

## **CENTRAL LIBRARY REPORT**

### **May – December 2014**

The Poughkeepsie Public Library District's Adriance Memorial Library is the Central Library for the Mid-Hudson Library System. As such, the Library's staff provides a variety of supplemental reference and training services to the member libraries and the correctional facilities. This is a summary of 2014/2 - 4Q Central Library activity, which is coordinated with the current five-year Central Library Plan of Service.

#### **Element 1 – Digital Collection Development**

1. Goal Statement: A system-wide digital collection will be developed in response to member library needs.
2. Intended Result(s):
  - The Central Library will collaborate with member libraries and MHLS to review and select appropriate non-fiction adult system-wide digital collections that are affordable and cost effective.
3. Observed Result(s) for report period:
  - eBook funding from CLDA (Central Library Development Aide) and CBA (Central Book Aide) for 2014 totals \$31,033 with member libraries contributing another \$26,850.
  - The average wait time for any ebook is running 14 days, which represents no change from the previous year.
  - The Central Library & Collection Development Committee rejected the recommendation to increase the loan period for an ebook to three weeks citing concern over increasing the wait time for materials on hold.
  - Upon the Committee's recommendation, CLDA funds will be used to address hold times for non-fiction items through ongoing monitoring of the holds ratio for titles eligible for purchase.

#### **Element 2 – Public Service Staff Training and Education**

1. Goal Statement: Member library services in targeted areas of collection development and reference services will reflect best practices.
2. Intended Result(s):
  - Member library staff will have the skills and understanding to provide effective reference service to patrons.
  - Member libraries will employ best practices in developing their collections.
3. Observed Result(s) for report period:
  - Maintained information and referral strategies for libraries relating to assisting patrons with enrollment in the Affordable Health Care Act (ACA).
  - Published 30 Tuesday's Tips for member library staff.
  - In May, Central Library staff conducted training sessions in all counties on the online catalog and its enhancements.
  - In November, Central Library staff teamed with MHLS staff in a training sessions in all counties on data-driven collection development. The purpose of the training was to instruct member library staff on how to best use collection data (date of publication, total checkouts, date of last checkout, etc.) in determining local collection development decisions.

#### **Element 3 – Collection Management and Use Analysis**

1. Goal Statement: Member libraries will have access to training and tools for collection analysis.
2. Intended Result(s): Member libraries will be provided:
  - Opportunities to learn about managing reference and non-fiction collections.
  - Evaluation and analysis.

3. Observed Result(s) for report period:
  - See results reported in Element 2.

#### **Element 4 – Reference Services**

1. Goal Statement: Member libraries will have supplemental reference support.
2. Intended Result(s): Member libraries will have expanded resources and services to assist their patrons.
3. Observed Result(s) for report period:
  - There is \$19,351 in direct support of online, commercially licensed databases from CLDA and CBA funds with another \$18,281 in member cost share. These databases are used by member library staff and patrons in support of information needs both in the library and from outside the library. See attached chart.
  - There is \$49,108 in direct support of catalog enhancements (federated searching, NextReads, NovelList, and Syndetics) in order to provide added content to search results. See attached chart.
  - Central Library staff provide reference service in person, via email, fax or on the telephone to anyone who presents themselves, regardless of geographic location. This service is fully funded by the Poughkeepsie Public Library District. There is no additional support from CLDA.

#### **Element 5 – Delivery and Interlibrary Loan**

1. Goal Statement: Member libraries will have access to regional and national collections.
2. Intended Result(s):
  - Member libraries will provide their patrons affordable access to materials outside of their libraries.
3. Observed Result(s) for report period:
  - Interlibrary loan service for all libraries is implemented by staff at MHLS and funded by MHLS, fully.
  - There is \$47,755 in direct support from CLDA funds for the MHLS delivery service.

#### **Element 6 – Supplemental Adult Non-Fiction Collections**

- Goal Statement: Member libraries will have access to adult non-fiction materials that supplement their collections.
- Intended Result(s):
  - Central Library Book Aid (CBA) funds will be used to purchase circulating non-fiction materials in high-demand and targeted subject areas.
- Observed Result(s) for report period:
  - For the report period, 1,155 items funded by CBA or CLDA were added to the collection at the Central Library. The total amount expended was \$29,726 for an average cost of \$25.74.

**MHLS E-RESOURCES: Databases, ebooks/eAudio, Catalog Enhancements  
Central Library and Member Library Cost Shares**

2014		Encore (CLDA + Member Cap + MHLS Contingency)	Chilton's	EBSCO: Nextreads	EBSCO: Novelist	Gale TERC	Mango (CBA)	OverDrive (CLDA + CBA + Outreach)	Syndetics	Tumble Books	JobNow	Total
	Cost Status	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
	Total Cost	\$45,375	\$3,543	\$4,120	\$16,800	\$11,139	\$17,950	\$62,883	\$5,500	\$7,374	\$5,000	\$179,684
	Central Library Amount	\$22,688	\$1,856	\$4,120	\$16,800	\$5,570	\$9,425	\$31,033	\$5,500	\$0	\$2,500	\$99,492
	Other Amounts	\$22,687	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$27,687
	Member Library Amount	\$0	\$1,687	\$0	\$0	\$5,569	\$8,525	\$26,850	\$0	\$7,374	\$2,500	\$52,505
	Unit Cost, Per Library	\$0.0000	\$0.0027	\$0.0000	\$0.0000	\$0.0090	\$0.0137	\$0.0432	\$0.0000	\$111.7242	\$0.0040	\$111.7969
	Chartered Population											
Chatham Public Library	9,459	\$0.00	\$25.69	\$0.00	\$0.00	\$84.82	\$129.85	\$408.94	\$0.00	\$111.72	\$38.08	\$799.10
Claverack Free Library	4,642	\$0.00	\$12.61	\$0.00	\$0.00	\$41.62	\$63.72	\$200.69	\$0.00	\$111.72	\$18.69	\$449.05
Germantown Library	1,954	\$0.00	\$5.31	\$0.00	\$0.00	\$17.52	\$26.82	\$84.48	\$0.00	\$111.72	\$7.87	\$253.72
Hillsdale Library	7,115	\$0.00	\$19.33	\$0.00	\$0.00	\$63.80	\$97.67	\$307.60	\$0.00	\$111.72	\$28.64	\$628.76
Hudson Area Association Library	10,878	\$0.00	\$29.55	\$0.00	\$0.00	\$97.54	\$149.32	\$470.28	\$0.00	\$111.72	\$43.79	\$902.21
Kinderhook Memorial Library	6,486	\$0.00	\$17.62	\$0.00	\$0.00	\$58.16	\$89.03	\$280.41	\$0.00	\$111.72	\$26.11	\$583.05
Livingston Free Library	352	\$0.00	\$0.96	\$0.00	\$0.00	\$3.16	\$4.83	\$15.22	\$0.00	\$111.72	\$1.42	\$137.30
New Lebanon Library	2,305	\$0.00	\$6.26	\$0.00	\$0.00	\$20.67	\$31.64	\$99.65	\$0.00	\$111.72	\$9.28	\$279.23
North Chatham Free Library	997	\$0.00	\$2.71	\$0.00	\$0.00	\$8.94	\$13.69	\$43.10	\$0.00	\$111.72	\$4.01	\$184.17
Philmont Public Library	1,379	\$0.00	\$3.75	\$0.00	\$0.00	\$12.37	\$18.93	\$59.62	\$0.00	\$111.72	\$5.55	\$211.93
Valatie Free Library	4,344	\$0.00	\$11.80	\$0.00	\$0.00	\$38.95	\$59.63	\$187.80	\$0.00	\$111.72	\$17.49	\$427.40
<b>Columbia County Subtotal</b>	<b>49,911</b>	<b>\$0.00</b>	<b>\$135.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$447.55</b>	<b>\$685.14</b>	<b>\$2,157.78</b>	<b>\$0.00</b>	<b>\$1,228.97</b>	<b>\$200.91</b>	<b>\$4,855.92</b>
Amenia Free Library	4,436	\$0.00	\$12.05	\$0.00	\$0.00	\$39.78	\$60.89	\$191.78	\$0.00	\$111.72	\$17.86	\$434.08
Beekman Library	14,621	\$0.00	\$39.72	\$0.00	\$0.00	\$131.11	\$200.71	\$632.10	\$0.00	\$111.72	\$58.86	\$1,174.21
Blodgett Memorial Library	12,608	\$0.00	\$34.25	\$0.00	\$0.00	\$113.06	\$173.07	\$545.08	\$0.00	\$111.72	\$50.75	\$1,027.93
Clinton Corners	4,312	\$0.00	\$11.71	\$0.00	\$0.00	\$38.67	\$59.19	\$186.42	\$0.00	\$111.72	\$17.36	\$425.07
Dover Plains Library	8,699	\$0.00	\$23.63	\$0.00	\$0.00	\$78.00	\$119.41	\$376.08	\$0.00	\$111.72	\$35.02	\$743.87
East Fishkill Community Library	29,029	\$0.00	\$78.85	\$0.00	\$0.00	\$260.30	\$398.49	\$1,255.00	\$0.00	\$111.72	\$116.85	\$2,221.22
Grinnell Library Association	27,048	\$0.00	\$73.47	\$0.00	\$0.00	\$242.54	\$371.29	\$1,169.36	\$0.00	\$111.72	\$108.88	\$2,077.26
Howland Public Library/Beacon	27,294	\$0.00	\$74.14	\$0.00	\$0.00	\$244.74	\$374.67	\$1,179.99	\$0.00	\$111.72	\$109.87	\$2,095.14
Hyde Park Free Library	18,183	\$0.00	\$49.39	\$0.00	\$0.00	\$163.05	\$249.60	\$786.10	\$0.00	\$111.72	\$73.19	\$1,433.06
LaGrange Library	15,730	\$0.00	\$42.73	\$0.00	\$0.00	\$141.05	\$215.93	\$680.05	\$0.00	\$111.72	\$63.32	\$1,254.80
Millbrook Free Library	4,741	\$0.00	\$12.88	\$0.00	\$0.00	\$42.51	\$65.08	\$204.97	\$0.00	\$111.72	\$19.08	\$456.25
Morton Memorial Library	740	\$0.00	\$2.01	\$0.00	\$0.00	\$6.64	\$10.16	\$31.99	\$0.00	\$111.72	\$2.98	\$165.50
North East-Millerton	3,031	\$0.00	\$8.23	\$0.00	\$0.00	\$27.18	\$41.61	\$131.04	\$0.00	\$111.72	\$12.20	\$331.98

**MHLS E-RESOURCES: Databases, ebooks/eAudio, Catalog Enhancements  
Central Library and Member Library Cost Shares**

2014		Encore (CLDA + Member Cap + MHLS Contingency)	Chilton's	EBSCO: Nextreads	EBSCO: NoveList	Gale TERC	Mango (CBA)	OverDrive (CLDA + CBA + Outreach)	Syndetics	Tumble Books	JobNow	Total
	Cost Status	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
	Total Cost	\$45,375	\$3,543	\$4,120	\$16,800	\$11,139	\$17,950	\$62,883	\$5,500	\$7,374	\$5,000	\$179,684
	Central Library Amount	\$22,688	\$1,856	\$4,120	\$16,800	\$5,570	\$9,425	\$31,033	\$5,500	\$0	\$2,500	\$99,492
	Other Amounts	\$22,687	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$27,687
	Member Library Amount	\$0	\$1,687	\$0	\$0	\$5,569	\$8,525	\$26,850	\$0	\$7,374	\$2,500	\$52,505
	Unit Cost, Per Library	\$0.0000	\$0.0027	\$0.0000	\$0.0000	\$0.0090	\$0.0137	\$0.0432	\$0.0000	\$111.7242	\$0.0040	\$111.7969
	Chartered Population											
Pawling Free Library	8,463	\$0.00	\$22.99	\$0.00	\$0.00	\$75.89	\$116.17	\$365.88	\$0.00	\$111.72	\$34.07	\$726.72
Pine Plains Free Library	2,473	\$0.00	\$6.72	\$0.00	\$0.00	\$22.18	\$33.95	\$106.91	\$0.00	\$111.72	\$9.95	\$291.43
Pleasant Valley Free Library	9,672	\$0.00	\$26.27	\$0.00	\$0.00	\$86.73	\$132.77	\$418.15	\$0.00	\$111.72	\$38.93	\$814.57
Poughkeepsie Public Library District	75,135	\$0.00	\$204.09	\$0.00	\$0.00	\$673.73	\$1,031.39	\$3,248.28	\$0.00	\$111.72	\$302.45	\$5,571.67
Red Hook Public Library	1,961	\$0.00	\$5.33	\$0.00	\$0.00	\$17.58	\$26.92	\$84.78	\$0.00	\$111.72	\$7.89	\$254.23
Staatsburg Library Society	3,406	\$0.00	\$9.25	\$0.00	\$0.00	\$30.54	\$46.75	\$147.25	\$0.00	\$111.72	\$13.71	\$359.23
Stanford Free Library	3,823	\$0.00	\$10.38	\$0.00	\$0.00	\$34.28	\$52.48	\$165.28	\$0.00	\$111.72	\$15.39	\$389.54
Starr Library (Rhinebeck)	7,548	\$0.00	\$20.50	\$0.00	\$0.00	\$67.68	\$103.61	\$326.32	\$0.00	\$111.72	\$30.38	\$660.23
Tivoli Free Library	1,118	\$0.00	\$3.04	\$0.00	\$0.00	\$10.03	\$15.35	\$48.33	\$0.00	\$111.72	\$4.50	\$192.97
Dutchess County Subtotal	284,071	\$0.00	\$771.63	\$0.00	\$0.00	\$2,547.25	\$3,899.50	\$12,281.13	\$0.00	\$2,457.93	\$1,143.49	\$23,100.94
Cairo Public Library	6,670	\$0.00	\$18.12	\$0.00	\$0.00	\$59.81	\$91.56	\$288.36	\$0.00	\$111.72	\$26.85	\$596.42
Catskill Public Library	12,473	\$0.00	\$33.88	\$0.00	\$0.00	\$111.84	\$171.22	\$539.24	\$0.00	\$111.72	\$50.21	\$1,018.12
D.R. Evarts Lib/Athens	3,058	\$0.00	\$8.31	\$0.00	\$0.00	\$27.42	\$41.98	\$132.21	\$0.00	\$111.72	\$12.31	\$333.94
Greenville Public Library	3,739	\$0.00	\$10.16	\$0.00	\$0.00	\$33.53	\$51.33	\$161.65	\$0.00	\$111.72	\$15.05	\$383.43
Haines Falls Free Library	1,894	\$0.00	\$5.14	\$0.00	\$0.00	\$16.98	\$26.00	\$81.88	\$0.00	\$111.72	\$7.62	\$249.36
Heermance Memorial Library	8,918	\$0.00	\$24.22	\$0.00	\$0.00	\$79.97	\$122.42	\$385.55	\$0.00	\$111.72	\$35.90	\$759.78
Hunter Public Library	3,688	\$0.00	\$10.02	\$0.00	\$0.00	\$33.07	\$50.63	\$159.44	\$0.00	\$111.72	\$14.85	\$379.73
Windham Public Library	1,703	\$0.00	\$4.63	\$0.00	\$0.00	\$15.27	\$23.38	\$73.63	\$0.00	\$111.72	\$6.86	\$235.48
Greene County Subtotal	42,143	\$0.00	\$114.47	\$0.00	\$0.00	\$377.89	\$578.51	\$1,821.95	\$0.00	\$893.79	\$169.64	\$3,956.26
Desmond & Hamilton Fish Library	7,021	\$0.00	\$19.07	\$0.00	\$0.00	\$62.96	\$96.38	\$303.54	\$0.00	\$111.72	\$28.26	\$621.93
Brewster Public Library	18,404	\$0.00	\$49.99	\$0.00	\$0.00	\$165.03	\$252.64	\$795.65	\$0.00	\$111.72	\$74.08	\$1,449.11
Butterfield Memorial Library	2,641	\$0.00	\$7.17	\$0.00	\$0.00	\$23.68	\$36.25	\$114.18	\$0.00	\$111.72	\$10.63	\$303.64
Kent Public Library	13,507	\$0.00	\$36.69	\$0.00	\$0.00	\$121.12	\$185.41	\$583.94	\$0.00	\$111.72	\$54.37	\$1,093.26
Literary Union Library of Carmel	7,643	\$0.00	\$20.76	\$0.00	\$0.00	\$68.53	\$104.92	\$330.43	\$0.00	\$111.72	\$30.77	\$667.13

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	Cost Status	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
	Total Cost	\$45,375	\$3,543	\$4,120	\$16,800	\$11,139	\$17,950	\$62,883	\$5,500	\$7,374	\$5,000	\$179,684
	Central Library Amount	\$22,688	\$1,856	\$4,120	\$16,800	\$5,570	\$9,425	\$31,033	\$5,500	\$0	\$2,500	\$99,492
	Other Amounts	\$22,687	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$27,687
	Member Library Amount	\$0	\$1,687	\$0	\$0	\$5,569	\$8,525	\$26,850	\$0	\$7,374	\$2,500	\$52,505
	Unit Cost, Per Library	\$0.0000	\$0.0027	\$0.0000	\$0.0000	\$0.0090	\$0.0137	\$0.0432	\$0.0000	\$111.7242	\$0.0040	\$111.7969
	Chartered Population											
Mahopac Library	26,662	\$0.00	\$72.42	\$0.00	\$0.00	\$239.08	\$365.99	\$1,152.67	\$0.00	\$111.72	\$107.32	\$2,049.21
Patterson Library Association	12,023	\$0.00	\$32.66	\$0.00	\$0.00	\$107.81	\$165.04	\$519.79	\$0.00	\$111.72	\$48.40	\$985.42
Putnam Valley Free Library	11,809	\$0.00	\$32.08	\$0.00	\$0.00	\$105.89	\$162.10	\$510.53	\$0.00	\$111.72	\$47.54	\$969.87
Putnam County Subtotal	99,710	\$0.00	\$270.85	\$0.00	\$0.00	\$894.09	\$1,368.74	\$4,310.72	\$0.00	\$893.79	\$401.37	\$8,139.57
Elting Memorial LibraryNew Paltz	14,003	\$0.00	\$38.04	\$0.00	\$0.00	\$125.56	\$192.22	\$605.39	\$0.00	\$111.72	\$56.37	\$1,129.30
Highland Public Library	12,514	\$0.00	\$33.99	\$0.00	\$0.00	\$112.21	\$171.78	\$541.01	\$0.00	\$111.72	\$50.37	\$1,021.10
Hurley Library Association	2,865	\$0.00	\$7.78	\$0.00	\$0.00	\$25.69	\$39.33	\$123.86	\$0.00	\$111.72	\$11.53	\$319.92
Kingston Library	23,893	\$0.00	\$64.90	\$0.00	\$0.00	\$214.25	\$327.98	\$1,032.96	\$0.00	\$111.72	\$96.18	\$1,847.99
Marlboro Free Library	12,688	\$0.00	\$34.46	\$0.00	\$0.00	\$113.77	\$174.17	\$548.54	\$0.00	\$111.72	\$51.07	\$1,033.74
Morton Memorial Library	275	\$0.00	\$0.75	\$0.00	\$0.00	\$2.47	\$3.77	\$11.89	\$0.00	\$111.72	\$1.11	\$131.71
Olive Free Library Association	4,419	\$0.00	\$12.00	\$0.00	\$0.00	\$39.62	\$60.66	\$191.04	\$0.00	\$111.72	\$17.79	\$432.85
Phoenicia Library	3,085	\$0.00	\$8.38	\$0.00	\$0.00	\$27.66	\$42.35	\$133.37	\$0.00	\$111.72	\$12.42	\$335.91
Plattekill Library	8,388	\$0.00	\$22.78	\$0.00	\$0.00	\$75.21	\$115.14	\$362.64	\$0.00	\$111.72	\$33.76	\$721.27
Rosendale Library	6,075	\$0.00	\$16.50	\$0.00	\$0.00	\$54.47	\$83.39	\$262.64	\$0.00	\$111.72	\$24.45	\$553.19
Sarah Hull Hallock Free Library	1,326	\$0.00	\$3.60	\$0.00	\$0.00	\$11.89	\$18.20	\$57.33	\$0.00	\$111.72	\$5.34	\$208.08
Saugerties Public Library	19,482	\$0.00	\$52.92	\$0.00	\$0.00	\$174.69	\$267.43	\$842.26	\$0.00	\$111.72	\$78.42	\$1,527.45
Stone Ridge Library	5,607	\$0.00	\$15.23	\$0.00	\$0.00	\$50.28	\$76.97	\$242.41	\$0.00	\$111.72	\$22.57	\$519.18
Town Of Esopus Library	9,041	\$0.00	\$24.56	\$0.00	\$0.00	\$81.07	\$124.11	\$390.87	\$0.00	\$111.72	\$36.39	\$768.72
Town Of Ulster Public Library	12,327	\$0.00	\$33.48	\$0.00	\$0.00	\$110.54	\$169.22	\$532.93	\$0.00	\$111.72	\$49.62	\$1,007.51
West Hurley Public Library	3,352	\$0.00	\$9.11	\$0.00	\$0.00	\$30.06	\$46.01	\$144.92	\$0.00	\$111.72	\$13.49	\$355.31
Woodstock Public Library District	5,884	\$0.00	\$15.98	\$0.00	\$0.00	\$52.76	\$80.77	\$254.38	\$0.00	\$111.72	\$23.69	\$539.31
Ulster County Subtotal	145,224	\$0.00	\$394.48	\$0.00	\$0.00	\$1,302.22	\$1,993.52	\$6,278.41	\$0.00	\$1,899.31	\$584.58	\$12,452.52
System Total	621,059	\$0.00	\$1,687.00	\$0.00	\$0.00	\$5,569.00	\$8,525.41	\$26,850.00	\$0.00	\$7,373.80	\$2,500.00	\$52,505.21