) **NEW** - Number of Items Loaned Compared to Number of Items Borrowed by Library (Supplemental Document 4)
 - (1) System-wide 36 libraries are net lenders and 30 libraries are net borrowers

2. COMPARITIVE SALARY SURVEY

a. AGREEMENT By and between the MID-HUDSON LIBRARY SYSTEM and CSEA Local 1000 AFSCME, AFL-CIO is to institute a comparative salary study between MHLS and other comparable employers.

b. Remaining Timeline:

- i) October 24 Board meeting - Board executive session reviewed options and adopted recommendation of Personnel & Planning Committee.
- ii) November - Limited negotiations between MHLS and CSEA on salary compensation were conducted with MHLS making an offer on salary adjustments as approved by MHLS Board.
- iii) November - CSEA members consider MHLS offer for salary adjustments.

- iv) December 6 Board Meeting - Board reviews CSEA decision.
- v) Jan. 1, 2015 - Any staff salary adjustments granted by the Board go into effect

3. ANNUAL MEMBERSHIP MEETING

a. Attendance

- i) 45% of member libraries were represented at the 2014 Annual Membership Meeting
 - (1) Columbia 27%
 - (2) Dutchess 59%
 - (3) Greene 36%
 - (4) Putnam 50%
 - (5) Ulster 41%

b. DA Review/Discussion

- i) What worked well?
- ii) What can be improved?
 - (1) Later start time more inviting to members who have considerable travel distances/time
 - 9 AM Registration Opens rather than 8:30 AM
 - 9:30 AM Breakfast Buffet Opens rather than 9 AM
 - 10:15 AM Program Begins rather than 9:45 AM
 - (2) Afternoon continuing education event targeting library trustees and director

4. TOWN OF UNION VALE – LIBRARY SERVICES AGREEMENT

- a. Libraries in Beekman, Dover Plains, LaGrange and Millbrook have worked annually with MHLS to establish a contract between the Town of Union Vale and MHLS for libraries to provide services to Town residents.
- b. For 2015, the libraries and MHLS have notified the Town of a request for funding at a minimum of \$50,000. If a minimum of \$50,000 is not allocated, the MHLS Direct Access Plan allows additional restrictions on the use of public libraries by Town of Union Vale residents. These restrictions include, at a minimum, discontinuing the loaning of non-print materials, which includes DVDs and CDs, to Town residents.
- c. The Town of Union Vale funding of public library services remains substantially below the minimum level of local funding expected for the services received by area residents as indicated in the chart below.

Local Funds for Public Library Services			
	Total Local Funds ¹	2010 Census Population Served	Local Funds per Capita
Beekman	\$349,883	14,621	\$23.93
Dover	\$225,000	8,699	\$25.86
LaGrange	\$586,240	15,730	\$37.26
Millbrook	\$100,000	4,741	\$21.09
TOTAL	\$1,261,123	43,791	\$28.79
Union Vale	\$ 30,000 ²	4,877	\$6.15
Union Vale	\$50,000 ³	4,877	\$10.25
Union Vale	\$72,811 ⁴	4,877	\$14.93
Union Vale	\$ 140,408 ⁵	4,877	\$28.79

d. If the Town of Union Vale does not grant \$50,000 for the funding of public library services in 2015, the MHLS Board may be petitioned by the Library Boards of the Town’s neighboring libraries regarding “serious inequities and hardships resulting from service to non-residents.” This petition may request the MHLS Board to use the authority granted in the MHLS Direct Access Plan to discontinue the loaning of non-print materials, which includes DVDs and CDs, to Town residents.

5. EXECUTIVE DIRECTOR’S EVENT PARTICIPATION - Since October 24

- a. INN-Reach, Innovative Interfaces’ Resource Sharing Product Demonstration at SENYLRC
- b. New York Library Association 2014 Annual Conference
- c. New York Alliance of Library Systems Meeting
- d. PULISDO, Public Library System Directors Organization Meeting
- e. Director’s Association Meetings
- f. System Services Advisory Committee Meeting
- g. Ulster County Library Directors Meeting
- h. Telecommuting Employee Regulatory Requirements Webinar
- i. Making your Collection Count: Essential Elements of Collection Development Workshop
- j. Central Library and Collection Development Advisory Committee Meeting
- k. Putnam County Library Association Meeting
- l. Finance Committee Meeting

¹ Annual Report For Public and Association Libraries - 2013

² 2014 Agreement Between MHLS & Town of Union Vale

³ 2015 Requested

⁴ 2011 Stated Amount Requested

⁵ Funding Amount Required to Match Average Funding per MHLS Direct Access Plan